***2019 Accomplishments***

***1. Financials***

*a. Review last 4 years of dues history, bill and collect from members not current with dues. Currently, 2 members are not current.*

 *b. Bill and collect 2019 Annual Dues (currently 2 members not current)*

 *c. Bill and collect $60 assessment for attorney fees*

 *d. Review discrepancies for the last 4 years.*

 *1. Meet with Sherriff's department (multiple times)*

 *2. Meet with Vendors to establish correct billings*

 *3. Prosecutor paperwork*

 *e.. Perform QB entries from 2011 to 2019*

 *f. File Taxes (4 years)*

 *1. File appeals leading to reversal of tax penalties*

 *2. Terry Johnson filing of past and current taxes.*

 *g. TIN*

 *1. Appeal penalties resulting in a waiver of penalties.*

 *2. Re-establish TIN*

 *f. Work with bank to establish new securities within the HOA*

 *1. Policies and procedures for transactions involving HOA funds*

 *2. Research prior Bonds/CD's*

 *3. Research DOW tree payment*

 *4. Waiver of all fees*

 *g. Establish a reserve fund (currently $5,000.00)*

***2. Vendors***

**Primary Grounds**

*a. Bring past due invoices to current status.*

 *b. Renegotiate Primary Grounds from 29k to 14k for 2019 Lawn Service Contract.*

**Allen Irrigation**

*a. Work with Allen Irrigation to bring account to current status.*

 *b. Negotiate the repair of the sprinkler system and rerouting sprinkler heads for better coverage to save 3K.*

**Aquatic Services**

*a. Pay Leistner Aquatic for past due services.*

 *b. Negotiate new contract with Aquatic Services.*

**Misc.**

*a. Re-establish P.O. Box*

 *b. Negotiate lawyer expenses*

*c. American Water: Pay charges to current status, negotiate fees, illegal usage bill, collection fees. Waiver of est. $1250.00.*

 *d. Contact all vendors for history and previous transactions.*

**3. Meetings**

 *a. Meet quarterly as a board to review current issues and planning for future projects.*

 *b. Annual Meeting performed and elections of new board members.*

 *c. Meet with Attorney*

 *a. Current HOA situation*

 *b. Member/By Laws Issues*

 *c. Met with Zoning regarding street repair*

 *d. Met with Zoning regarding drainage*

 *e. Met with Zoning regarding Ponds*

 *f. Architectural committee established*

 *g. Arborist meeting to look at condition of existing trees*

 *h. Multiple meeting with Allen Irrigation*

 *i. Multiple discussions with Primary Grounds regarding services*

 *j. Meeting with Aquatic Services regarding pond services*

 *k. Multiple meeting conference calls with investigation team*

 *l. Meeting with Center Grove regarding drainage*

 *m. Multiple meeting regarding frontage wall repair*

 *l. Meetings to put Liability insurance in place.*

**4. Repair/Replacement**

*a. Repair Front entrance wall previously quoted 31k*

 *b. Irrigation updated and repaired*

 *c. Multiple trees removed*

 *d. Multiple trees replanted*

 *e. Stop sign repaired*

 *f. Entrance lights repaired, painted*

 *g. Flowers planted*

 *h. Flag replaced*

 *i. Drainage in common area*

 *j. Inspect Mailboxes*

**5. Communications**

 *a. Annual Meeting paperwork*

 *b. Election paperwork*

 *c. HOA website created, E-mails, contact information received*

 *1. Update website*

 *2. Update member lists*

 *d. Dues statements (multiple 2019)*

 *e. Answer members complaints, compliance issues*

 *f. Multiple communications regarding trees, mailboxes*

 *g. Garage Sale*

 *h. Review Architectural changes and respond*

**6. Upcoming Projects**

 *a. The tree project has been going on since 2013. We would like to finally get 100% compliance with the members.*

 *b. Mailbox Project*

 *c. Sidewalk Project*

 *d. Drainage Project*

 *e. 2020 Meeting*

 *f. Dues Collections*

 *g. Common Area Improvement*