

*“Play with Purpose”*

# 2025/2026 Spring Summer Fall Soccer

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Club Handbook:  
Club Expectations, Parent/Player Expectations, Club Policies,  
& Fundraising Information

**Find Us Online:**

PrinevillePremier.com

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# **PRINEVILLE PREMIER SOCCER CLUB**

## **CLUB EXPECTATIONS & PARENT/PLAYER AGREEMENT**

At Prineville Premier Soccer Club, we are committed to building strong, well-rounded players—on and off the field. This document outlines the standards and values we expect from our players and what you can count on from the club. It is meant to provide clarity around our mission, help answer common questions, and ensure a shared commitment to our goals as a team.

We ask all players and their families to carefully read this document. Signing below acknowledges your understanding and agreement to the values and expectations of Prineville Premier Soccer Club.

### **GUIDELINE OF STANDARDS**

Prineville Premier consistently strives for excellence in everything we do; from training sessions, game-day performance, to team culture and community representation. We expect all players and families to uphold these standards and contribute positively to our program.

Our club is focused on long-term player development, with a structured approach rooted in the technical and tactical fundamentals of the game. Whether your child's goal is to play at the premier, high school, or collegiate level—or simply to grow as a player and teammate—we are here to support that journey.

We believe the formula for a successful season includes:

- Talented, hard-working players
- Encouraging, communicative parents
- Experienced, motivated coaches and trainers
- Organized and transparent team/club leadership

We are committed to each individual player's growth both on and off the field, and we are proud to offer a competitive, encouraging environment that builds confidence, teamwork, and character.

We are committed to supporting the growth and success of every player.

### **Here's what you can expect from us:**

1. Provide purposeful, themed training sessions that align with player development goals.
2. Maintain a structured and organized training environment that supports learning and improvement.
3. Foster personal growth and character development by using soccer as a tool to build confident, respectful individuals.
4. Deliver age-appropriate technical and tactical instruction designed to challenge and inspire.
5. Promote open and respectful communication between players, coaches, and families to build trust and support.

## ✓ EXPECTATIONS OF OUR PLAYERS

By joining Prineville Premier Soccer Club, players agree to the following:

- **Commitment to the Team:** Players who choose to join Prineville Premier are expected to make soccer their priority sport for the duration of the season. Your presence, effort, and attitude are essential to your team's success.
- **Always Do Your Best:** Players are expected to consistently give their best effort and take care of themselves both physically and mentally. This includes maintaining fitness, staying hydrated, and bringing a focused mindset to practices and games.
- **Communicate Absences or Conflicts Promptly:** All planned absences or late arrivals must be communicated directly to the head coach at least 24 hours in advance (or as soon as possible in emergencies). This helps us plan and respect everyone's time.
- **Respectful Language & Behavior:** Inappropriate language, negativity, or poor sportsmanship will not be tolerated. Players are expected to maintain a positive, cooperative attitude and represent the club well on and off the field.
- **Respect the Game and All Participants:** We expect every player to respect teammates, coaches, opponents, and referees—no matter the outcome of the game. Our players uphold the integrity of the sport at all times.

## 👨👩 PARENT COMMITMENT AGREEMENT

At Prineville Premier Soccer Club, we believe that players thrive when parents, coaches, and teammates work together with mutual respect, accountability, and encouragement. As a parent/guardian, your role is essential to your child's growth and the health of our team culture.

By joining Prineville Premier Soccer Club, you agree to the following expectations:

1. **Support the Club's Mission:** I understand that Prineville Premier is a competitive program focused on skill development, teamwork, and character. I will support the club's goals, coaching philosophy, and team decisions throughout the season.
2. **Prioritize Commitment:** I will help ensure my child is on time and prepared for all practices, games, and team events. I recognize that the success of the team relies on every player's presence and commitment.
3. **Encourage Positive Participation:** I will model good sportsmanship and be a positive presence at games. I will cheer respectfully, avoid coaching from the sidelines, and trust the coaches to manage the game and training environment.
4. **Communicate Respectfully & Timely:** I will communicate directly with coaches and club leadership in a respectful and timely manner. I understand that game-day is not the appropriate time for sensitive conversations and agree to follow the club's 24-hour rule for addressing concerns.
5. **Support Team Fundraisers and Volunteer Needs:** I understand that club operations and opportunities often rely on parent involvement. I will do my best to contribute when asked—whether by volunteering time, helping with fundraising, or supporting other club initiatives.
6. **Honor the Financial Commitment:** I agree to pay all club fees on time and according to the payment schedule. If financial hardship arises, I will communicate proactively with the club to find a solution.

## Policies

### Financial/Team Commitment

At Prineville Premier Soccer Club, accepting a roster spot means committing to the full year's membership. Once you accept your player's position, you are committing to the full annual membership fee for that player. This ensures we can properly plan for league registration, tournaments, staffing, and training for the full season.

Please note:

- All fees—including monthly dues and deposits—are non-refundable.
- We do not guarantee specific coaches, training days, tournament attendance, or playing time. These factors are subject to change and are determined by club leadership based on what is best for the program and the team.
- Families must remain current on their payment schedule in order for players to be eligible for league play or tournaments.
- We reserve the right to adjust team structure, staffing, and schedules throughout the season as needed.
- You are committing to spring, fall, + 2 summer tournaments (Bend Premier Cup(July)/Mt. Hood Challenge(Aug))

If a family decides to withdraw their player before the end of the season:

- The full financial commitment remains in place (any unpaid deposit + remaining monthly training fees for year).
- All unpaid dues and fees will be charged in full within 10 days of notifying the club of the departure.
- The player's OYSA card will be released only once the full balance is paid.

We understand that family situations can change, and we're always happy to work with you if there are unforeseen challenges. Please don't hesitate to reach out early so we can explore flexible solutions together.

### Safety & Health Policies

- **Concussion Protocol:** Follow OYSA/CDC return-to-play guidelines.
- **Injury & Emergency Protocol:** All injuries must be reported. Emergency contacts must be kept up to date.
- **Weather & Air Quality:** Decisions made in line with safety standards set by OYSA and communicated via club/team group chat.

### Communication Policies

- **Chain of Communication:** Player/Parent → Coach → Club Director
- **24-Hour Rule:** Emotional or sensitive concerns should wait 24 hours after games or incidents before being addressed.
- **Absence Reporting:** If a player is no longer able to make it to a practice or game that needs to be communicated to the coach immediately. It is important to keep coaches updated as training sessions & games are planned around expecting players to be at practice/games.

## Policies

### Scheduling & Travel Policies

- Attendance Policy: Consistent attendance is expected. Notify coaches in advance of any conflict.
- Tournament Travel: Families are responsible for transportation/lodging unless otherwise stated. Carpooling encouraged. If you need help arranging this, please reach out to your teams coach or team parent.

#### Scheduled Breaks

- November - February (unless we can get indoor training space, then 1x/wk)
- Spring Break
- 1 Week In July, July 13-17
- 2 Weeks In August, Aug. 17- Aug. 31

### Photo/Video Release

By participating in Prineville Premier Soccer Club activities, I understand that my child may be photographed or recorded during practices, games, tournaments, or other club events. These images or videos may be used by the club for:

- Social media posts
- Website content
- Fundraising materials
- Promotional flyers or media coverage
- Any lawful purpose

I hereby grant Prineville Premier Soccer Club permission to use such images of my child, without the need for further approval, and without compensation, for the purposes listed above.

✳️ Opt-Out Option: If you do not want your child's image used in any club materials, please notify the club in writing at the time of registration. We will do our best to honor and respect your wishes.

### Club Operations Policies

- Scholarship Policy: We are working to offer this option.
- Fundraising Policy: Participation in team/club fundraising is expected unless families opt to cover their share out of pocket.
- Volunteer Policy: Families are encouraged to support team operations, event days, and fundraising efforts.
- Social Media Policy: Photos/videos of players may be used in club promotions unless parents opt out in writing.
- Conflict Resolution: Concerns should be brought to coaches or directors respectfully.

### Legal & Financial Policies

**Liability Waiver:** All families must sign a liability waiver and medical release during registration.

**Non-Discrimination Policy:** We welcome all players regardless of race, gender, ability, or background.

#### Membership Suspension or Withdrawal

- If a family leaves early, the full annual fee remains due.
- Player cards will only be released when all fees are paid in full.
- If membership is suspended due to behavior, no refunds will be issued.

## Fundraising

### Fundraising Policy Overview

At Prineville Premier Soccer Club, we know that fundraising plays an important role in helping teams and families manage the cost of club soccer—especially when it comes to tournaments, travel, and training opportunities. While fundraising is not required, it is a valuable tool that allows teams to work together toward shared goals and make soccer more affordable for all players.

As a 501(c)(3) nonprofit organization, Prineville Premier must follow federal guidelines to maintain our tax-exempt status. That means any funds raised through the club or teams must:

- Directly support soccer-related expenses, and
- Benefit the club/team as a whole, not individual families.

To protect our players, families, and the future of the club, we've outlined the following fundraising guidelines-

### General Fundraising Guidelines

- Fundraising is always a team decision, not a requirement.
- Teams may choose not to fundraise and instead have families contribute directly toward expenses.
- If a team chooses to fundraise, there must always be an opt-out option. Families who don't wish to participate must have the option to contribute a set amount instead.
- Teams may establish a per-player fundraising goal for planning purposes—but no family can be required to "make up" the difference if they don't hit the target.
- If a player raises more than their suggested goal, any extra funds go back into the team account to benefit the entire group.

### How Team Funds Are Managed

- Funds and expenses are tracked per player, not per family. If a family has two players on the same team, both players receive benefit and share of responsibility equally.
- Team funds must be used for soccer-related expenses only (e.g. tournament fees, coach travel, team gear, etc.).
- All funds raised must be tracked and reported to the club treasurer. Transparency is key.

### End-of-Season Funds

- Any team-raised funds not used within 30 days of the end of the season will automatically roll back into the general club fund—unless the team notifies the club that they are participating in post-season tournaments or activities.
- In those cases, the team may request an extension through May 15 of that year.

### General Club Fundraising Account

The General Fundraising Account supports club-wide initiatives and is managed by club leadership. Proceeds from all-club events (e.g. raffles, community drives, corporate sponsorships) go into this shared fund.

These funds may be used to:

## ✓ Fundraising

- Provide scholarships or financial aid
- Offset shared expenses (field rentals, referees, training gear)
- Cover club-wide tournament fees or travel stipends
- Support equipment purchases or player development programs

Allocation of general funds is at the discretion of club leadership and is reported to families through seasonal updates.

### Team-Specific Fundraising Accounts

Individual teams may choose to organize fundraising events to help cover team-specific expenses such as:

- Tournament entry costs for additional tournaments
- Team-building activities
- Supplemental training or gear
- Additional approved reason(s)/item(s)

### Key Guidelines:

- **All fundraisers must be APPROVED** by club director *UNLESS* they are on list of pre-approved fundraisers. Those may be done at Individual/team discretion.
- To get club approval: email your fundraising idea to [prinevillepremiersoccer@gmail.com](mailto:prinevillepremiersoccer@gmail.com), please allow 3 business days for a response.
- All funds raised at the club/team level must be reported to the club treasurer.
- These funds belong to the club/team—not to individual families or players.
- If a player leaves the team mid-season, their portion of any team fundraising remains with the team.
- Any remaining balance at the end of the season:
  - May roll over to that team's account for the following year, or
  - May be donated back to the club to support other teams or future needs.

### List of Pre-Approved Fundraisers:

Teams that desire to engage in the following fundraising activities do not need to seek approval:

- Team car washes or sales of car wash vouchers
- Team garage or rummage sales
- Team fundraising organized product sales (chocolate bars, Krispy Kreme donuts, etc)
- Pancake breakfasts/restaurant takeover in partnership with local restaurants
- Bake Sale

If you need club funds to purchase items for fundraiser, please submit an Itemized expense report. Approval will be required.

*We appreciate every family's effort and creativity in making fundraising successful. Whether you're organizing a team raffle, hosting a car wash, or securing a sponsor, every dollar raised helps make the game more accessible for everyone.*

## Handbook Acknowledgment & Agreement

By signing below, I acknowledge that I have received and reviewed the Prineville Premier Soccer Club Policy Handbook. I understand the expectations, policies, and procedures outlined within, including but not limited to:

- Membership and financial commitment
- Code of conduct for players, parents, and coaches
- Attendance, communication, and fundraising policies
- Health, safety, and travel protocols
- Disciplinary procedures and club operations

I agree to uphold these standards and understand that continued participation in the club is dependent on following these policies. If I have any questions or concerns, I will reach out to club leadership for clarification.

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Parent Signature

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Player Signature



Club Dues: \$1,400

Acceptance- \$600

- Pay in Full or
- \$300- Due Upon Accepting Team Spot
- Full fee is due upon acceptance or broken into 3 payments due no later than Nov. of playing year

Monthly Trainings- \$600

- Pay in Full or
- \$75/Due on 1st (March-October)
- Any winter trainings (Nov.-Feb.) are NOT included

Uniform Package- \$200 (good for two years)

- Teams can set up fundraiser to help off set or eliminate cost.
- Package Includes: Home/Away Uniform, Warm Up Jacket/Pants, & a bag!

Fees Include:

- Player Card
- Two Summer Tournaments (BPC In July, Mt. Hood In Aug)
- Spring OYSA
- Fall OYSA

**\*\*Fees are subject to slight change based on cost of OYSA!**  
This is a very close idea to what cost will be.