

**MINUTES OF THE REGULAR MEETING OF  
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT  
HELD THURSDAY, JUNE 9, 2022 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on  
Thursday, June 9, 2022 - 7:00p.m.  
Trustee Bixler, Trustee Dearing, Trustee Snyder and Trustee Savage present

Absent: Trustee Benson

Also in Attendance:

Attorney Terry Seeberger, Fire Chief - Richard Annen, EMS Officer Tom Baum FF/EMT Austin King  
and Fiscal Officer - Chauntelle Skirtich,

Trustee Savage called the meeting to order at 7:02 p.m.

**REGULAR MEETING MINUTES**

Mr. Dearing made a motion to approve the Minutes of the Regular Meeting on May 12, 2022, seconded by Mr. Benson. Voting YES – Mr. Bixler, Mr. Dearing, and Mr. Savage ABSTAIN – Mr. Snyder

**PUBLIC SPEAKS:**

No public speakers at this time.

**TRUSTEES:**

Mr. Snyder made a motion to approve the purchase of new tires for Engine 1 at a cost not to exceed \$5,000.00 and open a purchase order to Wingfoot/Goodyear for \$3,000.00 since there is already an open PO to them for \$2,500.00 Motion was seconded by Mr. Dearing, Voting YES –Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

**FIRE CHIEF:**

Mr. Snyder made a motion to move into Executive Session at 7:07 p.m. with Trustees, and inviting Chief Annen, Attorney Seeberger, Assistant Chief Alloway, EMS Officer Tom Baum and Fiscal Officer to consider the employment, discipline, and demotion of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Dearing:

Roll Call Vote:

Mr. Bixler	YES
Mr. Dearing	YES
Mr. Savage	YES
Mr. Snyder	YES

Mr. Snyder made a motion to move out of Executive Session at 8:05 p.m. Motion seconded by Mr. Bixler  
Roll Call Vote:

Mr. Bixler	YES
Mr. Dearing	YES
Mr. Savage	YES
Mr. Snyder	YES

Mr. Bixler made a motion to add Katelyn Doering – FF and Tia Cruz to the roster. Motion was seconded by Mr. Dearing, Voting YES –Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Snyder made a motion to approve the purchase of a camera to be used for fire scene photos at a cost not to exceed \$1,500.00. Motion was seconded by Mr. Dearing, Voting YES –Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

**Discussion RE:**

- 111 calls in May 2022 – 357 total calls in 2022
- New radios are in service – Radio Cost usage fee next year approximately \$4000.00
- Update on Dispatch Services
- Starting Monthly Officers meetings
- Update on pool fills
- Local Police and Fire Chiefs meeting

**FISCAL OFFICER:**

Mr. Bixler made a motion to approve bills paid as presented, total of \$34,766.08. Motion seconded by Mr. Snyder. Voting YES –Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Bixler made a motion to approve payroll expenses of \$43,220.54. Motion seconded by Mr. Dearing. Voting YES –Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Snyder made a motion to approve and sign the May 2022 bank reconciliations. Motion seconded by Mr. Bixler. Voting YES –Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

**Discussion RE:**

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

**PUBLIC SPEAKS:**

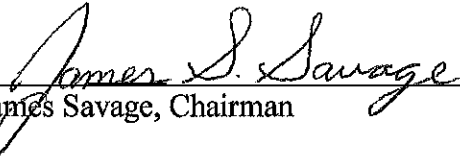
**FYI:**

- Next Meeting July 14, 2022 7:00pm

**ADJOURN:**

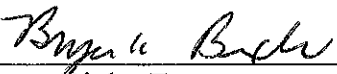
No further business coming before the Board, Mr. Snyder made a motion to adjourn at 7:35 p.m., seconded by Mr. Dearing. Voting YES –Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

  
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Chauntelle Skirtich, Fiscal Officer

  
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James Savage, Chairman

  
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Charles Snyder, Vice Chairman

Absent  
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Robert Benson, Trustee

  
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Bryan Bixler, Trustee

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Mark Dearing, Trustee