

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, JUNE 12, 2025 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, June 12, 2025 - 7:00p.m.

Trustee Bixler, Trustee Lambert, Trustee Miknis and Trustee Snyder present
Absent: Trustee Cline

Chief – Rick Annen, Assistant Chief – Kevin Alloway, Assistant Chief – TJ Rombach
Fiscal Officer – Chauntelle Skirtich, Captains Brad Bailey and Mike Turner

Trustee Snyder called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Miknis made a motion to approve the Minutes of the Regular Meeting on May 8, 2025, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Lambert and Mr. Miknis ABSTAIN – Mr. Snyder

PUBLIC SPEAKS:

No Public Speaks at this time

TRUSTEES:

Mr. Lambert made a motion to approve Resolution 2025-3 A RESOLUTION DECLARING THE NECESSITY OF A (REPLACEMENT AND INCREASE) TAX LEVY FOR THE PURPOSE OF PROVIDING AND MAINTAINING FIRE AND EMERGENCY EQUIPMENT AND SERVICES, UNDER ORC, SECTION 5705.19(I), THAT EXCEEDS THE TEN MILL LIMITATION, FOR A FIVE YEAR TERM (BEING TAX YEARS 2026 THROUGH 2030) AND FURTHER REQUESTING THE STARK COUNTY, OHIO AUDITOR TO CERTIFY THE VALUATION OF TAXABLE REAL ESTATE WITHIN THE NAVARRE BETHLEHEM JOINT FIRE DISTRICT BOUNDARIES AND THE PROBABLE FUNDS THAT WOULD BE RAISED OVER A FIVE YEAR TERM(BEING TAX YEARS 2026-2030. Motion seconded by Mr. Miknis

Roll Call Vote:

Mr. Bixler	YES
Mr. Lambert	YES
Mr. Miknis	YES
Mr. Snyder	YES

FYI:

- Fire Inspection update

FIRE CHIEF:

Mr. Bixler made a motion to move into Executive Session at 7:14 p.m. with Trustees, and inviting Fiscal Officer and Assistant Chief Rombach to consider the employment, discipline, and dismissal of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Miknis:

Roll Call Vote:

Mr. Bixler	YES
Mr. Lambert	YES
Mr. Miknis	YES
Mr. Snyder	YES

Mr. Bixler made a motion to move out of Executive Session at 7:36 p.m. Motion seconded by Mr. Miknis
Roll Call Vote:

Mr. Bixler	YES
Mr. Lambert	YES
Mr. Miknis	YES
Mr. Snyder	YES

Mr. Lambert made a motion to approve removing Crystal Mast(Schafer), Chad Schafer, Michelle Miller and Ben Miller from the roster noting Ben Miller owes the District \$1,400.00 for training, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve adding Rowyn Harris VFF and Rhys Lewis EMT to the roster, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Miknis made a motion to approve a 6 month leave of absence for Mikayla Hare, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Lambert made a motion to approve a sending 3 members to Advanced EMT class at Wayne County Training Center that starts July 2025 at a cost not to exceed \$7,500.00, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Lambert, Mr. Miknis and Mr. Snyder

Discussion RE:

- 123 calls in May with 51 transports – 2024 had 120 calls with 69 transports
- 500 Total calls with 262 transports year to date – 517 calls with 300 transports last year
- 16 multi-calls – 74 multi-calls for 2025
- Batteries and Cameras
- Pool Fills
- Masks
- Mass Casualty class May 17, 2025
- Traffic Control for Orrville FF

FISCAL OFFICER:

Mr. Bixler made a motion to approve bills paid as presented, total of \$42,723.51. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve payroll expenses of \$48,766.33. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Lambert made a motion to approve and sign the May 2025 bank reconciliation. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve closing the following POs:

PO

PO – 5 – All American Fire

PO – 10 – MPI Service

PO – 14 – Motorola Solutions, Inc.

PO – 27 – All American Fire

Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve opening the following POs:

PO

\$ 5,000.00 – MPI Services – General & EMS Fund

\$ 5,000.00 – All American Fire – General Fund

\$7,500.00 – Wayne County Training Center – EMS Fund

Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Lambert, Mr. Miknis and Mr. Snyder

FYI

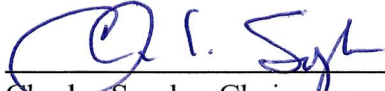
- Update on Receipts
- Financial Reports available for review –provided in digital format to Board
- Next Meeting July 10, 2025 7:00pm

PUBLIC SPEAKS:

No public speakers at this time.

ADJOURN:

No further business coming before the Board, Mr. Miknis made a motion to adjourn at 8:10p.m., seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Lambert, Mr. Miknis and Mr. Snyder



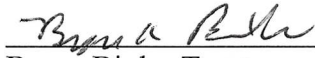
Charles Snyder, Chairman



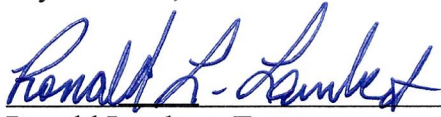
William Miknis, Vice Chairman

Absent

Justin Cline, Trustee



Bryan Bixler, Trustee



Ronald Lambert, Trustee



Chauntelle Skirtich, Fiscal Officer