

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, JANUARY 19, 2023 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, January 19, 2023 - 7:00p.m.

Trustee Benson, Trustee Bixler, Trustee Dearing, Trustee Savage and Trustee Snyder present

Absent: None

Also in Attendance:

Fire Chief - Richard Annen, Assistant Chief – Kevin Alloway,

Fiscal Officer – Chauntelle Skirtich, Whitaker Myers Representative Joel Bender

Bethlehem Township Elected Official member Mark Dearing and Village of Navarre Resident member James Savage were sworn in by Member Mayor Bob Benson prior to the meeting.

Trustee Savage called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Benson made a motion to approve the Minutes of the Regular Meeting on December 15, 2022, seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

PUBLIC SPEAKS:

- Joel Bender – Whitaker Myers – Discussion/Presentation regarding Insurance Policy Renewal

TRUSTEES:

Mr. Benson made a motion to appoint Charlie Snyder as the Chairman of the Board for 2023. Motion was seconded by Mr. Dearing, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage ABSTAIN: Mr. Snyder.

Mr. Benson made a motion to appoint Mark Dearing as the Vice Chairman of the Board for 2023. Motion was seconded by Mr. Snyder, Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder ABSTAIN: Mr. Dearing

Mr. Bixler made a motion to approving the VFIS Insurance Policy for 2023. Motion was seconded by Mr. Dearing, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

FIRE CHIEF:

Mr. Snyder made a motion to approve the End of Year 2022 Report as presented. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Dearing made a motion to approve opening a purchase order to Ohio Billing to handle the Medicare audit in the amount of \$1,200.00. Motion was seconded by Mr. Bixler, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Snyder made a motion to approve the purchase of 4 new sets of gear at a cost not to exceed \$2,400.00 per set and open a purchase order to Fire Force in the amount of \$9,6000.00. Motion was seconded by Mr. Dearing, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Benson made a motion to approve the purchase of a test machine for the new air packs at a cost not to exceed \$15,000.00 from the FEMA FY 21 Grant. Motion was seconded by Mr. Bixler, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Snyder made a motion to remove Gabby Clair and Tiffany Kerwin from the roster. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Dearing made a motion to add Crystal Mast to the roster. Motion was seconded by Mr. Snyder, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Discussion RE:

- Utility 1 is in service
- Officer's meeting held 1/8/2023
- Community Corrections Board
- Grant for new equipment
- Department physicals done 1/15/2023
- Ladder testing is done

FISCAL OFFICER:

Mr. Benson made a motion to approve bills paid as presented, total of \$38,859.42. Motion seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Bixler made a motion to approve payroll expenses of \$42,724.98. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Snyder made a motion to approve Amended Certificate increase in the amount of \$191,701.22 in the General Fund for the FY 21 AFG Grand for new SCBA equipment, motion seconded by Mr. Dearing.

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Dearing	YES
Mr. Savage	YES
Mr. Snyder	YES

Mr. Dearing made a motion to open a purchase order to Howell Rescue in the amount of \$174,915.10 for the purchase of new SCBA gear from the FEMA FY 21 Grant. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Bixler made a motion to approve and sign the December 2022 bank reconciliation. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

Member Snyder asked Chief what his concerns were for 2023.

Chief's Concerns:


- Staffing
- Time spent waiting at hospitals
- Training credentials

FYI:

- Appreciation Dinner 1/21/2023 @ 6:00
- Next Meeting February 9, 2023

ADJOURN:

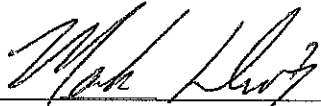
No further business coming before the Board, Mr. Snyder made a motion to adjourn at 8:22 p.m., seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.



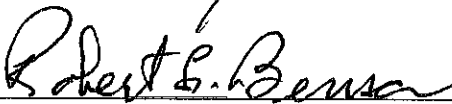
Chauntelle Skirtich, Fiscal Officer



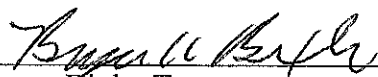
Charles Snyder, Chairman



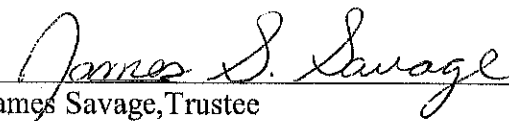
Mark Dearing, Vice Chairman



Robert Benson, Trustee



Bryan Bixler, Trustee



James Savage, Trustee