

**MINUTES OF THE SPECIAL MEETING OF  
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT  
HELD THURSDAY, MARCH 10, 2022 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on  
Thursday, March 10, 2022 - 7:00p.m.

Trustee Benson, Trustee Bixler, Trustee Dearing, Trustee Savage and Trustee Snyder present

Absent: None

Also in Attendance:

Attorney Terry Seeberger, Fire Chief - Richard Annen, Assistant Chief - Kevin Alloway,  
and Fiscal Officer - Chauntelle Skirtich,

Trustee Savage called the meeting to order at 7:00 p.m.

**REGULAR MEETING MINUTES**

Mr. Snyder made a motion to approve the Minutes of the Regular Meeting on February 10, 2022, seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, and Mr. Snyder ABSTAIN – Mr. Savage

**PUBLIC SPEAKS:**

No public speakers at this time.

**TRUSTEES:**

**FIRE CHIEF:**

Mr. Benson made a motion to move into Executive Session at 7:30 p.m. with Trustees, and inviting Chief Annen, Attorney Seeberger, Assistant Chief Alloway and Fiscal Officer to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Bixler:

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Dearing	YES
Mr. Savage	YES
Mr. Snyder	YES

Mr. Benson made a motion to move out of Executive Session at 7:17 p.m. Motion seconded by Mr. Bixler

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Dearing	YES
Mr. Savage	YES
Mr. Snyder	YES

Mr. Benson made a motion to terminate Lauren Gilkerson from the roster with the option that she may return and terminate Jessica Bender not allowing her to return. Motion was seconded by Mr. Snyder, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

**Discussion RE:**

- 77 calls in February 2022 – 190 total calls in 2022
- Staffing
- Remounted Squad back

**FISCAL OFFICER:**

Mr. Benson made a motion to approve bills paid as presented, total of \$112,670.99. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Bixler made a motion to approve payroll expenses of \$37,706.44. Motion seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Benson made a motion to approve the Accident and Health On-Duty Policy Renewal from Whitaker-Myers at a cost of \$3,458.00. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Bixler made a motion to approve and sign the January and February 2022 bank reconciliations. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Bixler made a motion to approve closing the following BCs and POs:

**BC**

- BC – 11 – Other Expenses – EMS Fund
- BC – 13 – Training Services – EMS Fund

**POs**

- PO – 21 – Burgess Ambulance – EMS Fund

Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Snyder made a motion to approve opening the following BCs and POs:

**BC**

- \$7,500.00 – Repairs & Maintenance – General Fund
- \$5,000.00 – Repairs & Maintenance – EMS Fund
- \$5,000.00 – Training Services – EMS Fund

**POs**

- \$3,458.00 – Whitaker Myers – General Fund
- \$27,379.00 – Staley Technologies – General & EMS Funds

Motion seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

**Discussion RE:**

- Update on Receipts
- Financial Reports available for review --provided in digital format to Board

**PUBLIC SPEAKS:**

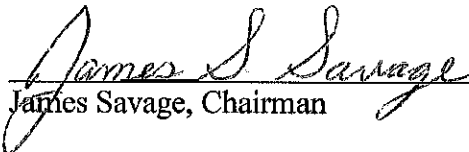
**FYI:**

- Next Meeting April 14, 2022 7:00pm

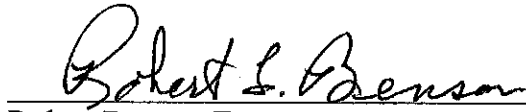
**ADJOURN:**

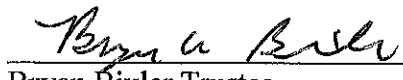
No further business coming before the Board, Mr. Snyder made a motion to adjourn at 7:42 p.m., seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

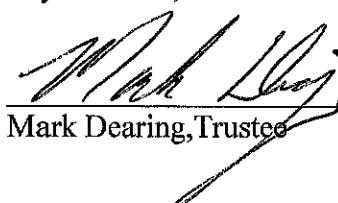
  
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Chauntelle Skirtich, Fiscal Officer

  
\_\_\_\_\_  
James Savage, Chairman

  
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Charles Snyder, Vice Chairman

  
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Robert Benson, Trustee

  
\_\_\_\_\_  
Bryan Bixler, Trustee

  
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Mark Dearing, Trustee