

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, NOVEMBER 7, 2024 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, November 7, 2024 - 7:00p.m.

Trustee Bixler, Trustee Cline, Trustee Miknis, Trustee Snyder and Trustee Veselenak present
Absent: None

Also in Attendance:

Chief Rick Annen, Assistant Chief – Kevin Alloway, Assistant Chief TJ Rombach
Fiscal Officer – Chauntelle Skirtich, Capt. Mike Turner, FF/EMT-A Austin King, FF/Medic Katey Alloway
Bethlehem Township Trustee – Ron Lambert

Trustee Snyder called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Miknis made a motion to approve the Minutes of the Regular Meeting on October 10, 2024, seconded by Ms. Veselenak. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

PUBLIC SPEAKS:

No Public Speaks at this time

TRUSTEES:

Austin King: IT Report – ESO is set up for the fire side – TV in gear room so that members can see what vehicles are here when going out on calls

FIRE CHIEF:

Ms. Veselenak made a motion to approve revoking probation for Kris Moll, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Miknis made a motion to accept the resignations of members Jerry Mallady and Jeff Rodenbucher, seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Bixler made a motion to approve sending 6 members to the Jackson Expo at a cost not to exceed \$390.00, seconded by Ms. Veselenak. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Bixler made a motion to approve opening a Purchase Order to All-American Fire for \$2,500.00, seconded by Ms. Veselenak. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Discussion RE:

- 91 calls with 50 transports in October 2024 – 11 Multi Calls
- Volunteer Fire Class – January - 4 Members going
- ESO conversion
- Hose testing complete
- Burn off for parks
- Officer Meeting
- Radio and Pager batteries – replacing as needed

FISCAL OFFICER:

Ms. Veselenak made a motion to approve bills paid as presented, total of \$41,820.00. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Miknis made a motion to approve payroll expenses of \$45,294.41. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Cline made a motion to approve and sign the October 2024 bank reconciliation. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Miknis made a motion to approve closing the following BC and POs:

BC

BC – 18 – EMS Fund – Other Utilities

PO

PO – 4 – Workers Compensation

PO – 45 – ESO Solutions Inc.

PO – 46 – WM Commercial Roofing

Motion seconded by Ms. Veselenak. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Discussion RE:

- Update on Receipts
- Fraud Reporting
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

No Public Speaks at this time

FYI:

- Next Meeting December 12, 2024 7:00pm at new station

ADJOURN:

No further business coming before the Board, Mr. Bixler made a motion to adjourn at 7:22 p.m., seconded by Mr. Veselenak. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak



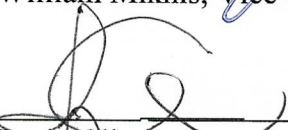
Chauntelle Skirtich, Fiscal Officer




Charles Snyder, Chairman



William Miknis, Vice Chairman



Justin Cline, Trustee



Bryan Bixler, Trustee



T. Renee Veselenak, Trustee