

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, MAY 14, 2026 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, May 14, 2026 - 7:00p.m.
Trustee Bixler, Trustee Cline, Trustee Lambert and Trustee Miknis present
Absent: Trustee Snyder
Assistant Chief – T.J. Rombach and Fiscal Officer – Chauntelle Skirtich,

Trustee Miknis called the meeting to order at 7:01 p.m.

MEETING MINUTES

Mr. Cline made a motion to approve the Minutes of the Regular Meeting on April 9, 2026, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Miknis

PUBLIC SPEAKS:

No public speakers at this time.

TRUSTEES:

Discussion RE:

- Preventative Maintenance – Pump testing

FIRE CHIEF:

Mr. Lamert made a motion to approve sending Brayden Bailey and Anthony Windle to VFF – 36 hour Training at Wilmot through Buckeye Career Center at a cost of \$620.00 each. Motion seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Miknis

Discussion RE:

- 83 calls with 43 transports in April 2026 – 9 multi calls
- April 2025 - 87 calls with 47 transports

FISCAL OFFICER:

Mr. Cline made a motion to approve bills paid as presented, total of \$26,925.46. Motion seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Miknis

Mr. Bixler made a motion to approve payroll expenses of \$48,116.7. Motion seconded by Mr. Cline Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Miknis

Mr. Lambert made a motion to approve and sign the April 2026 bank reconciliation. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Miknis

Mr. Lambert made a motion to approve closing the following POs:

POs

5-2026 = All-American

17-2026 = Heartland Expert Auto

Motion seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, and Mr. Miknis

Mr. Bixler made a motion to approve opening the following POs:

POs

\$ 750.00 = Station Auto Parts Inc.– General Funds

\$15,000.00 = All-American Fire – General Funds

Motion seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, and Mr. Miknis

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

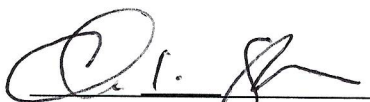
No public speakers at this time.

FYI:

- Next Meeting June 11, 2026 7:00pm

ADJOURN:


No further business coming before the Board, Mr. Bixler made a motion to adjourn at 7:264p.m., seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Miknis



Charles Snyder, Chairman




William Miknis, Vice Chairman



Justin Cline, Trustee



Bryan Bixler, Trustee



Ronald Lambert, Trustee



Chauntelle Skirtich, Fiscal Officer