

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, FEBRUARY 9, 2023 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, February 9, 2023 - 7:00p.m.

Trustee Benson, Trustee Bixler, Trustee Dearing, Trustee Savage and Trustee Snyder present
Absent: None

Also in Attendance:

Fire Chief - Richard Annen, Asst. Chief – Kevin Alloway, Asst. Chief TJ Rombach, Capt. Mike Turner
Attorney Terry Seeberger, Fiscal Officer – Chauntelle Skirtich, Navarre Resident Bill Miknis

Trustee Snyder called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Savage made a motion to approve the Minutes of the Regular Meeting on January 19, 2023, seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

PUBLIC SPEAKS:

No public speakers at this time.

TRUSTEES:

Trustee Benson : Introduced Bill Miknis as possible new Board Member replacing Member Savage

FIRE CHIEF:

Mr. Dearing made a motion to approve increasing vehicle values on VFIS policy increasing the premium in the amount of \$1,187.00. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Bixler made a motion to approve sending 3 members to an arson seminar in Ashland at a cost not to exceed \$295.00. Motion was seconded by Mr. Savage, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Discussion RE:

- January – down 12 runs but up 5 transports
- Billed Brewster for 2 calls
- Members attending free extrication class
- AIG Grant for new tools
- Fire class starting March 5th at EVFR -

FISCAL OFFICER:

Mr. Savage made a motion to approve bills paid as presented, total of \$37,874.93. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Dearing made a motion to approve payroll expenses of \$43,391.19. Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Bixler made a motion to approve and sign the January 2023 bank reconciliation. Motion seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Benson made a motion to approve opening a PO to Perry & Associates CPA in the amount of \$5,200.00 for audit services. Motion was seconded by Mr. Savage, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

Mr. Savage made a motion to approve 2023 Permanent Budget of \$1,526,774.22 as presented, Motion was seconded by Mr. Dearing.

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Dearing	YES
Mr. Savage	YES
Mr. Snyder	YES

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

No public speakers at this time.

FYI:

- Next Meeting March 16, 2023 7:00pm

ADJOURN:

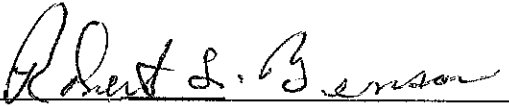
No further business coming before the Board, Mr. Dearing made a motion to adjourn at 7:53 p.m., seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder.

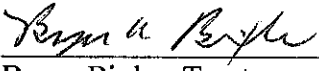


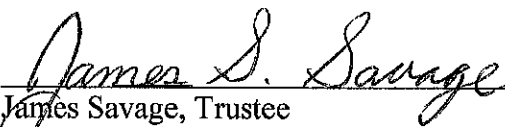
 Chauntelle Skirtich, Fiscal Officer

Charles Snyder, Chairman

Mark Dearing, Vice Chairman


Robert Benson, Trustee


Bryan Bixler, Trustee


James Savage, Trustee



Navarre-Bethlehem Joint Fire District

34 South Main Street, Navarre Ohio 44662

Phone: 330-879-5840

www.erievalleyfire.org

Fire Chief: Rick Annen

District Appropriation Resolution – Permanent

The Navarre Bethlehem Joint Fire District Board of Trustees, Stark County Ohio, met in Regular Session on the 9th of February, 2023 with the following members present :

Robert Benson X Bryan Bixler X Mark Dearing X James Savage X Charles Snyder X

Mr. Savage moved the adoption of the following :

BE IT RESOLVED by the Board of Trustees of the Navarre Bethlehem Joint Fire District, Stark County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31st, 2023 the following sums be and are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

General Fund 1000

That there be appropriated from the GENERAL FUND:

1000-110-100	Salaries	\$320,000.00
1000-110-150	Compensation of Board and Commission Members	\$3,000.00
1000-110-211	Ohio Public Employees Retirement System	\$3,300.00
1000-110-212	Social Security	\$23,000.00
1000-110-213	Medicare	\$6,000.00
1000-110-230	Workers Compensation	\$35,000.00
1000-110-251	Uniform, Tool and Equipment Reimbursement	\$2,500.00
1000-110-312	Auditing Services	\$5,000.00

1000-110-313	Uniform Accounting Network Fees	\$3,000.00
1000-110-314	Tax Collection Fees	\$12,000.00
1000-110-315	Election Expenses	\$1,200.00
1000-110-318	Training Services	\$20,000.00
1000-110-319	Other - Professional and Technical Services	\$40,000.00
1000-110-323	Repairs and Maintenance	\$40,000.00
1000-110-341	Telephone	\$2,000.00
1000-110-342	Postage	\$500.00
1000-110-345	Advertising	\$500.00
1000-110-351	Electricity	\$7,500.00
1000-110-352	Water and Sewage	\$1,200.00
1000-110-353	Natural Gas	\$7,000.00
1000-110-359	Other -Utilities	\$2,000.00
1000-110-381	Property Insurance Premiums	\$25,000.00
1000-110-382	Liability Insurance Premiums	\$8,000.00
1000-110-410	Office Supplies	\$2,500.00
1000-110-420	Operating Supplies	\$15,000.00
1000-110-430	Small Tools and Minor Equipment	\$10,000.00
1000-110-490	Other -Supplies and Materials	\$10,000.00
1000-110-510	Dues and Fees	\$1,500.00
1000-110-590	Other Expenses	\$50,668.04
1000-110-599	Other-Other Expenses	\$191,701.22
1000-760-740	Machinery, Equipment and Furniture	\$10,000.00
1000-820-820	Loan Principal	\$72,000.00
1000-830-830	Loan Interest	\$20,000.00

Total General Fund

\$951,069.26

Ambulance and EMS Services 2281

That there be appropriated from the EMS Services FUND:

2281-230-100	Salaries	\$200,000.00
2281-230-212	Social Security	\$12,400.00
2281-230-213	Medicare	\$3,000.00
2281-230-312	Auditing Services	\$2,500.00
2281-230-313	Uniform Accounting Network Fees	\$1,000.00
2281-230-318	Training Services	\$10,000.00
2281-230-319	Other - Professional and Technical Services	\$25,000.00
2281-230-323	Repairs and Maintenance	\$20,000.00
2281-230-359	Other -Utilities	\$3,000.00
2281-230-360	Contracted Services	\$25,000.00
2281-230-381	Property Insurance Premiums	\$7,500.00
2281-230-382	Liability Insurance Premiums	\$2,000.00

2281-230-420	Operating Supplies	\$25,000.00
2281-230-490	Other - Supplies and Materials	\$20,000.00
2281-230-590	Other Expenses	\$117,804.96
2281-230-599	Other - Other Expenses	\$75,000.00
1000-820-820	Loan Principal	\$19,000.00
1000-830-830	Loan Interest	\$7,500.00

Total EMS Services Fund \$575,704.96

2023 Navarre Bethlehem Joint Fire District Permanent Appropriations

1000	General Fund	\$951,069.26
2281	EMS Fund	<u>\$575,704.96</u>

Grand Total All Funds \$1,526,774.22

Mr. Dearing seconded the motion and the roll being called upon its adoption as follows:

Robert Benson: YES Bryan Bixler: YES Mark Dearing: YES
James Savage: YES Charles Snyder: YES

ADOPTED: February 9th, 2023.

CERTIFICATE OF THE FISCAL OFFICER

I, Chauntelle Skirtich, Fiscal Officer of the Navarre-Bethlehem Joint Fire District, in whose custody and control the files and records of said board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original resolution now on file; that the foregoing has been compared by me with said original resolution; and that the same is a true and correct copy thereof.

CLERK - NAVARRE-BETHLEHEM
JOINT FIRE DISTRICT