

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, MAY 9, 2024 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, May 9, 2024 - 7:00p.m.

Trustee Bixler, Trustee Cline, Trustee Miknis, Trustee Snyder and Trustee Veselenak present

Absent: None

Also in Attendance:

Chief Rick Annen, Assistant Chief – Kevin Alloway, Lt. Austin King
Fiscal Officer – Chauntelle Skirtich,

Trustee Snyder called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Cline made a motion to approve the Minutes of the Regular Meeting on April 11, 2024, seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

PUBLIC SPEAKS:

No Public Speaks at this time

TRUSTEES:

Discussion RE:

- Trustee Veselenak - Solar Farm update
- Trustee Snyder - Rover Pipeline Settlement Progress

FIRE CHIEF:

Mr. Bixler made a motion to approve contract for services with Gatchell Grant Resources LLC for '2023 SAFER Application – Fire Hiring Grant' and authorize Chief to sign agreement, seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Ms. Veselenak made a motion to approve purchase of Combi tool at a cost of \$3,000.00 and open a purchase order to Equipment Management Company in the amount of \$3,400.00 to cover shipping as well as equipment cost, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Discussion RE:

- 118 calls with 63 transports in April 2024 – received 12 double calls and 3 triple calls
- Shift Meetings
- Officer Meeting
- Golf Outing July 28th
- 900 hours of training completed so far this year

FISCAL OFFICER:

Mr. Bixler made a motion to approve bills paid as presented, total of \$39,464.34. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Bixler made a motion to approve payroll expenses of \$42,884.91. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Ms. Veselenak made a motion to approve and sign the April 2024 bank reconciliation. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Ms. Veselenak made a motion to approve closing the following POs:

PO

PO – 6 – Superfleet Mastercard

PO – 23– Motorola Solutions

PO – 30 – Trudo Albert Fire Equipment

Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Miknis made a motion to approve opening the following PO:

PO

\$ 33,100.00 – Fire Force – General Fund

Motion seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Discussion RE:

- Update on Receipts
- 2022-2023 Audit
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

No public speakers at this time.

FYI:

- Next Meeting June 6, 2024 7:00pm

ADJOURN:

No further business coming before the Board, Mr. Bixler made a motion to adjourn at 7:40 p.m., seconded by Ms. Veselenak. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Chauntelle Skirtich
Chauntelle Skirtich, Fiscal Officer

Charles Snyder
Charles Snyder, Chairman

William Miknis
William Miknis, Vice Chairman

Justin Cline
Justin Cline, Trustee

Bryan Bixler
Bryan Bixler, Trustee

T. Renee Veselenak
T. Renee Veselenak, Trustee