

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, NOVEMBER 2, 2023 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, November 2, 2023 - 7:00p.m.
Trustee Benson, Trustee Bixler, Trustee Miknis and Trustee Snyder present
Absent: Trustee Dearing
Also in Attendance:

Bethlehem Township Trustee - Renee Veselenak, Fire Chief - Richard Annen, Assistant Chief Kevin Alloway,
Assistant Chief TJ Rombach, Fire Inspector – Ryan Shanower, Capt. Mike Turner, Lt. Kayla Bailey
Attorney Terry Seeberger, Fiscal Officer - Chauntelle Skirtich
Fairless Elementary Art Teacher Jenny Best, Fire Prevention Poster Contest Winners and their Families
Public Entities Pool of Ohio Representative – Andy Leitch

Trustee Snyder called the meeting to order at 7:00 p.m.

REGULAR MEETING MINUTES

Mr. Miknis made a motion to approve the Minutes of the Regular Meeting on October 12, 2023, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

PUBLIC SPEAKS:

Inspector Shanower acknowledged the winners of the 2023 Fire Prevention Week Poster contest by grade level and presented each winner with a prize for their work. Inspector Shanower also recognized Fairless Elementary Art Teacher Jenny Best for her help and support with the contest.

Public Entities Pool of Ohio Representative Andy Leitch presented information about their insurance program and asked the Board for their consideration for future insurance needs.

TRUSTEES:

Mr. Bixler made a motion to approve the Stark County Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, motion seconded by Mr. Miknis.

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Miknis	YES
Mr. Savage	YES

Mr. Benson made a motion to approve the quote from Troutman Trick Trucks for Rhino lining of the enclosed trailer at a cost of \$1,200.00 and open a purchase order to Troutman Trick Trucks in that amount. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

FIRE CHIEF:

Mr. Benson made a motion to approve reimbursement of Assistant Chief T.J. Rombach for continuing education for his Fire Inspector card in the amount of \$140.00. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Miknis made a motion to approve adding Douglas Cottrill to the roster as a probationary member. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to accept the State of Ohio BWC Grant in the amount of \$23,354.41 for the purchase of a stair chair, hose roller, and battery operated combi tool from Styker, Roll-n-Rack and Howell Rescue respectively. Motion seconded by Mr. Miknis.

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Miknis	YES
Mr. Savage	YES

Mr. Benson made a motion to approve paying 50% of the cost of Paramedic school for Mikayla Grest-Hare at a cost not to exceed \$3,500.00. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Miknis made a motion to approve Chief Annen’s letter to Brewster Village Council for new mutual aid fees starting January 1, 2024. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Miknis made a motion to amend the Fire District Policy Book to allow members to participate in political activity in a non-civil service Village, Township or School District in accord with Ohio Revised Code. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Discussion RE:

- 118 calls with 74 transports in October 2023 – 1021 year to date calls
- New Officer Positions for 2024

FISCAL OFFICER:

Mr. Bixler made a motion to approve bills paid as presented, total of \$32,713.18. Motion seconded by Mr. Miknis. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve payroll expenses of \$17,908.27. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve and sign the October 2023 Bank Reconciliation. Motion seconded by Mr. Miknis. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Miknis made a motion to approve Amended Certificate for Ohio BWC Grant in the amount of \$23,354.41 in the General Fund. Motion seconded by Mr. Bixler.

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Miknis	YES
Mr. Savage	YES

Mr. Benson made a motion to approve closing the following BC and PO:

BC
BC – 20 – Other Expenses – General Fund
PO
PO – 13– Dr. Rob Norman

Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Miknis made a motion to approve opening the following BCs and POs:

BC
\$ 10,000.00 – Other Expenses – General Fund
PO
\$ 5,064.21 – Stryker – General Fund

Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Benson made a motion to approve moving the November 2023 Meeting to November 2, 2023. Motion seconded by Mr. Miknis. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

Mr. Miknis made a motion to move into Executive Session at 8:34 p.m. with Trustees, and inviting Chief Annen, Attorney Seeberger, Assistant Chief Alloway, Assistant Chief Rombach, Bethlehem Township Trustee Veselenak and Fiscal Officer to consider the employment, discipline, and dismissal of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Snyder:

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Miknis	YES
Mr. Savage	YES

Mr. Bixler made a motion to move out of Executive Session at 8:40 p.m. Motion seconded by Mr. Miknis
Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Miknis	YES
Mr. Savage	YES

PUBLIC SPEAKS:

No public speakers at this time.

FYI:

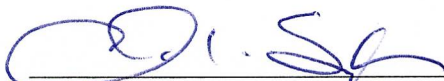
- Next Meeting December 14, 2023 7:00pm

ADJOURN:

No further business coming before the Board, Mr. Bixler made a motion to adjourn at 8:41 p.m., seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder



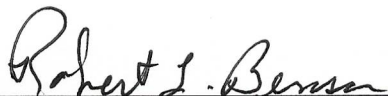
Chauntelle Skirtich, Fiscal Officer




Charles Snyder, Chairman

Absent

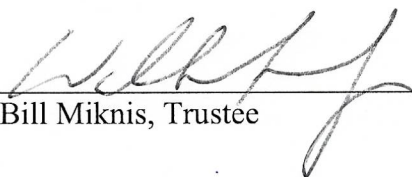
Mark Dearing, Vice Chairman



Robert Benson, Trustee



Bryan Bixler, Trustee



Bill Miknis, Trustee