

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, JANUARY 8, 2026 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, January 8, 2026 - 7:00p.m.

Trustee Bixler, Trustee Cline, Trustee Lambert, Trustee Miknis, and Trustee Snyder present
Absent: None

Fire Chief - Richard Annen, Assistant Chief – Kevin Alloway,
Assistant Chief – T.J. Rombach, Fiscal Officer – Chauntelle Skirtich,

Bethlehem Township Resident member Charles Snyder, Village of Navarre Elected Official Justin Cline were sworn in prior to the meeting.

Trustee Snyder called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Cline made a motion to approve the Minutes of the Regular Meeting on December 11, 2024, seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis, and Mr. Snyder

PUBLIC SPEAKS:

No Public Speaks at this time

TRUSTEES:

Mr. Lamber made a motion to appoint Member Snyder as the Chairman of the Board for 2026, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Miknis ABSTAIN – Mr. Snyder

Mr. Lambert made a motion to appoint Member Miknis as the Vice Chairman of the Board for 2025, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Snyder ABSTAN – Mr. Miknis

Mr. Cline made a motion to appoint Member Miknis and Member Bixler, department members, Assistant Chief TJ Rombach and Captain Brad Bailey, and resident Dan Skirtich to the VFDF Board, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis, and Mr. Snyder

Mr. Cline made a motion to approve quote from Whitaker-Myers effective Jan. 7, 2026 and open PO to Whitaker Myers in the amount of \$25,772.00, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis, and Mr. Snyder

Discussion RE:

- Heaters at original station

Mr. Miknis made a motion to approve opening a PO to Fry Heating in the amount of \$7,300.00 seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis and Mr. Snyder

FIRE CHIEF:

Mr. Bixler made a motion to approve sending Anthony Windle to Wayne County Regional Training Center for EMT School at a cost of \$1,820.00 and John Border, Chris White and Rowyn Harris to Wayne County Regional Training Center for FF1 school at a cost of \$6,900.00 and to open a purchase order to Wayne County Regional Training Center for \$8,720.00., seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis, and Mr. Snyder

Mr. Cline made a motion to move into Executive Session at 7:30 p.m. with Trustees, Fire Chief and inviting Attorney Seeberger, Fiscal Officer and Assistant Chiefs Alloway and Rombach and Lt. Shanower to consider the employment, discipline, and dismissal of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Bixler:

Roll Call Vote:

| | |
|-------------|-----|
| Mr. Bixler | YES |
| Mr. Cline | YES |
| Mr. Lambert | YES |
| Mr. Miknis | YES |
| Mr. Snyder | YES |

Mr. Miknis made a motion to move out of Executive Session at 7:58 p.m. Motion seconded by Mr. Lambert

Roll Call Vote:

| | |
|-------------|-----|
| Mr. Bixler | YES |
| Mr. Cline | YES |
| Mr. Lambert | YES |
| Mr. Miknis | YES |
| Mr. Snyder | YES |

Mr. Cline made a motion to approve removing Brian Ferguson as a probationary member, seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis, and Mr. Snyder

Mr. Lambert made a motion to approve adding Anthony Windle as a probationary member, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis, and Mr. Snyder

Mr. Miknis made a motion to approve 2025 End of Year Report as presented, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis, and Mr. Snyder

Mr. Cline made a motion to approve making a donation to the Firefighter’s Association in the amount of \$2,000.00 for uniforms and open a PO to Erie Valley Firefighters Association in the amount of \$2,000.00, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis, and Mr. Snyder

Discussion RE:

- 1191 calls for 2025 – 692 transports – 221 multi-calls
- 92 calls with 52 transports in December 2025 – 13 multi-calls
- Physicals completed January 4th
- Association Dinner – January 17th at 6:00pm at the 9th Street Event Center in Massillon

FISCAL OFFICER:

Mr. Miknis made a motion to approve bills paid as presented, total of \$29,492.26. Motion seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis, and Mr. Snyder

Mr. Lambert made a motion to approve payroll expenses of \$45,463.94. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis, and Mr. Snyder

Mr. Bixler made a motion to approve and sign the December 2025 bank reconciliation. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis, and Mr. Snyder

Mr. Cline made a motion to approve opening the following POs:

POs

\$ 800.00 = Culligan

\$13,657.55 = Stryker Sales Corporation – Flex Financial – EMS Fund

Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

No public speakers at this time.

FYI:

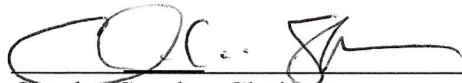
- Next Meeting February 12, 2026 7:00pm

ADJOURN:

No further business coming before the Board, Mr. Lambert made a motion to adjourn at 8:51 p.m., seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis, and Mr. Snyder




Chauntelle Skirtich, Fiscal Officer



Charles Snyder, Chairman



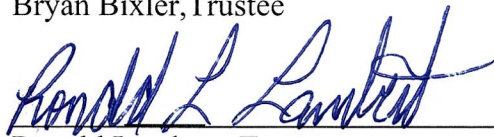
William Miknis, Vice Chairman



Justin Cline, Trustee



Bryan Bixler, Trustee



Ronald Lambert, Trustee