

**MINUTES OF THE REGULAR MEETING OF  
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT  
HELD THURSDAY, AUG 8, 2024 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on  
Thursday, Aug 8, 2024 - 7:00p.m.

Trustee Bixler, Trustee Cline, Trustee Miknis, Trustee Snyder and Trustee Veselenak present

Absent: None

Also in Attendance:

Attorney Terry Seeberger, Assistant Chief – Kevin Alloway, Assistant Chief – T.J. Rombach

Fiscal Officer – Chauntelle Skirtich,

Trustee Snyder called the meeting to order at 7:00 p.m.

**MEETING MINUTES**

Mr. Cline made a motion to approve the Minutes of the Regular Meeting on July 11, 2024, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

**PUBLIC SPEAKS:**

No Public Speaks at this time

**TRUSTEES:**

**Trustee Snyder:** Update on IT issues – ticketing system for issues

**Trustee Bixler:** Rescue 2 was back at All American Fire for light tower

**Trustee Veselenak:** Navarre’s Christmas in Bethlehem – helping Navarre Police with road closures for parade

**FIRE CHIEF:**

Mr. Cline made a motion to approve adding Kris Moll FF2/EMT-B to the roster, seconded by Mr. Miknis. Voting YES –Mr. Cline, Mr. Miknis, Mr. Snyder – Voting NO – Mr. Bixler - ABSTAIN – Ms. Veselenak

Mr. Bixler made a motion to approve sending 2 members to the County Peer Class at a cost \$300.00, seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

**Discussion RE:**

- 104 calls with 62 transports in July 2024
- 3 members going to driving class – sponsored by the insurance company
- County Fire Chief Task Force setting up Hazmat team

**FISCAL OFFICER:**

Mr. Bixler made a motion to approve bills paid as presented, total of \$42,519.90. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Bixler made a motion to approve payroll expenses of \$42,593.68. Motion seconded by Ms. Veselenak. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Miknis made a motion to approve and sign the June 2024 bank reconciliation. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Bixler made a motion to approve 2025 Alternative Tax Budget for Stark County Auditor. Motion seconded by Ms. Veselenak

Roll Call Vote:

Mr. Bixler	YES
Mr. Cline	YES
Mr. Miknis	YES
Mr. Snyder	YES
Ms. Veselenak	YES

Mr. Miknis made a motion to approve closing the following BCs and POs:

**BCs**

BC – 9 – General Fund – Small Tools and Minor Equipment  
BC – 17 – EMS Fund – Training

**PO**

PO – 17 – T, Rowley  
PO – 29– Gravity Mechanical  
PO – 32 – Fire Force  
PO – 37 – Fire Force

Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Bixler made a motion to approve opening the following BC:

**BC**

\$ 5,000.00 – General Fund – Repair and Maintenance

Motion seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

**Discussion RE:**

- Update on Receipts
- BWC True-Up Completed
- Update on Audit
- Financial Reports available for review –provided in digital format to Board
- Auditor on site July 17, 2024

**PUBLIC SPEAKS:**

**FYI:**

- Next Meeting September 12, 2024 7:00pm


**ADJOURN:**

No further business coming before the Board, Mr. Bixler made a motion to adjourn at 7:29 p.m., seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

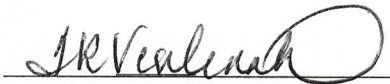
  
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Chauntelle Skirtich, Fiscal Officer

  
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Charles Snyder, Chairman

  
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William Miknis, Vice Chairman

  
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Justin Cline, Trustee

  
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Bryan Bixler, Trustee

  
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T. Renee Veselenak, Trustee