

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, SEPTEMBER 8, 2022 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, September 8 2022 - 7:00p.m.

Trustee Benson, Trustee Bixler, Trustee Dearing, Trustee Snyder and Trustee Savage present

Absent: None

Also in Attendance:

Attorney Terry Seeberger, Fire Chief - Richard Annen, Assistant Chief – Kevin Alloway
and Fiscal Officer - Chauntelle Skirtich,

Trustee Savage called the meeting to order at 7:01 p.m.

REGULAR MEETING MINUTES

Mr. Benson made a motion to approve the Minutes of the Regular Meeting on August 18, 2022, seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Snyder, and Mr. Savage

PUBLIC SPEAKS:

No public speakers at this time.

TRUSTEES:

Fire Inspector Shanower Update:

Discussion RE:

- Concerns in communication regarding new businesses in the Village and Township
- Tractor Supply

FIRE CHIEF:

Mr. Snyder made a motion to accept the resignation of David Nay. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Snyder, and Mr. Savage

Mr. Dearing made a motion to remove Jesse Bryan from the roster for failing to complete class. Motion was seconded by Mr. Bixler, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Snyder, and Mr. Savage

Mr. Snyder made a motion to accept the FEMA grant totaling \$201,286.29 and designate Chief Annen as the signatory. Motion was seconded by Mr. Bixler, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Snyder, and Mr. Savage

Discussion RE:

- 101 calls in August 2022 – 812 total calls in 2022
- Officer Meeting – 9/11/2022 at 9:00
- ESO Meeting 9/13/2022 -
- MARCs radio – Meeting 9/15/2022
- Looking for Life Safety Class
- Update on vehicles

FISCAL OFFICER:

Mr. Snyder made a motion to approve bills paid as presented, total of \$34,374.93. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Snyder, and Mr. Savage

Mr. Dearing made a motion to approve payroll expenses of \$40,843.65. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Snyder, and Mr. Savage

Mr. Snyder made a motion to approve and sign the August 2022 bank reconciliations. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Snyder, and Mr. Savage

Mr. Bixler made a motion to approve closing the following BC and POs:

BC

BC – 3 – Other Supplies & Materials

BC – 5 – Natural Gas

BC – 17 – Repairs & Maintenance

PO

PO – 1 – Ohio Billing

PO – 5 – Ohio Edison

PO – 9 – Nick’s Garage

PO – 11 – Dover Brake

PO – 12 – T. Rowley

PO – 19 – MPI

PO – 29 – Gravity Mechanicals

Motion seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Snyder, and Mr. Savage

Mr. Snyder made a motion to approve opening the following BC and POs:

BC

\$8,000.00 – Repairs & Maintenance – General Fund

\$5,000.00 – Other Supplies & Materials – General Fund

\$2,000.00 – Natural Gas – General Fund

POs

\$ 5,500.00 – Ohio Billing – EMS Funds

\$ 2,000.00 – Ohio Edison – General Funds

\$ 500.00 – T. Rowley – General Fund

Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Snyder, and Mr. Savage

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

Chief Annen – Discussion regarding Office 365 and the IT Liaison stipend

FYI:

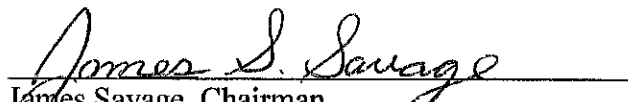
- Next Meeting October 13, 2022 7:00pm

ADJOURN:

No further business coming before the Board, Mr. Benson made a motion to adjourn at 8:21 p.m., seconded by Mr. Snyder. Voting YES –Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder




Chauntelle Skirtich, Fiscal Officer

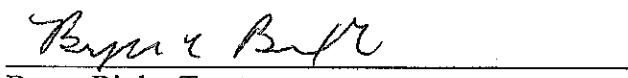


James Savage, Chairman

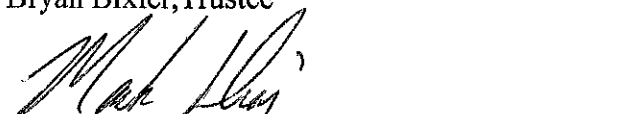
Charles Snyder, Vice Chairman



Robert Benson, Trustee



Bryan Bixler, Trustee



Mark Dearing, Trustee