

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, JULY 10, 2025 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, July 10, 2025 - 7:00p.m.

Trustee Bixler, Trustee Cline, Trustee Lambert, Trustee Miknis and Trustee Snyder present

Absent: None

Chief – Rick Annen, Assistant Chief – Kevin Alloway, Assistant Chief – TJ Rombach
Fiscal Officer – Chauntelle Skirtich, Captain Mike Turner, FF/Medic Katie Alloway

Trustee Snyder called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Miknis made a motion to approve the Minutes of the Regular Meeting on June 12, 2025 seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Lambert, Mr. Miknis and Mr. Snyder ABSTAIN – Mr. Cline

PUBLIC SPEAKS:

No Public Speaks at this time

TRUSTEES:

Mr. Miknis made a motion to approve Resolution 2025-4 A RESOLUTION TO PROCEED WITH ELECTION, APPROVING SUBMISSION OF 4.5 MILL LEVY (REPLACEMENT WITH A 1.0 MILLS INCREASE) TO THE VOTERS WITHIN THE NAVARRE BETHLEHEM JOINT FIRE DISTRICT FOR A FIVE YEAR TERM(BEING TAX YEARS 2026 THROUGH 2030). Motion seconded by Mr. Lambert

Roll Call Vote:

Mr. Bixler	YES
Mr. Cline	YES
Mr. Lambert	YES
Mr. Miknis	YES
Mr. Snyder	YES

FYI:

- Fire Inspection update
- Explorers – still going strong – slowed down for summer- will start recruiting again in the fall
- Park Street property

FIRE CHIEF:

Mr. Bixler made a motion to approve purchase of new turnout gear for Roger Carpenter at a cost not to exceed \$3,500.00 from MES/Fire Dex and open a purchase order to MES/Fire Dex in the amount of \$3,500.00, seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve purchase of chain saw and leaf blower at a cost not to exceed \$1,200.00, seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Discussion RE:

- 116 calls in June with 61 transports – 2024 had 131 calls with 67 transports
- 616 Total calls with 323 transports year to date – 648 calls with 367 transports last year
- 26 multi-calls – 109 multi-calls for 2025
- Cameras
- Pool Fills
- Masks

FISCAL OFFICER:

Mr. Cline made a motion to approve bills paid as presented, total of \$37,366.87. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Miknis made a motion to approve payroll expenses of \$45,231.04. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve and sign the June 2025 bank reconciliation. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Lambert made a motion to approve closing the following BC and PO:

BC

6-2025 – Repairs and Maintenance – General Fund

PO

21-2025 – Whitaker Myers Group

Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Miknis made a motion to approve opening the following BC:

BC

\$ 5,000.00 – Repairs & Maintenance – General Fund

Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve Fiscal Officer sign the contract extension with the state and Perry and Associates for IPA services through 2027. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

FYI

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board
- Next Meeting August 14, 2025 7:00pm

PUBLIC SPEAKS:

No public speakers at this time.

ADJOURN:

No further business coming before the Board, Mr. Miknis made a motion to adjourn at 8:01p.m., seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder



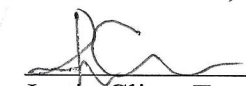
Chauntelle Skirtich, Fiscal Officer



Charles Snyder, Chairman



William Miknis, Vice Chairman



Justin Cline, Trustee



Bryan Bixler, Trustee



Ronald Lambert, Trustee