

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, JULY 13, 2023 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, July 13, 2023 - 7:00p.m.

Trustee Benson, Trustee Bixler, and Trustee Snyder present

Absent: Trustee Dearing and Trustee Miknis

Also in Attendance:

Fire Chief - Richard Annen, EMS Officer– Tom Baum,

Captain - Mikey Turner, Attorney Terry Seeberger

and Fiscal Officer - Chauntelle Skirtich,

Trustee Snyder called the meeting to order at 7:03 p.m.

REGULAR MEETING MINUTES

Mr. Benson made a motion to approve the Minutes of the Regular Meeting on June 8, 2023, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder

PUBLIC SPEAKS:

No public speakers at this time.

TRUSTEES:

FIRE CHIEF:

Mr. Bixler made a motion to move into Executive Session at 7:07 p.m. with Trustees, and inviting Chief Annen, Attorney Seeberger, EMS Officer Tom Baum, and Fiscal Officer to consider the employment, discipline, and dismissal of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Snyder:

Roll Call Vote:

Mr. Benson YES

Mr. Bixler YES

Mr. Snyder YES

Mr. Benson made a motion to move out of Executive Session at 7:40 p.m. Motion seconded by Mr. Bixler

Roll Call Vote:

Mr. Benson YES

Mr. Bixler YES

Mr. Snyder YES

Mr. Bixler made a motion to acknowledge the Kelly Bluebook value of Car 1 is approximately \$1,200.00, therefore makes a finding that the value is less than \$2,000.00. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder

Mr. Bixler made a motion to approve donating Car 1 to the Erie Valley Fire and Rescue Firefighter Association and authorize the Chief and Fiscal Officer to take all action necessary to complete the donation. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder

Mr. Bixler made a motion that all Fire Department equipment stay at the station except for Chief 1 and Asst. Chief 2, with exceptions authorized by Chief 1. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder

Mr. Bixler made a motion to remove Ben Miller and Jacob Phillips from the roster. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder

Mr. Bixler made a motion to accept the FEMA AFG FY22 Grant in the amount of \$46,939.59 to purchase 10 complete sets of gear. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder

Mr. Benson made a motion to approve granting hardship waiver. Motion was seconded by Mr. Bixler, Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder

Mr. Bixler made a motion open a PO to Staley Technology for \$5,500.00 for replacement of stolen radio. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder

Mr. Bixler made a motion to approve EMS Officer Tom Baum move forward with Stryker Systems to put department on the list to have a Powercot system installed in Medic 1, pending Board approval of the terms and conditions at a cost not to exceed \$62,000.00. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder,

Discussion RE:

- 112 calls in June 2023 – 591 Total for 2023
- Ride Along program – Insurance said No
- Mast is now an EMT
- Trainings
- Association will host Open Houses in September and October

FISCAL OFFICER:

Mr. Benson made a motion to approve bills paid as presented, total of \$36,163.36. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder

Mr. Bixler made a motion to approve payroll expenses of \$41,142.05. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder

Mr. Benson made a motion to approve and sign the Bank Reconciliations for May and June 2023. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder

Mr. Bixler made a motion to move the August meeting of the Board to August 3, 2023. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

No public speakers at this time.

FYI:

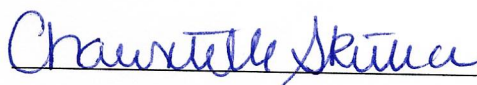
- Next Meeting August 3, 2023 7:00pm

ADJOURN:

No further business coming before the Board, Mr. Benson made a motion to adjourn at 8:21 p.m., seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder



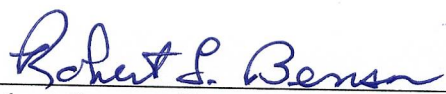
Charles Snyder, Chairman



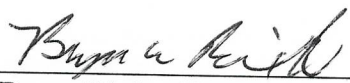
Chauntelle Skirtich, Fiscal Officer

Absent

Mark Dearing, Vice Chairman



Robert Benson, Trustee



Bryan Bixler, Trustee

Absent

Bill Miknis, Trustee