

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, SEPTEMBER 11, 2025 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, September 11, 2025 - 7:00p.m.

Trustee Bixler, Trustee Cline, Trustee Lambert, Trustee Miknis and Trustee Snyder present

Absent: None

Chief – Rick Annen, Asst. Chief – Kevin Alloway, Asst. Chief – T.J. Rombach.

Attorney – Terry Seeberger, Fiscal Officer – Chauntelle Skirtich

Members- Brad Bailey, Tom Baum, Roger Carpenter, Austin King and Mike Turner

Trustee Snyder called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Miknis made a motion to approve the Minutes of the Regular Meeting on August 14, 2025 seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, Mr. Miknis and Mr. Snyder

PUBLIC SPEAKS:

Member Roger Carpenter – Requesting letter from Board for arbitration with Perry Township by September 16th

TRUSTEES:

FYI:

- Fire Inspection update – Reynolds Manor, alarm testing completed
- Chicken Dinner/Open House September 27th 2:00-7:00
- Soft Billing upon passage of Issue 38 – effective January 1, 2027 for 2026 taxes

FIRE CHIEF:

Mr. Bixler made a motion to approve Fire Chief sign the Contract for Services with Gatchell Grant Resources for grant writing services. Motion seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Miknis made a motion to accept the resignation of Cody Silverthorn. Motion seconded by Mr. Cline Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

FYI:

- 106 calls in August with 72 transports – 2024 had 106 calls with 62 transports
- 833 Total calls with 462 transports year to date – 858 calls with 491 transports last year
- 26 multi-calls – 159 multi-calls for 2025
- Pool Fills
- Officer Meeting – Cellular Tablets
- Mark Dearing Run – September 14, 2025

Mr. Cline made a motion approve the purchase of 3 cellular iPads and cases not to exceed \$4,000.00. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

FISCAL OFFICER:

Mr. Lambert made a motion to approve bills paid as presented, total of \$26,139.21. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Miknis made a motion to approve payroll expenses of \$45,733.83. Motion seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve and sign the August 2025 bank reconciliation. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve closing the following BCs and POs:

BCs

9-2025 – Small Tools & Minor Equipment – General Fund

17-2025 – Other Utilities – EMS Fund

POs

18-2025 – T. Rowley

Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve opening the following BCs and POs:

BCs

\$ 4,000.00 – Small Tools & Minor Equipment – General Fund

\$ 1,100.00 – Other Utilities – EMS Fund

POs

\$ 2,000.00 – Ohio Edison

\$ 500.00 – T.Rowley

Motion seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder

FYI

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board
- Next Meeting October 9, 2025 7:00pm

PUBLIC SPEAKS:

Trustee Lambert passed along compliments and appreciation from Jennifer Smith, resident of the farm on Blough with the large barn fire earlier this year, that she made at the Bethlehem Township Board Meeting.

ADJOURN:

No further business coming before the Board, Mr. Miknis made a motion to adjourn at 8:06 p.m., seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Cline Mr. Lambert, Mr. Miknis and Mr. Snyder



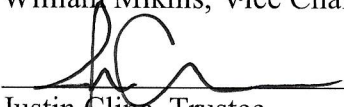
Chauntelle Skirtich, Fiscal Officer



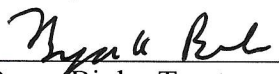
Charles Snyder, Chairman



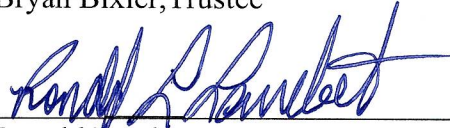
William Miknis, Vice Chairman



Justin Cline, Trustee



Bryan Bixler, Trustee



Ronald Lambert, Trustee