

**MINUTES OF THE REGULAR MEETING OF  
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT  
HELD THURSDAY, APRIL 11, 2024 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on  
Thursday, April 11, 2024 - 7:00p.m.  
Trustee Bixler, Trustee Cline, Trustee Miknis, Trustee Snyder and Trustee Veselenak present  
Absent: None  
Also in Attendance:  
Chief Rick Annen, Assistant Chief – Kevin Alloway, Captain Mike Turner  
Fiscal Officer – Chauntelle Skirtich,

Trustee Snyder called the meeting to order at 7:00 p.m.

**MEETING MINUTES**

Mr. Bixler made a motion to approve the Minutes of the Regular Meeting on March 14, 2024, seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, and Mr. Snyder - ABSTAIN – Ms. Veselenak

**PUBLIC SPEAKS:**

No Public Speaks at this time

**TRUSTEES:**

Ms. Veselenak made a motion to approve the ‘Present Plan’ for the Provident On Duty Accident and Health Policy at a cost of \$3,484.00, seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

**Discussion RE:**

- Trustee Veselenak email from Ben Bravis regarding controlled burn in Navarre Bethlehem Park
- Levy year

**FIRE CHIEF:**

**Discussion RE:**

- 84 calls with 44 transports in March 2024
- Safer Grant is filed for 5 full time
- 8 members going to EMT class at Beach City
- 2 members going to VFF course at Stark State
- FF1 and FF2 classes in the fall
- Medicare Audit is completed on our end
- Natural Gas Incident – April 10, 2024

**FISCAL OFFICER:**

Mr. Miknis made a motion to approve bills paid as presented, total of \$35,707.63. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Ms. Veselenak made a motion to approve payroll expenses of \$41,823.51. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Mr. Bixler made a motion to approve and sign the March 2024 bank reconciliation. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

Ms. Veselenak made a motion to approve closing the following POs:

**PO**

PO – 7 – Stryker

PO – 26 – Howell Rescue

Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

**Discussion RE:**

- Update on Receipts
- 2022-2023 Audit
- Possible date change for July meeting
- Financial Reports available for review –provided in digital format to Board

**PUBLIC SPEAKS:**

No public speakers at this time.

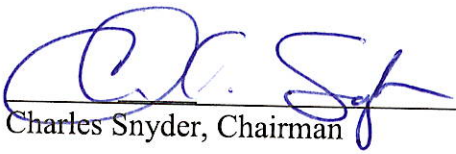
**FYI:**

- Next Meeting May 9, 2024 7:00pm

**ADJOURN:**

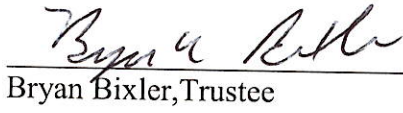
No further business coming before the Board, Ms. Veselenak made a motion to adjourn at 7:47 p.m., seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, Mr. Snyder and Ms. Veselenak

  
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Chauntelle Skirtich, Fiscal Officer

  
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Charles Snyder, Chairman

  
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William Miknis, Vice Chairman

  
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Justin Cline, Trustee

  
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Bryan Bixler, Trustee

  
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T. Renee Veselenak, Trustee