

**MINUTES OF THE SPECIAL MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, APRIL 14, 2022 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, April 14, 2022 - 7:00p.m.

Trustee Benson, Trustee Bixler, Trustee Dearing, Trustee Savage and Trustee Snyder present

Absent: None

Also in Attendance:

Attorney Terry Seeberger, Fire Chief - Richard Annen, Assistant Chief - Kevin Alloway,
Assistant Chief T.J Rombach, EMT Officer Tom Baum, EMT/FF Austin King
and Fiscal Officer - Chauntelle Skirtich,

Trustee Savage called the meeting to order at 7:00 p.m.

REGULAR MEETING MINUTES

Mr. Benson made a motion to approve the Minutes of the Regular Meeting on March 10, 2022, seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

PUBLIC SPEAKS:

No public speakers at this time.

TRUSTEES:

Trustee Bixler:

Mr. Dearing made a motion to approve Fry Heating and Cooling install a water filtration system in the new building at a cost not to exceed \$1,400.00. Motion was seconded by Mr. Bixler, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Snyder made a motion to approve the purchase of sign from ProArt for the fire training container located at the Bethlehem Township building at a cost of \$205.00. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Snyder made a motion to approve Vehicle Solutions upgrade front lights on the Rescue truck at a cost not to exceed \$1,758.70. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Attorney Seeberger:

Discussion RE:

- Executive Session language needs to be more specific as to the reason for the session

FIRE CHIEF:

Mr. Snyder made a motion to move into Executive Session at 7:48 p.m. with Trustees, and inviting Chief Annen, Attorney Seeberger, Assistant Chief Alloway, Assistant Chief Rombach and Fiscal Officer to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Bixler:

Roll Call Vote:

Mr. Benson YES
Mr. Bixler YES
Mr. Dearing YES
Mr. Savage YES
Mr. Snyder YES

Mr. Snyder made a motion to move out of Executive Session at 8:05 p.m. Motion seconded by Mr. Benson

Roll Call Vote:

Mr. Benson YES
Mr. Bixler YES
Mr. Dearing YES
Mr. Savage YES
Mr. Snyder YES

Mr. Benson made a motion to approve 2 members attend Tactical Emergency Casualty Care(TECC) training now and 2 more this coming Fall at a cost of \$100.00. Motion was seconded by Mr. Snyder, Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Discussion RE:

- 77 calls in March 2022 – 267 total calls in 2022
- New Applicants
- Members not meeting run goals or attending training -- Assistant Chief to talk with these members
- RED Center
- Meeting with new Strasburg Chief
- Benefit Dinner
- Station Dog

FISCAL OFFICER:

Mr. Bixler made a motion to approve bills paid as presented, total of \$25,511.49. Motion seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Snyder made a motion to approve payroll expenses of \$37,933.57. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Dearing made a motion to approve the following interfund transfers

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$10,500.00	2281-230-590	2281-820-820 – Principle Payments
\$ 2,500.00	2281-230-590	2281-830-830 – Interest

Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Bixler made a motion to approve and sign the March 2022 bank reconciliation. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Snyder made a motion to approve closing the following PO:

PO
PO – 23 – Staley Technologies

Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Bixler made a motion to approve opening the following BC and POs:

BC
\$5,000.00 – Other Expenses – EMS Fund

POs
\$27,379.00 – Motorola – General & EMS Funds
\$13,000.00 – The Apple Creek Banking Company – EMS Funds
\$ 1,758.70 – Vehicle Solutions – General Fund
\$ 1,400.00 – Fry Heating and Cooling – General Fund
\$ 205.00 – Pro Art – General Fund

Motion seconded by Mr. Dearing. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

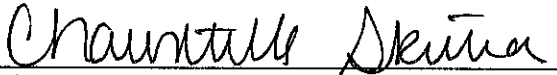
PUBLIC SPEAKS:

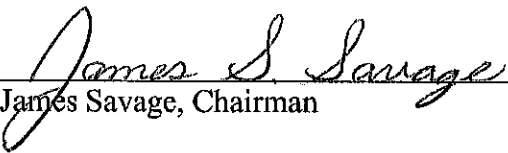
FYI:

- Next Meeting May 12, 2022 7:00pm

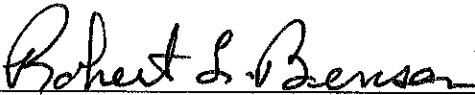
ADJOURN:

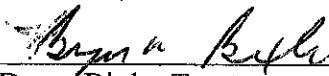
No further business coming before the Board, Mr. Benson made a motion to adjourn at 8:17 p.m., seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

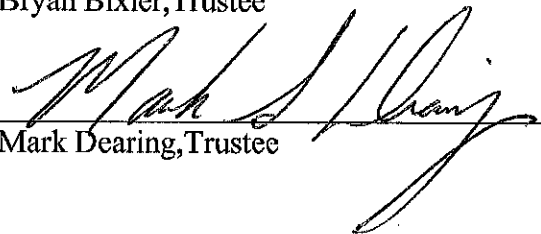

Chauntelle Skirtich, Fiscal Officer


James Savage, Chairman

Charles Snyder, Vice Chairman


Robert Benson, Trustee


Bryan Bixler, Trustee


Mark Dearing, Trustee