

**MINUTES OF THE REGULAR MEETING OF  
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT  
HELD THURSDAY, AUGUST 18, 2022 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on  
Thursday, August 18 2022 - 7:00p.m.

Trustee Benson, Trustee Bixler, Trustee Dearing, Trustee Snyder and Trustee Savage present  
Absent: None

Also in Attendance:

EMS Officer - Tom Baum, FF/EMT - Austin King and Fiscal Officer - Chauntelle Skirtich,

Trustee Savage called the meeting to order at 7:04 p.m.

**REGULAR MEETING MINUTES**

Mr. Benson made a motion to approve the Minutes of the Regular Meeting on July 14, 2022, seconded by Mr. Snyder. Voting YES – Mr. Bixler, Mr. Snyder, and Mr. Savage ABSTAIN – Mr. Dearing

**PUBLIC SPEAKS:**

No public speakers at this time.

**TRUSTEES:**

Mr. Snyder made a motion to approve Resolution 2022-1, a Resolution Setting District Spending Policy. Motion seconded by Mr. Dearing:

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Dearing	YES
Mr. Savage	YES
Mr. Snyder	YES

Member Savage – Discussion regarding Office 365 and Network Security

Mr. Snyder made a motion to make Austin King the IT contact for the department, pay him a \$200.00 stipend monthly, and have him report to the Board quarterly. Motion seconded by Mr. Benson:

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Dearing	YES
Mr. Savage	YES
Mr. Snyder	YES

Member Bixler – Discussion regarding Squad 3, hydrant issue and water issue at original station

Mr. Benson made a motion to approve the quote from Holderbaum Sewer and Drain for repairs and new service to original station in the amount of \$4,300.00 and open a PO to Holderbaum Sewer and Drain in that amount. Motion was seconded by Mr. Dearing, Voting YES –Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

**FIRE CHIEF:**

**Discussion RE:**

- 129 calls in July 2022 – 711 total calls in 2022
- Reporting Software

**FISCAL OFFICER:**

Mr. Snyder made a motion to approve bills paid as presented, total of \$29,915.58. Motion seconded by Mr. Bixler. Voting YES –Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Benson made a motion to approve payroll expenses of \$40,144.96. Motion seconded by Mr. Bixler. Voting YES –Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Bixler made a motion to approve and sign the July 2022 bank reconciliation. Motion seconded by Mr. Snyder. Voting YES –Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

Mr. Snyder made a motion to approve 2023 Alternative Tax Budget. Motion seconded by Mr. Bixler:  
Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Dearing	YES
Mr. Savage	YES
Mr. Snyder	YES

**Discussion RE:**

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

**PUBLIC SPEAKS:**


**FYI:**


- Next Meeting September 8, 2022 7:00pm

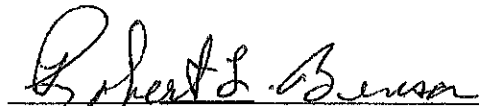
**ADJOURN:**

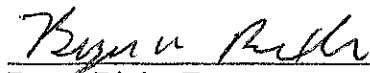
No further business coming before the Board, Mr. Snyder made a motion to adjourn at 8:14 p.m., seconded by Mr. Dearing. Voting YES –Mr. Benson, Mr. Bixler, Mr. Dearing, Mr. Savage and Mr. Snyder

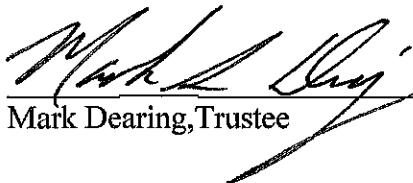
  
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Chauntelle Skirtich, Fiscal Officer

  
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James Savage, Chairman

  
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Charles Snyder, Vice Chairman

  
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Robert Benson, Trustee

  
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Bryan Bixler, Trustee

  
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Mark Dearing, Trustee