

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, JUNE 8, 2023 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, June 8, 2023 - 7:00p.m.
Trustee Benson, Trustee Bixler, Trustee Miknis and Trustee Snyder present
Absent: Trustee Dearing
Also in Attendance:
Fire Chief - Richard Annen, Assistant Chief – TJ Rombach,
Captain - Mikey Turner, Attorney Terry Seeberger
and Fiscal Officer - Chauntelle Skirtich,

Trustee Snyder called the meeting to order at 7:00 p.m.

REGULAR MEETING MINUTES

Mr. Miknis made a motion to approve the Minutes of the Regular Meeting on May 10, 2023, seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

PUBLIC SPEAKS:

No public speakers at this time.

TRUSTEES:

Trustee Bixler:

- Update on preventative maintenance on vehicles at All-American

Mr. Benson made a motion to approve opening a purchase order to All-American in the amount of \$10,000.00. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

FIRE CHIEF:

Mr. Bixler made a motion to move into Executive Session at 7:06 p.m. with Trustees, and inviting Chief Annen, Attorney Seeberger, Assistant Chief Rombach, and Fiscal Officer to consider the employment, discipline, and dismissal of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Snyder:

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Miknis	YES
Mr. Snyder	YES

Mr. Benson made a motion to move out of Executive Session at 7:10 p.m. Motion seconded by Mr. Bixler
Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Miknis	YES
Mr. Snyder	YES

Mr. Bixler made a motion to approve Chief Annen go from Medic back to EMT-B status with a pay rate of \$15.00 per hour for working shift and \$19.00 per hour for call backs. Motion was seconded by Mr. Miknis, Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Miknis made a motion to approve adding Rachel Wolf – EMT and Lula Matthews – EMT to the roster. Motion was seconded by Mr. Benson, Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve Chief Annen sign the Annual Preventative Maintenance Contract with Pro Air. Inc.. Motion was seconded by Mr. Miknis, Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Discussion RE:

- 117 calls in May 2023 –
- Workers Comp Safety Grant – 1-3 match for hose roller, Combi tool and stair chair
- Ride Along program
- Staffing issues

FISCAL OFFICER:

Mr. Bixler made a motion to approve bills paid as presented, total of \$38,996.93. Motion seconded by Mr. Miknis. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Bixler made a motion to approve payroll expenses of \$46,734.94. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder

Mr. Miknis made a motion to approve Amended Certificate in the amount of \$191,701.22 in the General Fund for the FY21 AFG Fema Grant and \$14,368.04 for increased carryover in the General Fund. Motion seconded by Mr. Bixler.

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Miknis	YES
Mr. Snyder	YES

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

FYI:

- Next Meeting July 13, 2023 7:00pm

ADJOURN:

No further business coming before the Board, Mr. Miknis made a motion to adjourn at 7:3 p.m., seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Miknis and Mr. Snyder



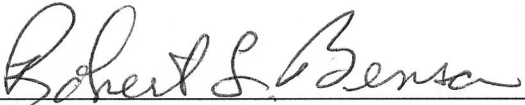
Chauntelle Skirtich, Fiscal Officer



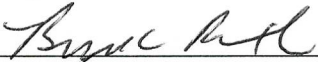
Charles Snyder, Chairman

Absent

Mark Dearing, Vice Chairman



Robert Benson, Trustee



Bryan Bixler, Trustee

Bill Miknis, Trustee