

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, JULY 14, 2022 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, July 14 2022 - 7:00p.m.
Trustee Benson, Trustee Bixler, Trustee Snyder and Trustee Savage present
Absent: Trustee Dearing

Also in Attendance:
Attorney Terry Seeberger, Fire Chief - Richard Annen, Assistant Chief - TJ Rombach
EMS Officer - Tom Baum, FF/EMT - Austin King and Fiscal Officer - Chauntelle Skirtich,

Trustee Savage called the meeting to order at 7:00 p.m.

REGULAR MEETING MINUTES

Mr. Snyder made a motion to approve the Minutes of the Regular Meeting on June 9, 2022, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Snyder, and Mr. Savage ABSTAIN – Mr. Benson

PUBLIC SPEAKS:

No public speakers at this time.

TRUSTEES:

FIRE CHIEF:

Mr. Benson made a motion to move into Executive Session at 7:05 p.m. with Trustees, and inviting Chief Annen, Attorney Seeberger, Assistant Chief Rombach, and Fiscal Officer to consider the employment, discipline, and dismissal of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Snyder:

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES
Mr. Snyder	YES

Mr. Snyder made a motion to move out of Executive Session at 7:16 p.m. Motion seconded by Mr. Bixler
Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES
Mr. Snyder	YES

Mr. Benson made a motion to add Josh McPeak- FF2/EMT, Michael Nichols – Paramedic and Jacob Phillips – no cards to the roster. Motion was seconded by Mr. Bixler, Voting YES –Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder

Mr. Snyder made a motion to approve sending three members to Wayne County Fire School in September at a cost of \$300.00. Motion was seconded by Mr. Benson, Voting YES –Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder

Mr. Bixler made a motion to send Austin King and Heidi Knight to Advanced EMT class at Buckeye at a total cost of \$6,000.00. Motion was seconded by Mr. Benson, Voting YES –Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder

Mr. Benson made a motion to approve replacing 2 missing pagers at a cost of \$1,200.00 and open a PO to Motorola in that amount. Motion was seconded by Mr. Snyder, Voting YES –Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder

Discussion RE:

- 125 calls in June 2022 – 582 total calls in 2022
- Incident class – Aug. 1
- Update on Dispatch Services
- Looking for Life Safety Class
- Update on pool fills
- House on Brinker to be used as a training site – Chief to check with Canton Health Department Air Pollution Control regarding questions about asbestos

FISCAL OFFICER:

Mr. Benson made a motion to approve bills paid as presented, total of \$44,422.36. Motion seconded by Mr. Snyder. Voting YES –Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder

Mr. Snyder made a motion to approve payroll expenses of \$39,409.88. Motion seconded by Mr. Benson. Voting YES –Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder

Mr. Bixler made a motion to approve and sign the June 2022 bank reconciliations. Motion seconded by Mr. Benson. Voting YES –Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder

Mr. Benson made a motion to approve closing the following BC and POs:

BC

BC – 1 – Other Expenses

PO

PO – 2 – Whitaker Myers

PO – 18 – Superfleet Mastercard

PO – 22 – Whitaker Myers

PO – 25 – Motorola

PO – 26 – Fry Heating and Cooling

PO – 27 – Vehicle Solution

PO – 28 – Pro Art

PO – 30 – Wingfoot/Goodyear

Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder

Mr. Benson made a motion to approve opening the following BC and POs:

BC

\$10,000.00 – Other Expenses – General Fund

POs

\$12,000.00 – Superfleet Mastercard – General & EMS Funds

\$ 6,000.00 – Buckeye Career Center – EMS Funds

\$10,000.00 – Zoar Volunteer Fire Department – General Fund

Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

FYI:

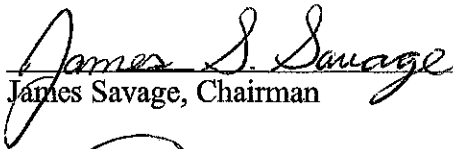
- Next Meeting August 18, 2022 7:00pm

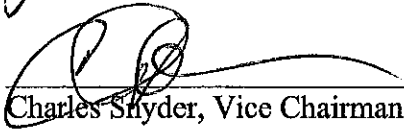
ADJOURN:

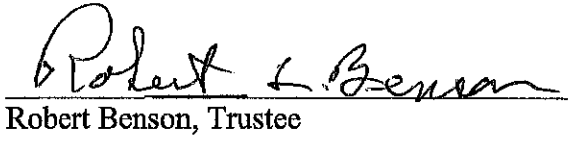
No further business coming before the Board, Mr. Snyder made a motion to adjourn at 7:52 p.m., seconded by Mr. Benson. Voting YES –Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder

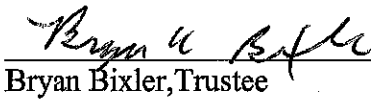


Chauntelle Skirtich, Fiscal Officer


James Savage, Chairman


Charles Snyder, Vice Chairman


Robert Benson, Trustee


Bryan Bixler, Trustee

Absent
Mark Dearing, Trustee