

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, JANUARY 11, 2024 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, January 11, 2024 - 7:00p.m.

Trustee Cline, Trustee Miknis, Trustee Snyder, and Trustee Veselenak present

Absent: Trustee Bixler

Also in Attendance:

Attorney Terry Seeberger, Fire Chief - Richard Annen, Assistant Chief – Kevin Alloway,
Assistant Chief – T.J. Rombach, EMS Officer – Tom Baum, Fiscal Officer – Chauntelle Skirtich,
Department Members – Brad Bailey, Kayla Bailey, Katie Culp, Austin King, Ben Miller, Michelle Miller
and Mike Turner

Bethlehem Township Elected Official member T. Renee Veselenak, Bethlehem Township Resident member Charles Snyder and Village of Navarre Elected Official member Justin Cline were sworn in by Attorney Terry Seeberger prior to the meeting.

Trustee Snyder called the meeting to order at 7:00 p.m.

Mr. Miknis made a motion to appoint Bryan Bixler as the fifth member of the Board of Trustees for a 2 year term, seconded by Mr. Cline. Voting YES – Mr. Cline, Mr. Miknis, Mr. Snyder, and Ms. Veselenak.

MEETING MINUTES

Mr. Miknis made a motion to approve the Minutes of the Regular Meeting on December 14, 2023, seconded by Ms. Veselenak. Voting YES – Mr. Cline, Mr. Miknis, Mr. Snyder, and Ms. Veselenak

Ms. Veselenak made a motion to approve the Minutes of the Special Meeting on December 27, 2023, seconded by Mr. Miknis. Voting YES – Mr. Cline, Mr. Miknis, Mr. Snyder, and Ms. Veselenak

PUBLIC SPEAKS:

No Public Speaks at this time

TRUSTEES:

Mr. Miknis made a motion to appoint Member Snyder as the Chairman of the Board for 2024, seconded by Mr. Cline. Voting YES – Mr. Cline, Mr. Miknis, and Ms. Veselenak ABSTAIN - Mr. Snyder

Mr. Cline made a motion to appoint Member Miknis as the Vice Chairman of the Board for 2024, seconded by Ms. Veselenak. Voting YES – Mr. Cline, Mr. Snyder, and Ms. Veselenak ABSTAIN - Mr. Miknis

FIRE CHIEF:

Mr. Miknis made a motion to approve the End of Year 2023 report as presented by Chief Annen, seconded by Ms. Veselenak. Voting YES – Mr. Cline, Mr. Miknis, Mr. Snyder, and Ms. Veselenak

Attorney Terry Seeberger swore in the following members as Lieutenant:

Kayla Bailey
Thomas Baum
Austin King
Ben Miller

The new Lieutenants were congratulated by the Board

Discussion RE:

- 1203 calls in 2023
- VFF school to start at EVFD on January 20th for 3 weekends
- Focusing on training in 2024 – would like all officers up to FF2, all members up to FF1
- EMT-A class at Stark State
- Association Dinner – January 20, 2024 at 6:00pm
- Dr. Norman here to do physicals February 4, 2024

FISCAL OFFICER:

Mr. Miknis made a motion to approve bills paid as presented, total of \$51,410.00. Motion seconded by Ms. Veselenak. Voting YES – Mr. Cline, Mr. Miknis, Mr. Snyder, and Ms. Veselenak

Ms. Veselenak made a motion to approve payroll expenses of \$44,067.24. Motion seconded by Mr. Miknis. Voting YES – Mr. Cline, Mr. Miknis, Mr. Snyder, and Ms. Veselenak

Ms. Veselenak made a motion to approve opening a PO to Motorola in the amount of \$4,942.84 for replacement radio for Asst. Chief Alloway's stolen radio that was previously opened to Staley's. Motion seconded by Mr. Miknis. Voting YES – Mr. Cline, Mr. Miknis, Mr. Snyder, and Ms. Veselenak

Mr. Miknis made a motion to approve opening a PO to Stryker for annual service contract on power cots in the amount of \$7,783.17. Motion seconded by Mr. Cline. Voting YES – Mr. Cline, Mr. Miknis, Mr. Snyder, and Ms. Veselenak

Ms. Veselenak made a motion to approve and sign the December 2023 bank reconciliation. Motion seconded by Mr. Cline. Voting YES – Mr. Cline, Mr. Miknis, Mr. Snyder, and Ms. Veselenak

Mr. Miknis made a motion to approve check #3336 to Whitaker Myers Group in the amount of \$11,696.00. Motion seconded by Ms. Veselenak. Voting YES – Mr. Cline, Mr. Miknis, Mr. Snyder, and Ms. Veselenak

Ms. Veselenak made a motion to approve opening a PO to Certisite in the amount of \$1,000.00 for ladder testing. Motion seconded by Mr. Miknis. Voting YES – Mr. Cline, Mr. Miknis, Mr. Snyder, and Ms. Veselenak

Discussion RE:

- Update on Receipts
- Per Attorney Seeberger - Replacement Levy – 1st opportunity to place on the ballot is November 2024 – Resolution of Necessity should be passed April 2024
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

No public speakers at this time.

FYI:

- Next Meeting February 8, 2024 7:00pm

ADJOURN:

No further business coming before the Board, Mr. Miknis made a motion to adjourn at 7:49 p.m., seconded by Ms. Veselenak. Voting YES – Mr. Cline, Mr. Miknis, Mr. Snyder, and Ms. Veselenak




Chauntelle Skirtich, Fiscal Officer



Charles Snyder, Chairman



William Miknis, Vice Chairman



Justin Cline, Trustee



Bryan Bixler, Trustee

T. Renee Veselenak, Trustee