

**MINUTES OF THE REGULAR MEETING OF  
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT  
HELD THURSDAY, MARCH 12, 2026 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on  
Thursday, March 12, 2026 - 7:00p.m.

Trustee Bixler, Trustee Cline, Trustee Lambert and Trustee Snyder present

Absent: Trustee Miknis

Fire Chief - Richard Annen, Assistant Chief – Kevin Alloway,  
Assistant Chief – T.J. Rombach, Captain – Mike Turner and Fiscal Officer – Chauntelle Skirtich,

Trustee Snyder called the meeting to order at 7:00 p.m.

**MEETING MINUTES**

Mr. Lambert made a motion to approve the Minutes of the Regular Meeting on February 12, 2026, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Snyder

**PUBLIC SPEAKS:**

No public speakers at this time.

**TRUSTEES:**

**Discussion RE:**

- Fire Inspector report
- Trustee Bixler informed the Board that Fry Heating & Cooling installed the new heaters in the original station garage bays

**FIRE CHIEF:**

Mr. Bixler made a motion to move into Executive Session at 7:08 p.m. with Trustees, Fire Chief and inviting Fiscal Officer and Assistant Chief Alloway and Captain Turner to consider the employment, discipline, and dismissal of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Cline:

Roll Call Vote:

Mr. Bixler	YES
Mr. Cline	YES
Mr. Lambert	YES
Mr. Snyder	YES

Mr. Bixler made a motion to move out of Executive Session at 7:50 p.m. Motion seconded by Mr. Lambert  
Roll Call Vote:

Mr. Bixler	YES
Mr. Cline	YES
Mr. Lambert	YES
Mr. Snyder	YES

Mr. Lambert made a motion to approve implementation of discipline per Chief's recommendation. Motion seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Snyder

Mr. Lambert made a motion to approve moving Nathan McNair back to 'active' status. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Snyder

Mr. Bixler made a motion to accept the resignation of Captain Jim Wells. Motion seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Snyder

Mr. Bixler made a motion to approve 4 members attend the 2026 EMS Breakfast at a cost of \$60.00, table split with Canton Township. Motion seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Snyder

Mr. Bixler made a motion to approve adding Michael Dodds Firefighter II/Medic to the roster. Motion seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Snyder

**Discussion RE:**

- 108 calls with 73 transports in February 2026 – 24 multi calls – 87 calls with 51 transports February 2025
- Meeting with Canton Township Board of Control
- Pool Fills - \$200.00 per truckload
- Cybersecurity

**FISCAL OFFICER:**

Mr. Bixler made a motion to approve bills paid as presented, total of \$37,954.12. Motion seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Snyder

Mr. Lambert made a motion to approve payroll expenses of \$47,909.61. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Snyder

Mr. Cline made a motion to approve and sign the February 2026 bank reconciliation. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Snyder

Mr. Lambert made a motion to approve 'Mowing Agreement 2026' with T. Rowley at a cost of \$55.00 per mow and authorizing Fiscal Officer or Fire Chief to sign same. Motion seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Snyder

**Discussion RE:**

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

**PUBLIC SPEAKS:**

Captain Mike Turner updated the Board on the following:


- Community Outreach weekly at the YMCA for Seniors
- St. Clement request to possibly have fire truck at festival
- Fit tester is in the last year of maintenance – last 3 year contract price was \$2,140.00
- Ohio Edison – Simulator
- ODNR – Chainsaw training
- Moving rock from old Navarre fire station to current station

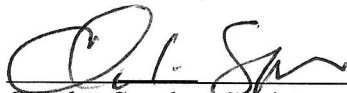
**FYI:**


- Next Meeting April 9, 2026 7:00pm

**ADJOURN:**

No further business coming before the Board, Mr. Bixler made a motion to adjourn at 8:42 p.m., seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Cline, Mr. Lambert, and Mr. Snyder

  
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Chauntelle Skirtich, Fiscal Officer

  
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Charles Snyder, Chairman

  
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William Miknis, Vice Chairman

  
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Justin Cline, Trustee

  
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Bryan Bixler, Trustee

  
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Ronald Lambert, Trustee