

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, MAY 8, 2025 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, May 8, 2025 - 7:00p.m.

Trustee Bixler, Trustee Lambert and Trustee Miknis present

Absent: Trustee Cline, and Trustee Snyder

Attorney Terry Seeberger, Assistant Chief – Kevin Alloway,

Assistant Chief – TJ Rombach, Fiscal Officer – Chauntelle Skirtich

Trustee Miknis called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Lambert made a motion to approve the Minutes of the Regular Meeting on April 10, 2025, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Lambert and Mr. Miknis

PUBLIC SPEAKS:

No Public Speaks at this time

TRUSTEES:

Discussion RE:

- Previously passed resolutions regarding upcoming levy. Attorney Dawson at Stark County wants the 2 resolutions passed as 1. Attorney Seeberger will prepare for passing at June meeting.

FIRE CHIEF:

Mr. Bixler made a motion to approve a four month leave from Captain duties for Captain Jim Wells, seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Lambert and Mr. Miknis

Mr. Bixler made a motion to purchase SCBA masks from Howell Rescue in an amount not to exceed \$1,200.00 and open a purchase order to Howell Rescue in the amount of \$1,200.00, seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Lambert and Mr. Miknis

Discussion RE:

- 80 calls in April with 47 transports – 2024 had 118 calls with 67 transports
- 8 multi-calls – 58 multi-calls for 2025
- Letters to members that are not returning for calls
- Equipment sold

FISCAL OFFICER:

Mr. Bixler made a motion to approve bills paid as presented, total of \$28,826.24. Motion seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Lambert and Mr. Miknis

Mr. Bixler made a motion to approve payroll expenses of \$43,315.23. Motion seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Lambert and Mr. Miknis

Mr. Lambert made a motion to approve and sign the April 2025 bank reconciliation. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Lambert and Mr. Miknis

Mr. Bixler made a motion to open a purchase order to All American Fire Equipment for additional maintenance in the amount of \$3,000.00, seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Lambert and Mr. Miknis

FYI


- Update on Receipts
- Financial Reports available for review –provided in digital format to Board
- Next Meeting June 12, 2025 7:00pm

PUBLIC SPEAKS:

No public speakers at this time.

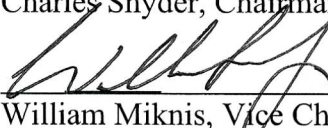
ADJOURN:

No further business coming before the Board, Mr. Bixler made a motion to adjourn at 7:33p.m., seconded by Mr. Lambert. Voting YES – Mr. Bixler, Mr. Lambert and Mr. Miknis



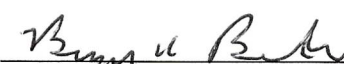
Chauntelle Skirtich, Fiscal Officer

Absent

Charles Snyder, Chairman


William Miknis, Vice Chairman

Absent

Justin Cline, Trustee


Bryan Bixler, Trustee



Ronald Lambert, Trustee