

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, FEBRUARY 8, 2024 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, February 8, 2024 - 7:00p.m.
Trustee Bixler, Trustee Cline, Trustee Miknis, and Trustee Snyder present
Absent: Trustee Veselenak

Also in Attendance:
Attorney Terry Seeberger, Fire Chief - Richard Annen, Assistant Chief – Kevin Alloway,
Assistant Chief – T.J. Rombach, Fiscal Officer – Chauntelle Skirtich,
Department Members – Brad Bailey and Mike Turner

Board Appointed Member Bryan Bixler was sworn in by Attorney Terry Seeberger prior to the meeting.

Trustee Snyder called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Miknis made a motion to approve the Minutes of the Regular Meeting on January 11, 2024, seconded by Ms. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, and Mr. Snyder

PUBLIC SPEAKS:

No Public Speaks at this time

TRUSTEES:

Mr. Cline made a motion to appoint Member Miknis and Member Bixler, department members, Assistant Chief TJ Rombach and Captain Brad Bailey, and resident Dan Skirtich to the VFDF Board, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, and Mr. Snyder

Discussion RE:

- Options for Future Levy
- Fiscal Officer to get information from County Auditor's Office
- Fiscal Officer and Chief to put future costs together

FIRE CHIEF:

Mr. Miknis made a motion to approve removal of Jacob Groves from roster, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, and Mr. Snyder

Mr. Bixler made a motion to approve the purchase of a color printer/scanner for the officer's office at a cost not to exceed \$350.00, seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, and Mr. Snyder

Mr. Miknis made a motion to approve the purchase of 2 small SCBA masks at a cost not to exceed \$1,000.00 and open a PO to Howell Rescue in that amount, seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, and Mr. Snyder

Mr. Bixler made a motion to approve opening a PO to Wayne County Regional Training for EMT-A class for Ben Miller in the amount of \$2,300.00, seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, and Mr. Snyder

Mr. Bixler made a motion to approve opening a PO to Stark State College for EMT-B classes in the amount of \$4,000.00, seconded by Mr. Cline. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, and Mr. Snyder

Discussion RE:

- 94 calls with 60 transports in January 2024
- VFF school completed – testing weekend of Feb. 10th
- Physicals are complete

FISCAL OFFICER:

Mr. Bixler made a motion to approve bills paid as presented, total of \$25,342.42. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, and Mr. Snyder

Ms. Bixler made a motion to approve payroll expenses of \$44,143.94. Motion seconded by Mr. Miknis. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, and Mr. Snyder

Mr. Miknis made a motion to approve and sign the January 2024 bank reconciliation. Motion seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, and Mr. Snyder

Mr. Bixler made a motion to approve the 2024 Temporary Budget of \$1,331,666.24, as presented (Attachment 'A'). Motion seconded by Mr. Miknis:

Roll Call Vote:

Mr. Bixler	YES
Mr. Cline	YES
Mr. Miknis	YES
Mr. Snyder	YES

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

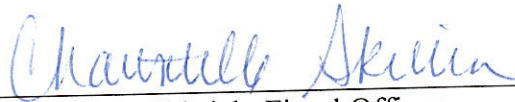
No public speakers at this time.

FYI:

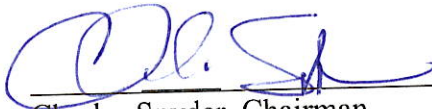
- Next Meeting March 14, 2024 7:00pm

ADJOURN:

No further business coming before the Board, Mr. Miknis made a motion to adjourn at 8:07 p.m., seconded by Mr. Bixler. Voting YES – Mr. Bixler, Mr. Cline, Mr. Miknis, and Mr. Snyder



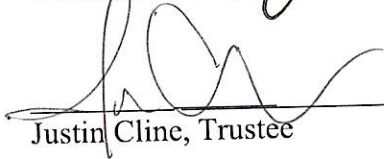
Chauntelle Skirtich, Fiscal Officer



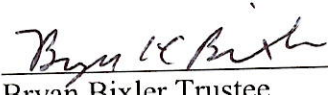
Charles Snyder, Chairman



William Miknis, Vice Chairman



Justin Cline, Trustee



Bryan Bixler, Trustee

T. Rence Veselenak, Trustee



Navarre-Bethlehem Joint Fire District
34 South Main Street, Navarre Ohio 44662
Phone: 330-879-5840
www.erievalleyfire.org
Fire Chief: Rick Annen

District Appropriation Resolution – Permanent

The Navarre Bethlehem Joint Fire District Board of Trustees, Stark County Ohio, met in Regular Session on the 8th of February, 2024 with the following members present :

Bryan Bixler X Justin Cline X William Miknis X Charles Snyder X T. Renee Veselenak _____

Mr. Bixler moved the adoption of the following :

BE IT RESOLVED by the Board of Trustees of the Navarre Bethlehem Joint Fire District, Stark County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31st, 2024 the following sums be and are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

General Fund 1000

That there be appropriated from the GENERAL FUND:

1000-110-100	Salaries	\$340,000.00
1000-110-150	Compensation of Board and Commission Members	\$3,000.00
1000-110-211	Ohio Public Employees Retirement System	\$3,300.00
1000-110-212	Social Security	\$23,000.00
1000-110-213	Medicare	\$6,000.00
1000-110-230	Workers Compensation	\$30,000.00
1000-110-251	Uniform, Tool and Equipment Reimbursement	\$2,500.00
1000-110-312	Auditing Services	\$5,000.00

1000-110-313	Uniform Accounting Network Fees	\$3,000.00
1000-110-314	Tax Collection Fees	\$12,000.00
1000-110-315	Election Expenses	\$1,200.00
1000-110-318	Training Services	\$20,000.00
1000-110-319	Other - Professional and Technical Services	\$43,500.00
1000-110-323	Repairs and Maintenance	\$40,000.00
1000-110-341	Telephone	\$1,700.00
1000-110-342	Postage	\$250.00
1000-110-345	Advertising	\$500.00
1000-110-351	Electricity	\$7,500.00
1000-110-352	Water and Sewage	\$1,200.00
1000-110-353	Natural Gas	\$6,000.00
1000-110-359	Other -Utilities	\$2,000.00
1000-110-381	Property Insurance Premiums	\$25,000.00
1000-110-382	Liability Insurance Premiums	\$8,000.00
1000-110-410	Office Supplies	\$2,500.00
1000-110-420	Operating Supplies	\$25,000.00
1000-110-430	Small Tools and Minor Equipment	\$10,000.00
1000-110-490	Other -Supplies and Materials	\$15,000.00
1000-110-510	Dues and Fees	\$7,500.00
1000-110-590	Other Expenses	\$64,443.74
1000-110-599	Other - Other Expenses	\$0.00
1000-760-740	Machinery. Equipment and Furniture	\$5,064.21
1000-820-820	Loan Principal	\$76,000.00
1000-830-830	Loan Interest	\$19,000.00

Total General Fund

\$809,157.95

Ambulance and EMS Services 2281

That there be appropriated from the EMS Services FUND:

2281-230-100	Salaries	\$220,000.00
2281-230-212	Social Security	\$12,500.00
2281-230-213	Medicare	\$3,750.00
2281-230-312	Auditing Services	\$2,500.00
2281-230-313	Uniform Accounting Network Fees	\$1,000.00
2281-230-318	Training Services	\$10,000.00
2281-230-319	Other - Professional and Technical Services	\$28,500.00
2281-230-323	Repairs and Maintenance	\$20,000.00
2281-230-359	Other -Utilities	\$3,000.00
2281-230-360	Contracted Services	\$25,000.00
2281-230-381	Property Insurance Premiums	\$7,500.00
2281-230-382	Liability Insurance Premiums	\$2,000.00
2281-230-420	Operating Supplies	\$25,000.00

2281-230-490	Other - Supplies and Materials	\$20,000.00
2281-230-510	Dues and Fees	\$1,500.00
2281-230-590	Other Expenses	\$81,958.29
2281-230-599	Other - Other Expenses	\$25,000.00
2281-760-740	Machinery, Equipment and Furniture	\$14,000.00
2281-820-820	Loan Principal	\$17,000.00
2281-830-830	Loan Interest	\$2,300.00

Total EMS Services Fund \$522,508.29

2023 Navarre Bethlehem Joint Fire District Temporary Appropriations

1000	General Fund	\$809,157.95
2281	EMS Fund	<u>\$522,508.29</u>

Grand Total All Funds \$1,331,666.24

Mr. Miknis seconded the motion and the roll being called upon its adoption as follows:

Bryan Bixler: YES Justin Cline: YES William Miknis: YES

Charles Snyder: YES T. Renee Veselenak: _____

ADOPTED: February 8th, 2024.

CERTIFICATE OF THE FISCAL OFFICER

I, Chauntelle Skirtich, Fiscal Officer of the Navarre-Bethlehem Joint Fire District, in whose custody and control the files and records of said board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original resolution now on file; that the foregoing has been compared by me with said original resolution; and that the same is a true and correct copy thereof.

Chauntelle Skirtich

 CLERK - NAVARRE-BETHLEHEM
 JOINT FIRE DISTRICT