

Class Proposal Contract

Contact name _____ Phone Number _____

Note: Instructor must be a current member for insurance purposes.

Class Name _____

Class Description _____

Will you use the workshop area or meeting room or both? _____

Start Date _____ End Date _____ Number of sessions per week _____

Day(s) of the week _____ Hours of the class _____

Number of students _____ Charge for class _____ per student (GMSS member)

Charge for class _____ per student (non-GMSS member)

Total amount paid for class (number of students x class fee) _____

Percentage to be paid to GMSS _____ Amount to be paid to GMSS _____

Amount to be paid to Instructor _____

Minimum number of students needed to run the class _____

Lapidary Instructor: I agree and acknowledge that NO water utilized through the grinding or equipment clean-up process will be disposed of by pouring it down the toilet or down either sink drain – the bathroom sink or standing sink. All water used during work and clean-up MUST be dumped into the 5 gallon settling buckets. You are NOT responsible for processing the buckets. Management will take care of them.

Signed _____ Date _____

Office Use Only

Date received _____ Approved ___ yes ___ no

Signed _____