

**REGULAR MEETING
SHELDON TOWN BOARD
December 18, 2024**

The Regular Meeting of the Sheldon Town Board held November 20, 2024 at the Sheldon Town Hall, 1380 Centerline Rd., NY 14145 was called to order by Town Supervisor Brian Becker at 7:00 p.m.

Present: Supervisor Brian Becker
Councilmen: Vince Kirsch, Jim Fontaine, Joe Meyer
Absent: Mike Armbrust (Councilman Armbrust video called in for the meeting), Town Clerk Carol Zittel
Recording Secretary: Deputy Town Clerk Kate Meyer
Also present: Highway Superintendent Luke Metz
Minutes typed by Carol Zittel as recorded by Kate Meyer.
There were no others present.

Minutes

A motion was made by Vince Kirsch and seconded by Joe Meyer that the minutes from the November 20, 2024 regular meeting be approved.

Ayes: (4) Becker, Fontaine, Meyer, Kirsch Absent: (1) Armbrust Nays: (0) Motion Carried.

Communications

The Town Clerk, Carol Zittel, was absent from tonight's meeting. Deputy Town Clerk Kate Meyer took tonight's minutes.

Reports

The Town Supervisor financial reports, Town Clerk report and Town Justice reports were distributed.

Highway Superintendent Report

Superintendent Metz reported on the following:

Funding Received – LED Lights for Highway Bays

Highway Superintendent Metz applied for and received \$5,000 in funding from EZenergysave.com to replace highway bay lighting and fans.

Snow Plowing

The department has been busy plowing roads and asks for residents to be patient during storms. The highwaymen are not sent out in white out conditions. The new hire, Teddy Herrmann, is working out great.

Lift Rental

The department rented a lift to install the new lights in the highway garage. Rental cost \$320.

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Purchase of Salt from Town of Wales

The Town of Wales ran out of storage space for salt. 145 tons of salt was brought to Sheldon. The Town of Sheldon will be receiving a bill from Wales.

Increase Credit Card Limit – Highway Superintendent

A motion was made by Vince Kirsch and seconded by Joe Meyer to authorize an increase for the Town Highway Superintendent's credit card limit from \$1,000 to \$3,000.

Ayes: (4) Becker, Fontaine, Meyer, Kirsch Absent: (1) Armbrust Nays: (0) Motion Carried.

Shared Services Agreement with Wyoming County Highway – Mower

A motion was made by Jim Fontaine and seconded by Joe Meyer to authorize the shared services agreement with Wyoming County Highway for the use of the County mower.

Ayes: (4) Becker, Fontaine, Meyer, Kirsch Absent: (1) Armbrust Nays: (0) Motion Carried.

Supervisor Report

Supervisor Brian Becker reported on the following:

New CEO – Wyoming County Community Hospital

Jeff Perry has been hired as the new CEO of Wyoming County Community Hospital.

Acceptance of Reports

A motion was made by Jim Fontaine and seconded by Joe Meyer to accept all reports as presented.

Ayes: (4) Becker, Fontaine, Meyer, Kirsch Absent: (1) Armbrust Nays: (0) Motion Carried.

Old Business:

ARPA Funding

Supervisor Becker worked with Wyoming County Administrator Scott Schrader to submit the ARPA paperwork. Supervisor Becker will wait for confirmation that the paperwork was accepted.

Attorney – Wind Contract Negotiations

Tabled until next month.

Varysburg Water

The Wyoming County Health Department has been conducting frequent water testing. All tests satisfactory.

Fiscal Advisors – Varysburg Water Project Funding

Letters were sent to the list of three fiscal advisors as listed in last month's minutes. A proposal was received from Municipal Solutions and shared with the Board. Kelly Lathan replied that a

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proposal will be submitted in early January. The Board will review proposals at their January meeting.

Boxler Dairy Fire – Use of Varysburg Water

The recent fire at Boxler Dairy Farm resulted in the use of the Varysburg Water District's water. Usage by the fire companies drained the tank down to 20 feet.

Income Surveys

The Town needs at least one more survey for funding paperwork submission. Supervisor Becker will work on obtaining more surveys.

Schoolhouse Museum Repairs

Nothing new to report until spring.

Mills Zoning Violation

The Mills court case in Wyoming County was held December 17th. Supervisor Becker attended. The Judge gave authorization to obtain quotes for cleaning up Mr. Mills' property. Quotes need to be provided to the Court and then the Judge will give authorization to permit County Zoning officials to go on Mr. Mills' property and commence clean up.

New Copier Machine

Tabled until next month.

New Business:

John Herrmann – Per Diem Rate

John Herrmann's last day will be January 3, 2025. He will then use five weeks of vacation time. After the five weeks of vacation, John will be eligible for a per diem rate. The per diem rate will be a base hourly rate with no fringe, no boots reimbursement, no benefits and overtime paid for hours exceeding 40 hours a week.

A motion was made by Vince Kirsch and seconded by Jim Fontaine to table the approval of the per diem rate for John Herrmann until the January organizational meeting.

Ayes: (4) Becker, Fontaine, Meyer, Kirsch Absent: (1) Armbrust Nays: (0) Motion Carried.

Court Security Agreement

A motion was made by Jim Fontaine and seconded by Joe Meyer to authorize the Town Supervisor to sign the court security agreement with the Wyoming County Sheriff's Office.

Ayes: (4) Becker, Fontaine, Meyer, Kirsch Absent: (1) Armbrust Nays: (0) Motion Carried.

Reisdorf Road Abandonment – Final Paperwork from Attorney

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The Town has received the certificate of title from the DiMatteo Law Office. Reisdorf's Brothers paid the Attorney fees on this matter. The certificate is on file in the Town Clerk's office.

Budget Transfers

A motion was made by Joe Meyer and seconded by Vince Kirsch to authorize the following fund transfers:

TRANSFERS FOR 12/18/24 BOARD MEETING					
GENERAL FUND			debit	credit	total
TRANSFER FROM	A1640.4	CENTRAL GARAGE	\$ 8,839.55		
TRANSFER TO	A1330.4	TAX COLLECTION CONTRACTUAL		\$ 234.18	
	A1355.4	ASSESSMENT CONTRACTUAL		\$ 706.58	
	A1420.4	LAW		\$ 348.00	
	A1620.4	BUILDINGS CONTRACTUAL (DUE TO HISTORICAL BLDG REPAIRS)		\$ 4,475.70	
	A1910.4	UNALLOCATED INSURANCE		\$ 1,455.14	
	A5010.4	HIGHWAY ADMIN CONTRACTUAL		\$ 11.01	
	A5182.4	STREET LIGHTING CONTRACTUAL		\$ 196.39	
	A7110.4	PARKS CONTRACTUAL		\$ 494.85	
	A8160.4	GARBAGE CONTRACTUAL		\$ 204.82	
	A9060.8	MEDICAL INSURANCE		\$ 712.88	\$ 8,839.55
TRANSFER FROM	A1083	WIND POWER PAYMENTS DUE TO HWY	\$ 77,430.00		
TRANSFER TO	DA1083	WIND POWER PAYMENTS DUE TO HWY		\$ 77,430.00	\$ 77,430.00
HIGHWAY FUND					
TRANSFER FROM	DA5110.4	GENERAL REPAIRS CONTRACTUAL	\$ 6,585.05		
TRANSFER TO	DA5130.4	MACHINERY CONTRACTUAL		\$ 4,181.90	
	DA5140.4	MISC BRUSH & WEEDS CONTRACTUAL		\$ 1,767.10	
	DA9060.8	HOSPITAL & MEDICAL INSURANCE		\$ 636.05	\$ 6,585.05
VARYSBURG WATER DISTRICT					
TRANSFER FROM	SW1-8320.4	WATER ADMIN.- CONTRACTUAL	\$ 1,552.51		
TRANSFER TO	SW1-1420.4	LAW		\$ 912.50	
	SW1-8310.4	WATER ADMIN.- CONTRACTUAL		\$ 638.51	
	SW1-9710.7	SERIAL BONDS INTEREST		\$ 1.50	\$ 1,552.51
TRUST & AGENCY					
TRANSFER FROM	TA20	GROUP INSURANCE (L. METZ DENTAL INS)	\$ 397.68		
TRANSFER TO	A9060.8	HOSPITAL & MEDICAL INSURANCE		\$ 397.68	\$ 397.68
			\$ 94,804.79	\$ 94,804.79	\$ 94,804.79
	NOTE:	PAYROLL TRANSFERS FOR HIGHWAY WILL BE ON JANUARY 2025 AGENDA			

Ayes: (4) Becker, Fontaine, Meyer, Kirsch Absent: (1) Armbrust Nays: (0) Motion Carried.

Bills:

Town Supervisor Becker confirmed that the Board had a chance to review the abstracts.

A motion was made by Jim Fontaine and seconded by Joe Meyer that the

General Bills #266 to #296 for a Total of \$27,255.27, the

Highway Bills #157 to #162 for a Total of \$7,558.04, the

Lighting District Bills #12 to #12 for a Total of \$614.58, the

Trust & Agency Bills #16 to #16 for a Total of \$399.00, and the

Varysburg Water District Bills #60 to #70 for a Total of \$4,231.29 be paid.

Ayes: (4) Becker, Fontaine, Meyer, Kirsch Absent: (1) Armbrust Nays: (0) Motion Carried.

Adjournment

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At 7:52 p.m. a motion was made by Jim Fontaine and seconded by Joe Meyer to adjourn the December 18, 2024 meeting of the Sheldon Town Board.

Ayes: (4) Becker, Fontaine, Meyer, Kirsch Absent: (1) Armbrust Nays: (0) Motion Carried.