

COMMUNITY HEALTH WORKER, PHCS

REPORTING/COORDINATING RELATIONSHIP: Executive Director

SUPERVISORY RESPONSIBILITIES: None

PRINCIPLE RESPONSIBILITIES:

Community health workers are culturally competent and effective community leaders. They are local employees trained to act as liaisons for the uninsured, underinsured and underserved population in their communities. Community health workers work within their own communities to bridge the gaps and empower individuals to have a healthier quality of life.

Duties include:

- Successfully complete a training program and practicum in home visiting services.
- Conduct home visits, perform assessments of client and family needs for information about mental health, health and social services, and provide information and education about services, provider referral information to clients and their families.
- Act as a liaison between clients and their families, mental health and health and human service providers, and report to network members the specific characteristics of conditions, which impede clients from obtaining available services.
- Work with multi-disciplinary teams to establish action plans for clients and families; assure action plans are carried out, link clients with all needed services; connect clients to support groups; provide emotional and educational support for clients and their families.
- Maintain records in accordance with defined protocol and document accordingly in the EHR as appropriate.
- Participate in continuing education programs, in-service education programs, and peer support system with other Community Health Workers.
- Support research by recruiting and enrolling difficult to reach clients into study groups in accordance with IRB research protocols.
- Administer study measures, collect, and enter research data in accordance with IRB research protocols.
- Other duties as assigned\required.

SILLS AND KNOWLEDGE REQUIRED:

This position requires: the ability to disseminate information; the ability to follow through and carry out plans of action; and good verbal skills. Priority will be given to those applicants who have been consumers of the social, housing, environmental, health or mental health system, or who have worked closely with these systems of care. (Experience preferred. Although a degree is not required in Social Science field, applicants with a degree will also be considered.)

MINIMUM QUALIFICATIONS:

High School Diploma or equivalent. Must have a valid driver's license, reliable transportation, and be willing to transport clients on a daily basis. Must present proof of automobile insurance and pass a Criminal Record Check. Must present proof of a recent (less than 1-year-old) or 2-step TB skin test.