

## MEDICAL DOCTOR, PHCS

**REPORTING/COORDINATING RELATIONSHIP:** Chief Medical Officer

**SUPERVISORY RESPONSIBILITIES:** N/A

### PRIMARY RESPONSIBILITIES:

This staff member will be based in Princeton for physical health with the primary location being Princeton with travel to other clinics/locations when needed. Duties include:

1. Intake, screening, referrals and crisis intervention.
2. \*Admission histories and physicals.
3. \*Diagnosis of medical problems and physical examinations.
4. Treatment, medication maintenance, and therapeutic rehabilitation.
5. \*Psychopharmacology (prescriptive activities).
6. \*Administer injectable medications as needed/required.
7. Provide limited individual, family and group educational sessions for outpatient patients as assigned.
8. Prepare treatment plans, write goals, and objectives as needed or required.
9. Work as a part of a multi-disciplinary team.
10. Participate in staff conferences.
11. May be required to work an altered schedule and provide coverage as scheduled by the CMO.
12. Participate in the Emergency "on-call" rotation.
13. Cooperate/collaborate with other entities (re: wellness initiatives) to foster good community relations.
14. Interpret lab and diagnostic testing to improve client/patient health outcomes.
15. Input prescription information.
16. Work with a continuum of patients in age from children to geriatric and with any/all presenting symptoms in an outpatient setting.
17. Provide Health Education training to patients individually.
18. Perform intake health exams/screenings on all patients assigned.
19. Compile/maintain all data associated with assigned patient's physical care.
20. Maintain up-to-date patient medical records by submitting timely and complete notes reflecting any/all services and levels of service to clients.
21. Other duties as required/assigned.

\*As credentialed by the Pennyroal Healthcare Services, Inc., Board

### MINIMUM QUALIFICATIONS:

Medical degree - Family medicine internship & residency; Board certified or eligible.

State medical license; Must possess a valid driver's license, and provide proof of automobile insurance. Must pass a required Criminal Record Check and a Sexual Offender Registry check. Must present proof of a recent 2-step TB skin test.

POSITION STATUS: Regular, Full-Time    GROUP: Salary

DATE CREATED: 7/17/17

DATE UPDATED: 9/30/2020

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Employee

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HR Representative

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Date