



COMMUNITY MEDICAL CLINIC

URGENT CARE & WALK-IN PATIENT PACKET

Pennyroyal Healthcare Services, Inc DBA Community Medical Clinic
1102 S Virginia Street - Hopkinsville, KY 42240 - 270-632-6741 - 270-632-6742 (Fax)
Dental 1102 S Virginia Street Suite B - Hopkinsville, KY 42240 - 270-632-3088 - 270-632-6742 (Fax)
244 Thompsonville Lane - Oak Grove, KY 42262 - 270-632-6743 - 270-632-6744 (Fax)
1022 W Main Street - P.O. Box 151 - Princeton, KY 42445 - 270-365-0227 - 270-365-2559 (Fax)

In order to help the check in process, please fill in ALL information.

PART A

I. Patient Information

Last Name **First Name** **Middle Name**

What name would you like to go by? _____

Address: _____ **Zip Code:** _____

Home Phone: (____) _____ **Cellular:** (____) _____ **Work:** (____) _____

Email Address: _____ **Preferred Communication:** ☐ Phone ☐ Text ☐ Email

Preferred Phone Contact: ☐ Home ☐ Cell ☐ Work

Circle Gender at Birth: M / F **SSN:** _____ - _____ - _____ **Date of Birth:** _____

Gender Identification (please choose one): ☐ Male ☐ Female ☐ Transgender- male-to-female

☐ Transgender-female to male ☐ Non Binary

Sexual Orientation (please choose one): ☐ Lesbian or Gay ☐ Straight or Heterosexual ☐ Bisexual

☐ Something Else ☐ Don't Know ☐ Choose Not To Disclose

Marital Status: ☐ Married ☐ Divorced ☐ Separated ☐ Single ☐ Widow / Widowed ☐ Unknown

Education: (choose the highest education level completed)

☐ None ☐ 1-6 grade ☐ 7-8 grades ☐ some high school ☐ GED ☐ High school diploma ☐ Associates Degree

☐ Bachelors' degree ☐ Masters' degree or higher ☐ Some College

Race: ☐ Native American/Alaskan Native ☐ Asian ☐ Black/African American ☐ Native Hawaiian ☐ White

☐ Middle Eastern/North African ☐ Other

Ethnicity: ☐ Hispanic / Latino ☐ Non-Hispanic / Non-Latino

Other: _____

Preferred Language: ☐ English ☐ Spanish ☐ Other _____

☐ Interpreter Needed?

We offer interpreter services through AMN Healthcare language services

Living Situation: ☐ Homeless ☐ Not Homeless ☐ Transitional ☐ Doubling Up ☐ Street
☐ Other ☐ Unknown

Agricultural Worker: ☐ Migrant ☐ Seasonal ☐ Not an Agricultural Worker

Are you a U.S. Veteran? ☐ Yes ☐ No

IN CASE OF EMERGENCY

Please contact (name): _____ **Phone(s):** _____

Address: _____ **Relation:** _____

Preferred Pharmacy: _____ **Phone:** _____

INSURANCE INFORMATION (Complete this section only if your insurance card is not present)

Primary Insurance: _____ **ID#** _____ **Group#** _____

Subscriber's Name: _____ **DOB:** _____ **Phone#** _____

Secondary Insurance: _____ **ID#** _____ **Group#** _____

Subscriber's Name: _____ **DOB:** _____ **Phone#** _____

Subscriber Address (if different than the patient): _____

Subscriber Social Security#: _____

II. RESPONSIBLE PARTY INFORMATION

Employment: ☐ Full Time ☐ Part Time ☐ Unemployed ☐ Full-Time Student ☐ Retired
☐ Active Military ☐ Unknown

Responsible Party Name: _____ **Employer Name:** _____

Employer Address: _____ **Employer Phone:** _____

Required Information and Acknowledgments:

- Consent to Treatment: I authorize necessary exams and treatments, understanding that medicine involves risks and no outcomes are guaranteed.
- Release of Records: I allow Community Medical Clinic to release my medical records for referrals and continuity of care, excluding behavioral health, HIV/AIDS, and substance use records unless I complete a separate consent. Referrals will be made to my preferred qualified provider when available. This release remains valid until revoked in writing.
- Appointments: I will cancel at least 24 hours in advance. Three missed/canceled visits, or 3 no call/no shows within 12 months, may result in discharge.
- Transportation: I may request assistance if I have difficulty getting to an appointment.
- Privacy: I have received the Notice of Privacy Practices.
- Payment: I agree to pay all charges. Insurance will be filed as a courtesy, with 30 days allowed for processing.

Patient / Representative Signature: _____ **Date:** _____

Patient's Legal Representative's Signature (if needed) _____ **Date:** _____

V. HOUSEHOLD INCOME INFORMATION

Note: As a Federally Qualified Health Center (FQHC), we provide Sliding Fee Scales which may help you with your health care expenses. To help us determine if you may qualify, please answer below. This information is only used to obtain the grants we use to help those who do not have insurance and will not affect you in any adverse way.

What is your annual household income? _____ How many people are in your household? _____

- ☐ No Income ☐ Less than 24,999 ☐ 25, 000 to 39,999 ☐ 40,000 to 59,999 ☐ 60,000 to 99,999
☐ 100,000 or more

If you are interested to know more about our **Sliding Fee Scale Program**, please fill out the enclosed Sliding Fee Scale discount program section below.

A sliding scale discount program is available for our uninsured and under-insured patients who may have difficulty paying.

Pennyroyal Healthcare Services, Inc.

2025 Sliding Fee Schedule Medical and Behavioral Health
(Based on 2025 DHHS Federal Poverty Guidelines)
Effective February 2025

Poverty Level	Class A FPI 100% or below	Class B FPI 101%-125%	Class C FPI 126%-150%	Class D FPI 151%-200%	Class E FPI > 200%
	Discount				
Family Size	\$20	75%	50%	25%	0%
1	\$15,650	\$19,563	\$23,475	\$31,300	\$ 30,121
2	\$21,150	\$26,438	\$31,725	\$42,300	\$ 40,881
3	\$26,650	\$33,313	\$39,975	\$53,300	\$ 51,641
4	\$32,150	\$40,188	\$48,225	\$64,300	\$ 62,401
5	\$37,650	\$47,063	\$56,475	\$75,300	\$ 73,161
6	\$43,150	\$53,938	\$64,725	\$86,300	\$ 83,921
7	\$48,650	\$60,813	\$72,975	\$97,300	\$ 94,681
8	\$54,150	\$67,688	\$81,225	\$108,300	\$ 105,441
For each additional person, add	\$6,330				

- ☐ Yes, I am interested in information regarding the sliding scale program.
- ☐ No, I am not interested at this time in the sliding scale program and I do not wish to disclose my income.

Signature: _____

Date: _____

Once the paper is signed, please return it to the receptionist.



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HIPAA AUTHORIZATION FOR USE OR DISCLOSURE OF HEALTH INFORMATION

This form is for use when such authorization is required and complies with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) Privacy Standards.

Print Name of Patient: _____

Date of Birth: _____ SSN: _____

I. My Authorization

I authorize the following person(s) to receive my health information:(i.e spouse, parent, child or etc)

To use or disclose the following health information: (check one)

- ☐ - All of my health information
☐ - My health information relating to the following treatment or condition:

☐ - My health information covering the period from _____ (date) to _____ (date)

☐ - Other: _____

Signature of Patient or Authorized Representative: _____

Date: _____ Time: _____

II.Consent for HIV/AIDS

This medical record may contain information concerning **HIV Testing and/or AIDS diagnosis or treatment.**

- ☐ - I consent to have this information released.
☐ - I do not consent to have this information released

Signature of Patient or Authorized Representative: _____

Date: _____ Time: _____

III. My Rights

- I may revoke this in writing anytime
- Revocation may not apply if used for insurance.
- Released info may be re-disclosed and not protected by HIPAA.
- Signing is not required for treatment (unless for third-party use/Research).
- I will receive a copy; copies are valid as originals.

Signature of Patient: _____ **Date:** _____

If the patient is a minor or unable to sign, please complete the following:

☐ Patient is a minor: _____ years of age

Signature of Authorized Representative _____ **Date:** _____

Print Name of Authorized Representative: _____

Authority of representative to sign on behalf of the patient: _____

☐ - Parent ☐ - Legal Guardian ☐ - Court Order ☐ - Other: _____



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HEALTH QUESTIONNAIRE

Name: _____ **Birth Date:** ____/____/____ **Date:** ____/____/____
Last First MI

Gender: ☐ Male ☐ Female, if yes : ☐ Pregnant? ☐ Breastfeeding?

Reason for visit today? _____

List all your current medications, including non-prescription drugs: ☐ None _____

Medication Allergies: ☐ No known allergies

PAST MEDICAL HISTORY (Check all that apply & Specify) ☐ NONE APPLY

☐ Allergies _____	☐ Diabetes (type) _____	☐ High Cholesterol _____
☐ Anxiety _____	☐ Emphysema/COPD _____	☐ Kidney Disease _____
☐ Asthma _____	☐ Epilepsy/Seizure Disorder _____	☐ Liver Disease _____
☐ Arthritis _____	☐ Headaches _____	☐ Stroke _____
☐ Cancer _____	☐ Heart Disease _____	☐ Thyroid Disease _____
☐ Depression _____	☐ High Blood Pressure _____	☐ Other (specify) _____

HOSPITALIZATION & SURGERY (Check all that apply, specify and write in date below) ☐ NONE APPLY

☐ Appendix _____	☐ Heart Surgery _____	☐ Tubal Ligation _____
☐ Adenoids _____	☐ Hernia _____	☐ Vasectomy _____
☐ Back _____	☐ Hysterectomy _____	☐ C-Section _____
☐ Breast _____	☐ Tonsillectomy _____	☐ Other (specify) _____

SOCIAL HISTORY

Marital Status: ☐ Single ☐ Married ☐ Divorced ☐ Widowed

For the MINOR patient:

Do you smoke? ☐ No ☐ Yes _____ packs/day

Child lives with: ☐ Parents ☐ Grandparents

Do you drink alcoholic beverages? ☐ No ☐ Yes

☐ Other _____

Do you use any recreational drugs or medications not prescribed to you? ☐ No ☐ Yes, _____

I have read the above information and consent that it is correct to the best of my knowledge. I authorize Health First Urgent Care and its health care providers to render necessary treatment for my condition.

Signature of Patient/Guardian

Date

This form has been reviewed by the treating physician:

Signature of Physician

Date

Name: _____

Date of birth: _____

PRAPARE Assessment

1. What is your housing situation today? (Choose one of the following.)
 - a. I have housing
 - b. I do not have housing (staying with others, in a hotel, in a shelter, living outside on the street, on a beach, in a car, or in a park)
2. Are you worried about losing your housing? (Choose one of the following.)
 - a. Yes
 - b. No
3. What is your main health insurance? (Choose one of the following.)
 - a. None/uninsured
 - b. Medicaid
 - c. CHIP Medicaid
 - d. Medicare
 - e. Other public insurance (not CHIP)
 - f. Other public insurance (CHIP)
 - g. Private Insurance
4. In the past year, have you or any family members you live with been unable to get any of the following when it was really needed? (Choose all that apply.)
 - a. Food
 - b. Clothing
 - c. Utilities
 - d. Childcare
 - e. Medicine or Any Health Care (Medical, Dental, Mental Health, Vision)
 - f. Phone
 - g. Other (enter written answer): _____
5. In the past year, has lack of transportation kept you from medical appointments, meetings, work, or from getting things needed for daily living? (Choose all that apply.)
 - a. Yes, it has kept me from medical appointments or from getting my medications.
 - b. Yes, it has kept me from non-medical meetings, appointments, work, or from getting things that I need.
 - c. No

Patient Health Questionnaire and General Anxiety Disorder (PHQ-9 and GAD-7)

Date _____ Patient Name: _____ Date of Birth: _____

Over the last 2 weeks, how often have you been bothered by any of the following problems?
Please circle your answers.

PHQ-9	Not at all	Several days	More than half the days	Nearly every day
1. Little interest or pleasure in doing things.	0	1	2	3
2. Feeling down, depressed, or hopeless.	0	1	2	3
3. Trouble falling or staying asleep, or sleeping too much.	0	1	2	3
4. Feeling tired or having little energy.	0	1	2	3
5. Poor appetite or overeating.	0	1	2	3
6. Feeling bad about yourself – or that you are a failure or have let yourself or your family down.	0	1	2	3
7. Trouble concentrating on things, such as reading the newspaper or watching television.	0	1	2	3
8. Moving or speaking so slowly that other people could have noticed. Or the opposite – being so fidgety or restless that you have been moving around a lot more than usual.	0	1	2	3
9. Thoughts that you would be better off dead, or of hurting yourself in some way.	0	1	2	3
Add the score for each column				

Total Score (add your column scores): _____

If you checked off any problems, how difficult have these made it for you to do your work, take care of things at home, or get along with other people? (Circle one)

Not difficult at all

Somewhat difficult

Very Difficult

Extremely Difficult

Over the last 2 weeks, how often have you been bothered by any of the following problems?
Please circle your answers.

GAD-7	Not at all sure	Several days	Over half the days	Nearly every day
1. Feeling nervous, anxious, or on edge.	0	1	2	3
2. Not being able to stop or control worrying.	0	1	2	3
3. Worrying too much about different things.	0	1	2	3
4. Trouble relaxing.	0	1	2	3
5. Being so restless that it's hard to sit still.	0	1	2	3
6. Becoming easily annoyed or irritable.	0	1	2	3
7. Feeling afraid as if something awful might happen.	0	1	2	3
Add the score for each column				

Total Score (add your column scores): _____

If you checked off any problems, how difficult have these made it for you to do your work, take care of things at home, or get along with other people? (Circle one)

Not difficult at all

Somewhat difficult

Very Difficult

Extremely Difficult