

**CITY OF SEDAN  
MINUTES OF MAY 5, 2026**

The Sedan City Council met for the council's regularly scheduled meeting on May 5, 2026, beginning at 5:30 PM at City Hall. The meeting was called to order by the Mayor Kathy Miller.

Roll Call: present: Nathan Blankinship, Adam Clark, Crystal Wade and Wellington Butler. Absent Angela Evans.

Public present: Dave Taylor.

Employees present: Public Works Superintendent Caleb Ironsyde, City Clerk Lana Smith, and Police Chief William Tunstall.

Attendees recited the pledge of allegiance and Mayor Kathy Miller said a prayer.

Citizen Presentation/Comments-

None

Crystal Wade made a motion to amend the agenda and move the meeting minutes to New Business section G. Adam Clark seconded the motion. The motion passed unanimously.

Crystal Wade made a motion to approve the amended agenda. Adam Clark seconded the motion. The motion passed unanimously.

Wellington Butler made a motion to approve the bills and payroll in the amount of \$60,355.08. Crystal Wade seconded the motion. The motion passed unanimously.

Mayor's Appointments-

City Clerk- Lana Smith  
City Treasurer- Raven Darnall  
Police Chief- William Tunstall  
Fire Chief- Shawn Butler  
City Attorney- Jeff Chubb  
City Judge- Rebecca Stewart  
City Banks- Bank of Sedan and Elevate Bank  
City Website- [cityofsedan.com](http://cityofsedan.com)  
City Newspaper- Prairie Star

Crystal Wade made a motion to approve the mayor's appointments as presented. Wellington Butler seconded the motion. The motion passed unanimously.

Old Business-

a. Fish Feeders-

Public Works Superintendent Caleb Ironsyde is still working on the fish feeders and will update the council as work progresses.

b. Water and Wastewater Certification SOP-

Crystal Wade made a motion to approve the Water and Wastewater Certification SOP with the corrections noted. Adam Clark seconded the motion. The motion passed unanimously.

c. Fourth of July Fireworks Donation-

Wellington Butler made a motion to donate \$750.00 to the Lions Club for the Fourth of July fireworks show. Crystal Wade seconded the motion. The motion passed unanimously.

d. Bill of Sale Agreement with Dustin Crum-

Crystal Wade made a motion to accept the bill of sale agreement with Dustin Crum. Wellington Butler seconded the motion. The motion passed unanimously.

e. Office Clerk and Lifeguard Openings-

The council will keep the office clerk open until it is filled and Mayor Kathy Miller, City Clerk Lana Smith and Pool Supervisor Bri Ruark will be conducting interviews for the lifeguards to provide experience.

f. KOMA Training-

The city council will have to do 1 hour of KOMA training and want it to be June 2nd, 2026, before the council meeting.

Wellington Butler made a motion to have the KOMA training on June 2<sup>nd</sup>, 2026, at 4:15 PM virtually for \$630.00. Crystal Wade seconded the motion. The motion passed unanimously.

Adam Clark made a motion to amend the original motion for this training to be paid for by the council members and the mayor. Motion dies due to lack of second.

Wellington Butler made a motion to have an SOP for all elected personnel to have mandated KORA/KOMA training and books provided. Motion dies due to lack of second.

New Business-

a. City Hall Sign- Dave Taylor-

Citizen Dave Taylor presented some options for a sign to be placed at city hall.

b. Street Laborer Opening-

Crystal Wade made a motion to open the Street Laborer position for two weeks and review June 2<sup>nd</sup>, 2026. Wellington Butler seconded the motion. The motion passed unanimously.

c. Sewer Reduction Account # 1445-10465-

The council has taken no action on the sewer reduction and will accept a payment plan for account.

d. Pool Opening-

Crystal Wade made a motion to accept the mayor's recommendation to open the pool Memorial Day weekend May 23<sup>rd</sup>, 2026. Wellington Butler seconded the motion. The motion passed unanimously.

e. Police Department Computer-

Police Chief William Tunstall advised the council that the police department needs a computer due to the current computer crash and unable to work. The computer software is also out of date and needs Windows 11 by January 1<sup>st</sup>, 2026, for a system to be utilized by the police department.

f. Police Department Security Measures- Executive Session

Wellington Butler made a motion to go into an executive session to discuss security measures regarding discussion of such matters at an open meeting that would jeopardize such security measures that protect the public body or agency, public building or facility or the information system of public body or agency. The open meeting shall resume no later than 6:40 PM here in city hall at the City of Sedan. To retain Police Chief William Tunstall. Crystal Wade seconded the motion. The motion passed unanimously.

At 6:40 PM, back in open session, no decisions were made.

g. Meeting Minutes-

Crystal Wade presented the council with a proposal to condense the meeting minutes for review.

Adam Clark made a motion to amend the original meeting minutes to add the organization Tim Hills was representing on page 1 and on page 2 make correction "or 3-inch gap". Wellington Butler seconded the motion. The motion passed unanimously.

Adam Clark made a motion to approve the amended meeting minutes for April 21<sup>st</sup>, 2026. Wellington Butler seconded the motion. The motion passed unanimously.

Department Reports-

City Clerk Lana Smith-

City has been reimbursed \$40,000.00 for the CFAP Dock Grant.

Benches and picnic tables for the KDHE Waste Tire Grant will be here next week.

Left a message with the company that is working on Mariellen Appleby's memorial bench.

Will be working with Public Works Superintendent Caleb Ironsyde on a SOP for water meters/lids/radio replacements and a SOP for any Sewer issues.

The League of Municipalities responded about the door hangers and suggested not stopping the process. There have been follow-up questions sent out and waiting for reply.

Waste Connection contract is coming up on three years and there will be a 3% increase in charges for trash services and will need to be discussed soon.

Public Works Superintendent Caleb Ironsyde-

Contacted Engineer Matt Eblen with McClure for the Dam inspection. Mr. Eblen will be contacting KDHE to see if he can get the Dam inspection pushed back one year so he can get the New City Lake and Old City Lake completed at the same time.

Council Comments-

Adam Clark made a motion to approve the purchase of two laptop computers for the Police Department on Amazon for \$754.99 each. Wellington Butler seconded the motion. The motion passed unanimously.

Crystal Wade made a motion to purchase a keyless entry lock for city hall interior office door not to exceed \$100.00. Wellington Butler seconded the motion. The motion passed unanimously.

Crystal Wade made a motion that department heads and the mayor are the only ones to have the code. Wellington Butler seconded the motion. The motion passed unanimously.

Crystal Wade made a motion to add the City Treasurer to the list of personnel to have the code. Adam Clark seconded the motion. The motion passed unanimously.

Crystal Wade presented the council with a handout regarding residential mileage of police personnel for the council to review.

Mayor Kathy Miller-

Will be meeting with the Public Works Superintendent Caleb Ironsyde and a pool liner company to look over the city pool.

Will be attending a city forum meeting in Chanute May 21<sup>st</sup>, 2026, from noon to 2:30 PM.

Crystal Wade made a motion to go into an executive session to discuss matters pertaining to the terms and conditions of employment, K.S.A 75-4319 (b)(1); regarding personnel matters of non-elected personnel; the open meeting shall resume no later than 7:30 PM at city hall in the City of Sedan. Wellington Butler seconded the motion. The motion passed unanimously.

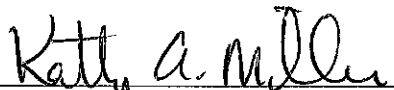
At 7:30 PM resume regular meeting no decisions were made.

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At 7:40 PM resume regular meeting no decisions were made.

Crystal Wade made a motion to approve the increase of one in laptop for police department from \$754.99 to \$779.00. Adam Clark seconded the motion. The motion passed unanimously.

At 7:41 PM Crystal Wade made a motion to adjourn the meeting. Adam Clark seconded the motion. Motion carried and meeting adjourned.

  
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Kathy Miller, Mayor

  
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Lana Smith, City Clerk