

# AGENDA REQUEST FORM

This form is a request for a matter to be placed on the agenda of the next applicable city council meeting. Please consider discussing the matter with the mayor or a member of the city council before submitting this form.

**Brief description of the matter to be discussed:**

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**If you have a preferred name for the agenda item, please write it here:**

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**If this matter has been discussed with any members of the city government, please list them here:**

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This form must be submitted to the city clerk at least one week prior to a city council meeting for the matter to be included on the agenda of that meeting. If not, it will be included on the agenda of the next applicable meeting.

Date submitted: \_\_\_\_\_

\_\_\_\_\_  
Applicant (signature)

\_\_\_\_\_  
Applicant (print)

\_\_\_\_\_  
Lana Smith, City Clerk