

**CITY OF SEDAN
MINUTES OF MAY 21, 2024**

The Sedan City Council met for the council's regularly scheduled meeting on May 21, 2024, beginning at 5:30 PM, with Mayor Bryan Blankinship presiding. Council members present: Janice Fine, Kathy Miller, Sharon Payne, and Adam Clark. Angela Evans absent. Employees present: Lana Robinson, Jim Miller, Chief Kirk Richardson, Nancy Crawford, Raven Darnall, and Bri Ruark. Citizens present: Darrel Blankinship, Wellington Butler, Marty Ruark, Esiquio Avalos, and Breanna Avalos.

Mayor Bryan Blankinship called the meeting to order at 5:30 PM.

Adam Clark made a motion to approve the agenda. Kathy Miller seconded the motion. Motion carried.

Janice Fine made a motion to approve the minutes from the regular meeting held on May 7th, 2024. Sharon Payne seconded the motion. Motion carried.

Kathy Miller made a motion to approve the payment of the bills in the amount of \$56,614.07. Sharon Payne seconded the motion. Motion carried.

Public Comments-

- Wellington Butler wanted to give thanks to the city crew for their good job picking up tree limbs and debris from the last storm without hesitation or making phone calls into city hall. Wanted to give thanks to the office staff for being pleasant to work with.

Staff Comments-

- Chief Kirk Richardson is looking into another ordinance that would amend the current ordinance for yard nuisance allowing the city to forgo sending certified letters to property owners to clean up their yards. Our city attorney has created an ordinance for the City of Independence that will do away with having to send certified mail and it is cleaner. Pawhuska has a set fee on an ordinance to abate a lawn nuisance. The fee is set high so not sure if the city would like to go that route. There are some things in these ordinances that will need to be adjusted for our city. Caney Police Department passed the purchase of the police vehicles, and they came and picked them up and dropped off a check for \$12,500 each vehicle.
- Jim Miller main sewer stations are having control issues on one of them. Will have to call in a professional to look at it. Will start with Danny Banks to look at it and see if he will be able to repair it.
- Raven Darnall gave a financial report to the council.
- Lana Robinson will be going to a budget course tomorrow in Wichita. Statewide Termite Control, Inc. came out and inspected the 4-H building with no new activity.

Council Comments-

- Kathy Miller wanted to thank Lana Robinson for all the work she has been putting into the outside and inside of city hall. She is requesting a list of all the boards within the city with contact information.
- Adam Clark wanted to correct a comment that he was incorrect about at the last meeting with the reimbursement of the redbud trees. The trees that were ordered by the Chamber of Commerce did not come in on time. They did not sign for the delivery and refused it. They were going to refuse the check from the city.

Bid Opening for KDOT Pavement Replacement Project-

- There was only one bid placed for the project by BG Consultants. Bid was opened at 5:45 PM.

Adam Clark made a motion to accept BG Consultants' bid to be the pre-construction engineering and project management organization for the KDOT pavement project. Kathy Miller seconded the motion. Motion carried.

Pool Season Update-

- Bri Ruark was introduced to the council. A discussion was made about age limits to have a parent or guardian at the pool with children that are being dropped off at the pool without someone that is responsible for the child. It will be at the discretion of the pool manager and lifeguards on site. The pool will be filled by Jim Miller, and he will be going over the chemicals with Bri Ruark and the start up that needs to happen each morning. When the pool is ready, they will get a start date and the city will post it.

Utility Billing Post Card Invoicing-

- With the computer software for utility billing, it will cost the city \$2,520.00 to upgrade the software to post card billing. The council is requesting a breakdown of the cost of keeping it the way it is or going to the postcards.

Sedan Municipal Court Software Contract-

- Jayhawks is our municipal court software program and their annual cost for contract is \$575.00. This will include 10 hours of training and software support.

Adam Clark made a motion to accept the municipal software contract with Jayhawk Computer Software. Sharon Payne seconded the motion. Motion carried.

City's 2025 Budget Contract-

- Lana Robinson contacted several accountants to get quotes on the 2025 budget. Only one was able to get a quote as all the others were not accepting clients. The quote is for \$2,000.00 from Jarred Gilmore Phillips out of Chanute, Kansas. This firm is also the firm that does the city's yearly audit. The council is requesting more information about the cost and hourly cost of the firm.

Janice Fine made a motion to table the City's 2025 budget contract till the next meeting. Kathy Miller seconded the motion. Motion carried.

CFAP Grant-

- Lana Robinson gave an update of the grant and is waiting for the quote from Williams Welding for the docks and cement work.

Chief Kirk Richardson wanted to make note and give thanks to Sedan Help Thy Neighbor for their work at contacting residents to help them with the upkeep of the yards.

At 6:20 PM, Janice Fine made a motion to go into executive session to discuss application for summer help to include employee Jim Miller for 10 mins. Sharon Payne seconded the motion. Motion carried.

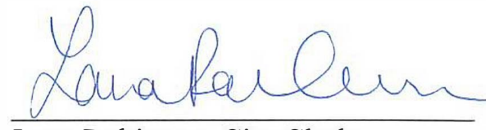
At 6:28 PM the executive session ended, and regular meeting continued.

Janice Fine made a motion to hire Ronald Rodwick at \$9.00 an hour for summer help. Kathy Miller seconded the motion. Motion carried.

At 6:31 PM Sharon Payne made a motion to adjourn the meeting. Kathy Miller seconded the motion. Motion carried and meeting adjourned.



Bryan Blankinship, Mayor



Lana Robinson, City Clerk