

**CITY OF SEDAN  
SPECIAL MINUTES OF JULY 17<sup>TH</sup>, 2024**

A Special Meeting of the Sedan City Council was called to order on July 17<sup>th</sup>, 2024, at 5:30 PM, with Mayor Bryan Blankinship presiding. The purpose of the meeting was to discuss the 2025 Budget with budget preparer Jarred, Gilmore & Phillips, PA. Council members present: Sharon Payne, Adam Clark, Angela Evans, Janice Fine and Kathy Miller. Employees present: Lana Robinson and Jim Miller. Citizens present: Wellington Butler and Kyle Spielbusch with JG&P.

Mayor Bryan Blankinship called the meeting to order at 5:30 PM.

Kyle Spielbusch with Jarred, Gilmore & Phillips, PA, went over the 2023 Audit with council.

Kyle Spielbusch went over the projected 2025 Budget. The Revenue Neutral Rate (RNR) will not be exceeded this year per the budget that was entered into the worksheets. The state will reimburse the cost again if the Revenue Neutral Rate is exceeded for the county to provide the work on sending the notices out. It might not be that way next year. Projected budget amounts are received by the history of the budget and the current budget up to May 31, 2024.

Lana Robinson noted the schedule transfers are not listed for the reserve funds for the Law Enforcement and Sewer fund. Need to check on the amount that is transferred each year. Lana Robinson will send an email to JG&P with those amounts.

Lana Robinson added the Fire Department budget back to \$21,650.00 which was the prior budget.

Adam Clark advised the Fire Department received a seven-figure grant money not very long ago and lost that part of the budget. It is a return of the budget.

Lana Robinson the Fire Department had that budget consistently since 2019 per research.

Lana Robinson added \$5,000.00 to the Emmett Kelly Museum to add the building to the city's insurance policy. Lana spoke with Rosie Sweaney, she said that when she spoke with past administration it would be approximately \$6,000.00 a year.

Kathy Miller noticed the trash fund was not in the budget for 2025.

Lana Robinson stated it is its own special fund and should be with those. Will be sending email to JG&P with the trash fund amounts. It is a new fund in 2024.

Kyle Spielbusch explained in the past the RNR could fluctuate based on the final assessed valuation in November which is after the city has done their budget. That could have dictated receiving less money if the rate assessed valuation were to go up. The State recognized that cities were just going above the RNR to try and capture that amount to make sure they weren't going to be lost money just based on that estimated MIL Levy. The state said that this year you don't have to go above RNR if the assessed valuation changes.

Adam Clark discussed the RNR and that the city has tried to keep the MIL levy the same from year to year. The difference between 75.436 MIL and 76.541 MIL which is what the city had last year is \$4,150.00 which is an increase but not much. Adam Clark is in favor of keeping the MIL Levy the same as last year of 76.541 MIL's. Valuation has gone up some but not much.

Lana Robinson stated this would be the year to do it since the state is paying for the mailings to exceed the RNR.

Janice Fine agreed.

Kathy Miller said it makes sense to her.

Kyle Spielbusch increases into the general fund and plugs in the \$4,100.00 into the carry over.

To exceed RNR it will have to be after August 20<sup>th</sup>, 2024. The hearing will be the first meeting in September.

Adam Clark moved that we notify the county that we will exceed the Revenue Neutral Rate for budget year 2025. Sharon Payne seconded the motion. Motion carried.

There was a discussion regarding the reserve funds for the Police department, either to place it in the general fund under capitol outlay or transfer it to a reserve fund.

Kathy Miller had a question about the ARPA Grant money of \$84,000.00 and how it needed to be spent by the end of the year.

Lana Robinson stated that it was reported last year that the funds were used per Yerke & Michels but there are funds still available to the city.

Per Kyle Spielbusch when this grant first came out, they thought it would be restricted to how it was used but then they changed it to general and anything less than \$10 million can be used for general.

Lana Robinson spoke with Jim Miller about the lift station to take into consideration, one needing to be replaced and there is another that is on its last leg. Estimated cost is approximately \$78,000.00. The budget will cover the replacement of it this year. The council might want to think about replacing one in this year's budget and if the other one needs to be replaced it will be on next year's budget. Instead of hitting the same budget year with both lift stations needing that replacement.

Jim Miller spoke with one company that stated that the cost of pumps keeps going up every six months. Should be getting another quote for around \$50,000.00.

Adam Clark water funds have a substantial amount of money compared to the sewer fund. Making the last payment on the software out of the water fund might have some merit. Adam Clark asked Jim Miller what possible expenditures on the water systems is compared to the sewer system.

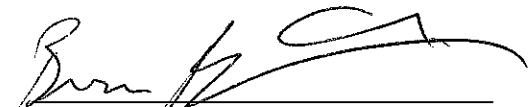
Jim Miller only thing there is on the horizon is the smart meters are reaching their 10-year mark. Jim Miller would like to start ordering those meters and switching them out. He would like to split the town up into sections per year. This way the meters are not hitting their end-of-life span all at the same time.

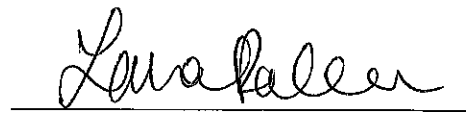
Adam Clark asked what the amount to replace a third of the city on these meters.

Jim Miller stated it will be approximately \$267,000.00. For the radio and meter set is about \$250-300. Will be the biggest capitol outlay in water. The tractor might be attached to the water.

Adam Clark would like to have the software system payment come out of the water fund which we should have the rest of the ARPA funds for the lift station. Especially when it comes out of a grant fund and does not seriously impact the other funds.

At 6:51 PM, Angela Evans made a motion to adjourn the meeting. Sharon Payne seconded the motion. Motion carried and the meeting adjourned.

  
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Bryan Blankinship, Mayor

  
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Lana Robinson, City Clerk