

O O Community Association Inc
P.O. Box 219320
Houston, Texas 77218-9320
Phone: (281) 579-0761 Fax: (281) 579-7062



NOTICE OF ANNUAL MEETING OF MEMBERS

DATE: Thursday, October 16, 2025

TIME: 6:30 PM

**LOCATION: 13222 Peach Orchard Lane
Richmond, TX 77407**

This shall serve as formal notice to all members of O O Community Association Inc of the 2025 Annual Meeting of Members. The purpose of the meeting is to elect Two (2) directors to the O O Community Association Inc Board of Directors. The elected directors shall serve terms of Three (3) years.

Be advised you can only vote by Absentee Ballot. There will be no in-person voting at the Annual Meeting. Nominations from the floor will not be taken at the Annual Meeting. The results of the voting will be announced at the Annual Meeting. The newly elected directors will take their position on the Board at the conclusion of the Annual Meeting.

A quorum of 10% is required. All returned Absentee Ballots count towards quorum.

Please complete and return the enclosed Absentee Ballot so it is received no later than Wednesday October 15, 2025. You must return the absentee ballot to cast your vote. You may return it by:

Mail to O O Community Association Inc, P.O. Box 219320, Houston, Texas 77218-9320
Email to amberj@Crest-Management.com
Fax to 281-579-7062

The Agenda for the Annual Meeting will be as follows.

- I. Confirmation of Quorum and Call to Order
- II. Introductions
 - a. Board Members
 - b. Management Company
- III. Approval of Prior Year Annual Meeting Minutes
- IV. Financial Report
- V. Community Overview
- VI. Homeowner Open Forum
- VII. Announcement of Election Results
- VIII. Adjournment

**O O Community Association Inc
2025 ABSENTEE BALLOT**

You must return this ballot to cast your vote. There will be no other form of voting for the 2025 election of directors. The results of the voting will be announced at the 2025 Annual Meeting.

Please return the completed and signed Absentee Ballot to the Association before Wednesday October 15, 2025. You may submit the completed and signed Absentee Ballot by:

Mail to O O Community Association Inc P.O. Box 219320, Houston, TX 77218-9320
Email to amberj@Crest-Management.com
Fax to 281-579-7062

For the election of Two (2) persons to serve on the Board of Directors of O O Community Association Inc for a term of Three (3) years each. Please make your selection for not more than Two (2) persons below by marking next to your selection(s). **If you select more than Two (2), it will be used for quorum only.**

___ Jacob Chackonal

___ Aamir Riaz Mansoor

___ William Kinner

___ Humaira Ghazali

You must sign this ballot for the ballot to be valid. Please also date, print your name, and include your property address in O O Community Association Inc. If you do not include all requested information and the Association cannot determine the name on this ballot or determine the property address in O O Community Association Inc, this ballot will not be counted. **You cannot assign your right to sign this ballot to a third party.**

Member's Signature

Date

Member's First and Last Name *(please print clearly)*

Property Address in O O Community Association Inc *(please print clearly)*

Section 209.00592(c)(3) of the Texas Property Code provides that a solicitation for votes by absentee ballot must include the following language:

By casting your vote via absentee ballot you will forgo the opportunity to consider and vote on any action from the floor on these proposals, if a meeting is held. This means that if there are amendments to these proposals your votes will not be counted on the final vote on these measures. If you desire to retain this ability, please attend any meeting in person. You may submit an absentee ballot and later choose to attend any meeting in person, in which case any in-person vote will prevail.

Please note, however, that there will be no in-person voting at the Annual Meeting.

Questions: Contact Amber J at amberj@Crest-Management.com or 281-945-4606

Per Texas Property Code Section 209.00594(b-1), a person who tabulates votes may not disclose to any other person how an individual voted.

2025 Candidate Nominee Information

Jacob Chackonal

I have lived in the community for over 9 years. My experience in contracting and as a realtor will be an asset to the Association. I am easy to deal with and love to help people especially my neighbors.

William G. Kinnear

I have lived in the community for 15 years. My background is a Technical Director of Worldwide Oilfield an Indian owned oilfield company. I moved here 28 years ago with my family and became an American citizen in 2019. My son and daughter-in-law also live in the community. I think I will be an asset to the Board because I have consistently attended the board meetings and have knowledge of procurement contracts.

Humaira Ghazali

I have lived in the community for 16 years. I think I would be an asset to the Board because of my unique blend of professional experience and neighborhood knowledge. As a business owner and resident of Old Orchard for over 16 I possess a deep understanding of what makes our community special. My Strong work ethics and passion for community involvement make me an ideal candidate to serve on the Board.

Aamir Riaz Mansoor

I have lived in the community for 10 years. I think I would be an asset to the Board because I possess a deep understanding of community dynamics, having lived among our residents for over a decade. My prior service on the HOAA Board has also given me valuable insight into the inner workings of the organization, allowing me to effectively identify areas that require attention and develop practical solutions.