



*Our Auditions, Membership and Attendance Policies are designed to maximise the quality and consistency of our output and we ask that you read them very carefully before accepting the offer of a place at OTMYT.*

### **Auditions Policy**

- The capacity of OTMYT is 60 students.
- Following auditions, auditionees will either be:
  - Offered an unconditional place.
  - Offered a conditional place based on a further callback audition following constructive feedback.
  - Declined a place and offered constructive feedback for future auditions with OTMYT or elsewhere.
- The decision of the Audition Panel is final.
- The Audition Panel will comprise of:
  - The Artistic/Musical Director.
  - The Asst. Artistic/Musical Director.
  - The Choreographer.
  - A Safeguarding Officer (usually the OTMYT Principal).
- Parents/Carers are not allowed to remain in the audition room for any reason.

### **Membership Policy**

- Successful auditionees will be offered a permanent place at OTMYT for the upcoming and future Production Cycles.
- Students are expected to remain with OTMYT for the duration of the current Production Cycle (two terms).
- Notice may be given, of the intent to leave OTMYT, at the end of the current Production Cycle, as long as it is **before** the registration deadline of the following production cycle. These dates are listed on our website at [www.otmyt.co.uk](http://www.otmyt.co.uk).
- Notice to leave given at any other time during the Production Cycle will attract the following fees:
  - 1-4 weeks into the 24 week cycle = £160 total payable (equivalent of 2 months payments)
  - 5-8 weeks into the 24 week cycle = £240 total payable (equivalent of 1 term's payment)
  - 9+ weeks into the 24 week cycle = £480 total payable (equivalent of the full cost)
- On the Registration Deadline date, any places which are to be vacant for the following Production Cycle will be advertised for audition according to the Audition Policy detailed above.

### **Attendance Policy**

- As the Mission Statement of OTMYT requires us to be working towards a public performance during each Production Cycle, regular attendance from all members is vital.
- Missed sessions will be dealt with as follows:
  - Following the second missed session within a two term Production Cycle, parents/carers will be reminded of the importance of consistent attendance from all members.
  - Following the third missed session within a two term Production Cycle, parents/carers will be issued with a letter reminding them about the details of this policy.
  - Following the fourth missed session within a two term Production Cycle, parents/carers will be issued with a final warning.
  - Missing a fifth session within a two term Production Cycle gives OTMYT the right to withdraw the member's place with immediate effect and with no reimbursement of fees.
- Students are expected to attend for the full session, 10.00am – 1.00pm. Missing more than 30 minutes, in total, of any single session will be regarded as a missed session and dealt with in line with the above policy.