



Our Membership and Attendance Policies are designed to maximise the quality and consistency of our output and we ask that you read them very carefully before accepting the offer of a place at OTMYT.

Membership Policy

- Applications to join are invited, each year, as follows:
 - Between May & August for a September start
 - Between October and December for a January start
- Members are expected to remain with OTMYT Seniors for at least the duration of one Production Cycle (September to Christmas or January to Summer) and dates are all available on our website at www.otmyt.co.uk
- Membership is automatically renewed for the following term.
- Notice may be given, without charge, of the intent to leave OTMYT Seniors, at the end of a Production Cycle, as long as it is given within two weeks after the date of the final performance.
- Notice to leave given at any other time will attract the following fees (**minus any already paid for that cycle**):
 - Late notice (more than two weeks after the completion of a production cycle) = 1/6 of the total production fee
 - During the January-Summer cycle:
 - 1-4 weeks into the cycle = 1/6 of the total production fee
 - 5-8 weeks into the cycle = 2/3 of the total production fee
 - 9 weeks or later into the cycle = the full production fee
 - During the September-Christmas cycle:
 - 1-2 weeks into the cycle = 1/6 of the total production fee
 - 3-4 weeks into the cycle = 2/3 of the total production fee
 - 5 weeks or later into the cycle = the full production fee

Attendance Policy

- As the Mission Statement of OTMYT Seniors requires us to be working towards a public performance during each Production Cycle, regular attendance from all members is vital.

- Missed sessions will be dealt with as follows:
 - Following the second missed session within any Production Cycle, parents/carers will be reminded of the importance of consistent attendance from all members.
 - Following the second missed session within a one term Production Cycle, or a third missed rehearsal within a two term Production Cycle, parents/carers will be issued with an email reminding them about the details of this policy.
 - Following the third missed session within a one term Production Cycle, or a fifth missed rehearsal within a two term Production Cycle, parents/carers will be issued with a final warning.
 - Missing a fourth session within a one term Production Cycle or a sixth rehearsals within a two term Production Cycle gives OTMYT the right to withdraw the member's place with immediate effect and with no reimbursement of fees. At this point the full fees for the Production Cycle would be due.

- Members are expected to attend for the full session, 10.00am – 1.00pm. Missing more than 30 minutes, in total, of any single session will be regarded as a missed session and dealt with in line with the above policy.