



American Homesteading Foundation

## Hall Rental Fee Schedule

For the following categories of rentals, the AHF Hall will be rented at a rate of **\$15.00 per hour**, with a **two-hour minimum**, and a full day **max rate of \$120**, between the hours of 8:00 a.m. and 10:00 p.m. Time needed for set up and clean up must be scheduled and paid for. Maximum capacity is 150.

1. For meetings or events hosted by an AHF member in good standing, such as parties, receptions, or gatherings. Maximum capacity is 150. Kitchen is included in rental fee.

For the following categories of rentals, the AHF Hall will be rented at a rate of **\$30.00 per hour**, with a **two-hour minimum**, and a full day **max rate of \$240**, between the hours of 8:00 a.m. and 10:00 p.m. Time needed for set up and clean up must be scheduled and paid for. Maximum capacity is 150.

2. For **outside civic organizations** (advertised to the public), **sponsored by an AHF member in good standing**. Sponsorship form is required and proof of insurance naming the AHF as an additional insured is required. If events include children under the age of 18, adult supervision is required, along with "Abuse or Molestation Insurance".
3. For private functions **hosted by an AHF member in good standing** to solicit or generate income for personal gain or profit, limited to two times per year.

**No Fee** Required for the following categories of rentals:

4. AHF standing Committees official business and TMV Commission official business
5. Meetings or events of non-official AHF committee groups and clubs with membership limited to AHF members, hosted by an AHF member in good standing
6. Memorial services for AHF members

For **AHF partner groups** who rent the Hall on a regular, recurring, or annual basis (such as the Happy Hoopers), a Memorandum of Agreement will be negotiated and approved by the AHF Board of Trustees on an annual basis for rental fees and other terms of use; will be sponsored by an AHF member in good standing; will provide a Certificate of Insurance or a Waiver of Liability and Hold Harmless Agreement; will provide a damage deposit refundable when they no longer rent the Hall.

Rental includes use of the kitchen

All rental applications are subject to approval of the AHF Board of Trustees

Events for AHF business take priority over other AHF Hall rentals

Tables and chairs may be used, but must be returned to their proper places at the end of event

No set up or clean-up is provided by the AHF or AHF staff