



**ASSOCIATED COUNTRY WOMEN
OF THE WORLD**

BYE-LAWS

Showing amendments approved by Board
to be ratified by Members at the
31st Triennial World Conference,
Ottawa 27 April – 2 May 2026

Amendments last ratified by Members on 24 May 2023

CHARITABLE INCORPORATED ORGANISATION 1174798

BYE-LAWS of

ASSOCIATED COUNTRY WOMEN OF THE WORLD

Amendments last ratified by Members on 24 May 2023

Changes to these Bye-laws require the approval of a simple majority of the voting strength of the Board of Trustees (hereinafter referred to as the Board) and ratified at the next World Triennial Conference. All Category 1, 2 and 3 Societies shall be notified three months in advance of proposed changes.

Bye-law 1: DUES

Unless the Triennial World Conference decides otherwise, dues payable will be as follows:

1.1 Categories 1, 2, 3 and 4 Member Societies shall contribute annually towards the funds of ACWW a sum in sterling as determined by the Triennial World Conference, to include The Countrywoman magazine. In special circumstances, the Board shall have the power to reduce the dues payable by a Society.

1.2 Category 5 Individual Members shall contribute annually a sum as determined by the Triennial World Conference to include The Countrywoman magazine.

1.3 Category 6 are Individual Mmembers who have been elected as Trustees Board members of ACWW and are in office for a period of time. They cease to be Category 6 when their term ends. They pay Category 5 Individual Member fees during their terms as Board Members.

1.4 Life Membership ceased to exist as a category in 1992. Remaining Life Members of twenty (20) years standing shall pay for The Countrywoman magazine. shall not pay for The Countrywoman magazine.

1.5 Annual dues shall be notified to Member Societies in writing and shall become due on 1 January in each financial year (see Bye-Law 3) and be payable in full no later than 31st March in of each year.

Bye-law 2: CURRENCIES

Cheques in any currency other than sterling should include sufficient to cover bank charges and exchange rate fluctuations. This applies to all rates of dues. Other forms of payment may also incur bank/handling charges and the amount sent should be sufficient to cover these charges. ACWW will provide options to pay online and/or by credit card.

Bye-law 3: FINANCIAL YEAR

The financial year shall begin on the first (1st) day of January each year.

Bye-law 4: THE COUNTRYWOMAN

The Countrywoman is the official magazine of ACWW, that is published regularly, and is included in the membership dues, except to Life Members of twenty years standing (see Bye-law 1.3). The format of the magazine shall be determined by the Board and adjusted as is assessed to be the most relevant and responsible at the time. It is also available to non-members for an annual payment, the level of which shall be determined annually by the Board. The Countrywoman magazine shall be available to download from the ACWW website.

Bye-law 5: DUTIES OF THE WORLD PRESIDENT

The World President shall:

- 5.1 act as the official representative of ACWW and sign all documentation on behalf of ACWW;
- 5.2 authorise all publications and/or statements to be issued on behalf of ACWW prior to issue;
- 5.3 preside at the Triennial World Conference, General Meeting and at any Special World Meetings and deliver a Presidential Address;
- 5.4 preside at any meetings of the Board, but may appoint another person to the Chair if she~~they~~ so wishes;
- 5.5 serve as a voting member of the Triennial World Conference, General Meeting, and any meetings of the Board;
- 5.6 assign to any of the Trustees or the Executive Director~~Officer's~~ duties required to be undertaken on the World President's behalf;
- 5.7 keep in touch, as far as possible, with the work of Members and support their work;
- 5.8 make or arrange such top-level contacts as may be of value to ACWW;
- 5.9 serve as a ~~non~~-voting member of Board working groups and committees~~Specified Committees~~;
- 5.10 with the Honorary Treasurer and Executive Director, review annually the remuneration of the staff and ~~shall~~ implement the necessary changes; and
- 5.11 sign and abide by the Board Code of Conduct.

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Bye-law 6: DUTIES OF THE DEPUTY WORLD PRESIDENT

The Deputy World President shall:

- 6.1 be the Board Lead for Membership and ~~Chairman~~ of the ACWW Board's Membership Working Group ~~Agriculture Committee~~;
- 6.2 deputise, as required, for the World President, and in ~~her~~ the World President's absence, act as the official representative of ACWW;
- 6.3 when deputising for the World President at a meeting, have the same powers and duties as the World President;
- 6.4 be prepared to support and supplement the work of the World President and undertake such special duties for keeping in touch with the work of Member Societies as may be arranged;
- 6.5 serve as a voting member of the Triennial World Conference, General Meeting and any meetings of the Board;
- 6.6 serve as a ~~non~~-voting member of Board working groups and committees ~~Specified Committees~~;
- 6.7 undertake such other duties as the World President may require of ~~her~~ them; and
- 6.8 sign and abide by the Board Code of Conduct.

Bye-law 7: DUTIES OF THE HONORARY SECRETARY

The Honorary Secretary (hereafter in this document referred to as the Secretary) shall:

- 7.1 be the Board Lead for the Triennial World Conference and ~~Chair~~ ~~Chairman~~ of the Board's Working Group of the ACWW-Triennial World Conference Working Group ~~Committee~~;
- 7.2 be responsible for planning the ensuing Triennial World Conference as ~~Chairman~~ of the Triennial World Conference ~~Committee~~ Working Group;
- 7.3 serve as a voting member of the Triennial World Conference, General Meeting and any meetings of the Board;
- 7.4 serve as a ~~non~~-voting member of Board working groups and committees ~~Specified Committees~~;
- 7.5 undertake such other duties as the World President shall require of ~~her~~ them; and

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7.6 sign and abide by the Board Code of Conduct.

Bye-law 8: DUTIES OF THE HONORARY TREASURER

The Honorary Treasurer (hereafter in this document referred to as the Treasurer) shall:

8.1 be the Board Lead for Budget & Finance and chair the Budget and Finance Working Group, and chair the Ad Hoc Fundraising Working Group~~Chairman of the ACWW Finance Committee Board's Budget and Finance Working Group and the Ad Hoc Fundraising Working Group;~~

8.2 have charge of the funds and accounts of ACWW. ~~She~~The Treasurer shall present a yearly audited financial statement, financial management report and annual budgets to the Board. The Treasurer shall ensure the audited financial statement is available via the ACWW website and a summary of the audited annual accounts is reproduced in The Countrywomen magazine and on the A summary to be reported in The Countrywoman and on the ACWW website;

8.3 ~~to~~ receive and approve all Board, working group and committee expenditure;

8.4 serve as a voting member of the Triennial World Conference, General Meeting and any meeting of the Board;

8.5 serve as a ~~non~~-voting member of Board working groups and committees~~Specified Committees;~~

8.6 undertake such other duties as the World President shall require of ~~her~~them;

8.7 with the World President and Executive Director, review annually the remuneration of the staff and ~~shall~~ implement the necessary changes;

8.8 sign and abide by the Board Code of Conduct.

Bye-law 9: DUTIES OF ~~GENERAL BOARD MEMBERS~~LEADS FOR WORKING GROUPS

The ~~general~~ Trustees (hereafter in this document referred to as the Board Leads) shall:

9.1 be elected at the Triennial World Conference as the Board Lead for areas within their competence (for example: Community Transformation & Projects; Knowledge Sharing & Local Activities; Advocacy; Partnerships; Triennial World Conference) and as the Chair of the relevant Board working groups or committees as approved by the Board~~B~~

Bye-law 109: DUTIES OF AREA PRESIDENTS

Area Presidents shall:

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109.1 arrange Area Conferences in their Areas in accordance with (see the Area Conference Guidelines outlined in Bye-law 110);

109.2 keep in touch with Members Societies in their respective Areas and engage with visit each Member Society in such Area once in each Triennium, if possible;

109.3 spread share and disseminate information about ACWW and encourage rural and urban women's organisations and individuals to become members;

109.4 encourage Category 1, 2 and 3 all Members Societies to respond to requests for information required by ACWW through Central Office and to take action as decided by the Triennial World Conference;

109.5 recommend to the Board applications for Societies for membership in their Areas;

109.6 serve as voting members of the Triennial World Conference, General Meeting and Board;

109.7 may attend meetings, with permission of the Chairman, of Specified Committees with observer status at no expense to ACWW; and, as space allows serve as voting members of Board Working Groups and committees.

109.8 undertake such other duties as the World President shall require of them; and

109.9 sign and abide by the Board Code of Conduct.

Bye-law 110: AREA CONFERENCE GUIDELINES

10.1 ~~Area Conferences shall be convened by an Area President after consultation with Category 1, 2 and 3 Societies in her Area and the Board;~~

10.2 ~~Invitations to host Area Conferences shall be extended by Category 1, 2 and 3 Societies in the Area.~~

10.3 ~~Area Conferences shall be arranged to suit the particular circumstances of the Area, with a theme as recommended by the Board. The business of each Area Conference should include a basic agenda prepared by the Board, items relating to their Areas and recommendations from their own Member Societies. Any decisions made must be in harmony with the Objects of ACWW.~~

10.4 ~~The following may attend:~~

- ~~a) the World President or the person she has appointed;~~
- ~~b) the Area President;~~
- ~~c) Category 1, 2, 3 and 4 Societies; and~~
- ~~d) Category 5 Individuals (as space allows).~~

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~~10.5~~ Voting procedure at Area Conferences is left to the discretion of the Area President.

~~10.6~~ Area Conferences may submit Resolutions and Recommendations to the Triennial World Conference. A report shall be sent to the Board, immediately after each Area Conference.

General Guidelines

11.1. These Guidelines will be interpreted together with and in accordance with the latest version of the Area Conference Guidelines approved by the Board

11.2. Area Conferences shall be convened by an Area President after consultation with Voting Member Societies (Category 1, 2 and 3) in ~~their~~ **her** Area and the Board.

11.3. All Area Conferences are bound by the Constitution and Bye-Laws of ACWW.

11.4. Each Area President will adapt the following Guidelines to suit the needs of her particular Area, in consultation with the World President.

11.5. Invitations to host Area Conferences shall be extended by Voting Member Societies.

11.6. The Area President must be a member of the Area Conference Coordinating or Host Committee. They, in consultation with that Committee, draw up a realistic budget to include travel, accommodation and registration fee for the Area President and World President; and accommodation and registration for the Executive Director.

11.7. The theme of the ACWW Area Conference should reflect the theme of the current Triennium of ACWW and be in line with the current ACWW strategy.

11.8. The Area President and Area Conference Coordinating Committee must take into consideration the ACWW Safeguarding Policy during the planning and duration of the Area Conference. The planning of the conference, workshops and any side events or excursions should duly consider any safeguarding risks. This includes the involvement of any children or vulnerable groups during cultural entertainment.

11.9. The Area President should make sure the members of Area Conference Coordinating Committee have read the ACWW Safeguarding Policy which can be found on the ACWW website. The Area President can liaise with Central Office for more information on this.

11.10. Area Conferences may submit Resolutions and Recommendations to the Triennial World Conference by the due date. Any decisions made must be in harmony with the objectives and activities of ACWW and will be checked for fact and compliance and are subject to the usual process of consideration by the Ad Hoc Committee on Resolutions and Recommendations. For clarity, if the deadline for submitting Resolutions and Recommendations to the Triennial World Conference has passed, Area Conferences will not

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be able to submit Resolutions and Recommendations for consideration at the Triennial World Conference. The exception may be for genuine ‘Urgency’ resolutions.

11.11. Area Conference programmes must include the ACWW core agenda, items relating to their Area, and Recommendations for consideration, brought forward by their own member societies.

11.12. Scheduling of Area Conferences should be discussed and agreed at the Board before local confirmation.

11.13. Area Conferences must be self-financing. Sponsorship should be sought by the Area Conference Coordinating Committee / Host Society within the Area concerned. If Area workshops are arranged in connection with Area Conferences, outside funding should be sought. A draft budget should be discussed with and approved by the ACWW Treasurer before finalizing. A copy of the final budget should be submitted to Central Office once approved by the ACWW Treasurer. When the number of Conference attendees is likely to be less than 100 the Board may consider a subsidy from ACWW for World President Travel Costs.

11.14. A report and final accounts should be sent to Central Office within six weeks after the Conference by the Area President.

11.15. A contract or Memorandum of Understanding is to be drawn up between the Host Society, the Area Conference Coordinating Committee and ACWW. Agreement should be made in advance, at the time of planning, as to how any surplus is to be divided between ACWW and the Host Society/Coordinating Committee.

11.16. The Area Conference may not necessarily be in person, it can be virtual or hybrid.

11.17. The Area President is to liaise with Central Office to establish a web page for the Area Conference; this must be done in a timely fashion, particularly if registrations are handled via the website.

~~11.2.~~11.18. If the Area Conference Coordinating Committee or Host Society is organizing a cultural performance for the conference, they should ensure that the appropriate safeguarding measures are in place and comprehensive photograph / video consent forms have been distributed and signed. These should be then sent to Central Office before any photographs are shared online. Please contact Central Office for assistance with this.

~~11.3.~~11.19. ACWW Area Conference Core Agenda

Area Conference agendas should include time for the following items:

- (i) ACWW information/ACWW awareness
- (ii) Financial support for ACWW

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- (iii) Encouraging ACWW membership, both societies and individual
- (iv) Collection for Rural Women in Action funds such as through auctions, sales of goods, competitions or other activities.
- (v) Speakers should reflect current priorities of ACWW work/ACWW Strategic Plan and the Resolutions and Recommendations from the Triennial Conference. Remember the Conference is an ACWW Area Conference and should reflect the interests of **all** Member Societies in the Area.
- (vi) Reports on action taken on previous Resolutions and Recommendations.
- (vii) Suggestions for Resolutions and Recommendations for next Triennial World Conference depending on timing in order to meet Triennial World Conference deadlines, with votes to consider adopting such Resolutions or Recommendations if so moved by the attending membership of ACWW (not the attendees in general).

11.2019 Area Conference Responsibilities

- (a) Voting procedures to be followed are at the discretion of Area President, however, Resolutions and Recommendations intended for the Triennial World Conference may only be proposed and voted by ACWW members.
- (b) The Area President should ensure that ACWW publicity literature is made available for participants. Area Presidents are asked to order publicity materials from Central Office well in advance of Area Conferences to enable the material to be sent or printed locally.
- (c) Area Presidents are allowed an amount, if needed, to assist them in travelling to the planning meeting/s for their Conference, for telephone usage, correspondence, postage etc. This amount is a maximum of £500 per Triennium if needed, accountable in detail, with corresponding receipts to ACWW.
- (d) Central Office must be kept informed of the arrangements of an Area Conference. An Official Invitation should be issued to both the World President and Executive Director via Central Office.
- (e) Area Presidents, Area Conference Coordinating Committees and Host Societies are responsible for ensuring Area Conferences comply with all ACWW policies, including and in particular the ACWW Safeguarding Policy, ACWW Privacy Policy and ACWW Data Protection Policy.

11.210 Area Conference Budget

- (a) An Area Conference **must** be self-financing and should not make a deficit or loss.
- (b) The budget must include the expected income including registration fees and the number of participants.

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- (c) The budget is to be submitted to the Treasurer for approval before the registration fee is confirmed or publicised.
- (d) The budget should include as appropriate, the following, however, note this list is not exclusive:
- (i) Accommodation and Conference Registration
 - (ii) Keynote speaker(s) (if required)
 - (iii) All Travel, Accommodation and Registration fees of Area President and the World President
 - (iv) Accommodation and registration fee for the Executive Director
 - (v) Conference/room hire package including refreshments
 - (vi) Administration costs / all other costs of Area Conference Coordinating Committee / Host Society
 - (vii) Advance publicity
 - (viii) Programme
 - (ix) Registration forms, tickets, voting papers
 - (x) Photocopying
 - (xi) Area Conference Report/Distribution to participants
 - (xii) Telephone, Postage/Fax etc. of Area President in relation to organising Area Conference
 - (xiii) Meeting Rooms
 - (xiv) Any equipment hire (if required) or technical personnel if required
 - (xv) Local transport
 - (xvi) Insurance
 - (xvii) Contingency
 - (xviii) Sponsorship and Other Income: Sponsorship should be sought by the Area Conference Coordinating Committee / Host Society within the Area concerned. Opportunities for raising additional conference support funds should be considered.
 - (xix) Miscellaneous
- (e) The budget and expected number of participants are both relevant when setting the Registration fee.
- (f) Support to draw up the budget can be requested from Central Office who will nominate an appropriate person to assist.

11.224 Additional Information for the Successful Organisation of an Area Conference

- (a) An Area Conference should be held during each Triennium and be hosted by a Category 1, 2 or 3 society in the Area; this could be in-person, virtual, or hybrid.
- (b) The Area President, supported by Central Office, is responsible for informing all Societies and Individual Members in their Area.

- (c) The Registration form and process must meet data protection requirements, and this should be developed with assistance from Central Office.
- (d) At an appropriate point the Area President and/or Area Conference Organising Committee / Host Society needs to inform Central Office of relevant details of the Conference for the ACWW website. If registration is to be handled via the website then this needs to be done in a timely fashion.
- (e) To encourage the maximum attendance at an area conference in terms of time away from home, the event ideally should not exceed 3 days.

11.232 Example of an Agenda for a 3 day event

These are suggestions / guidelines for an Area Conference Agenda. The Area President, in consultation with the Area Conference Coordinating Committee and Host Society, can make alterations in the timing of programmes to suit requirements of each Area /Society.

Day 1

1. Official Opening
2. Welcome address by the Area Conference Coordinating Committee / Host Society
3. Address by the Area President
4. Welcome Address by the World President
5. Opening Address, if any, by a prominent dignitary *
6. Greetings from Societies
7. Report of Work by the Area President
8. Societies reports (each society should be given 5 minutes to present their report)
9. Guest speaker
10. Societies reports continued
11. Group discussions

Day 2

1. Keynote address by the World President to the Conference (relevant to the theme)
2. Reports on group discussions, if appropriate
3. Guest speaker, if any
4. Area matters relevant to Area meeting – the following should be discussed
5. Review of Triennial Resolutions and Recommendations being acted upon
6. News and comments from Area President relating to ACWW Board / Executive / Committees for membership's information and actions
7. Any other relevant matters **
8. Group discussions
9. ACWW Night ***

Day 3 (optional)

Field Trip/Tour Day all day. A visit to members of a Host Society would be appropriate, to enable delegates to meet other members and share experiences

Farewell – End of Conference

Notes:

- * This depends on the normal tradition of each country to invite a prominent dignitary to open a conference. It is therefore optional.
- ** This is flexible to suit the needs of the particular area.
- *** This can be an entertainment evening where delegates can exchange cultural presentations. It is therefore optional.

Bye-law 121: TRIENNIAL WORLD CONFERENCE RESOLUTIONS & RECOMMENDATIONS

121.1 The Board has the right to put forward Resolutions and Recommendations to the Triennial World Conference.

121.2 Resolutions and Recommendations and other motions concerning general business must be submitted in writing by Category 1, 2 and 3 Societies or the Area Conferences, and must reach Central Office at least twelve (~~12~~ten) months before the date of the Triennial World Conference which is to consider them.

121.3

(a) **Resolutions** deal with the Constitution and gGeneral pPolicy of ACWW, as well as international issues, and are mandates which must be worked on if passed by the appropriate majority. They should be of international importance and capable of implementation.

(b) **Recommendations** may, after adoption by the Triennial World Conference, be suggested to Members Societies as a line of action which they might choose to follow.

121.4 Resolutions and Recommendations presented to the Triennial World Conference must be accompanied by factual and concise supporting information provided by the proposer.

121.5 The Ad Hoc Triennial World Conference Committee Resolutions and Recommendations Working Group will review all Resolutions and Recommendations proposed for the Triennial World Conference and may put Societies sending in items on similar subjects in touch with each other, so that they can amalgamate the texts of their proposals, or, if the Societies so wish, re-word their submissions in the light of the joint findings proposals. The Triennial World Conference Resolutions and Recommendations Committee Working Group may restrict the number of Resolutions and Recommendations submitted to the Triennial World Conference.

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121.6 The text of such proposed Resolutions, Recommendations and other motions shall reach all Voting Societies at least nin~~eseven~~ (97) months before the date of the Triennial World Conference, which is to consider them. Amendments to Resolutions, Recommendations, and other motions should be made in writing and must reach the Central Office at least six~~four~~ (64) months before the date of the Triennial World Conference, which is to consider them. The World President may, however, permit the discussion of amendments proposed during the Triennial World Conference.

121.7 In the case of matters of urgency of an unforeseen nature, the Triennial World Conference may agree by a two-thirds majority to recommend that such “Urgency Resolutions” be considered by the Conference. (Urgency is defined as a subject which has arisen since the closing date for receipt of Resolutions and Recommendations.)

121.8 The text of amendments should be sent by post, facsimile or e-mail transmission to all Category 1, 2 and 3 Voting Societies and the Board at least thre~~etwo~~ (32) months before the date of the Triennial World Conference which is to consider them.

Bye-law 132: WORKSHOPS OR DISCUSSION GROUPS

132.1 Workshops or discussion groups may be arranged at Triennial World Conferences, but such workshops or discussion groups are for discussion purposes only. They have no constitutional rights or powers within ACWW. They may send reports to the Conference and Recommendations for future consideration may be submitted, but they are not entitled to submit Resolutions.

Bye-law 143: BUSINESS OF ~~GENERAL MEETING AT~~ TRIENNIAL WORLD CONFERENCES

143.1 The Conference shall:

- ~~(a)~~ receive a World Presidential address;
- ~~(b)~~ receive for approval a report of the work of the Officers, Area Presidents, Board Leads, and Working Group or Committee Chairs; receive a report of the work of the Board of Trustees to include; Areas, Working Groups and Committees
- ~~(c)~~ receive for approval audited financial statements, a financial report, a financial management report, and approve the appointment of auditors;

receive written reports of the work of Category 1, 2, 3 and 43 Societies;

consider resolutions and recommendations submitted by category 1, 2 and 3 societies, Area Conferences or the Board of Trustees that are not to be considered at General Meetings
- ~~(e)~~ Decide on general policies for the coming triennium

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General Meeting Business shall:

~~(a)~~ _____ consider the budgets for the next Triennium;

~~(b)~~ ~~(d)~~ receive audited financial statements, a financial report, a financial management report, and approve the appointment of auditors;

~~(b)~~ decide the amounts of the membership dues;

~~(c)~~ _____ elect by secret ballot the Trustees ~~(including Area Presidents);~~

~~(d)~~ _____ - consider amendments to the Constitution and ; resolutions and recommendations that are required as being made at general meetings as set out in the constitution

~~(e)~~ _____ receive notification of new Society memberships.

Bye-law 1654: AREA MEETINGS BEFORE AND AFTER AROUND THE AT TRIENNIAL WORLD CONFERENCES

1654.1 Area meetings, open to all Individual Members and members of Member Societies present from the Area, may be held at a designated time before and after around during the Triennial World Conference.

Bye-law 1765: CENTRAL OFFICE

1765.1 There shall be a Central Office of ACWW in England. The staff of the Central Office shall consist of an Executive Director and other administrative and clerical staff as required. All salaried staff, contractors and consultants, with the exception of the Executive Director whose appointment is approved by the World President, shall be salaried officials and shall be appointed or dismissed by the Officers-Executive Director in accordance with a written agreements on salary terms of service employment. All-sStaff shall not be entitled to vote at the Triennial World Conference, General Meetings, or meetings of the Board or its working groups or committees.

Bye-law 1876: DUTIES OF EXECUTIVE DIRECTOR

The Executive Director shall be directly responsible to the World President, Acting World President or the Deputy World President, should she be deputising for the World President in accordance with Bye-law 6. The duties are:

1876.1 to manage and direct the work and remuneration of the administrative and clerical staff of the Central Office including appointments, support and dismissals,- consulting the World President or other Officers Trustees as appropriate-;

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~~186.2~~ In consultation with the World President and Officers appoint, dismiss and support the administrative and clerical staff;

~~1876.23~~ ensure ACWW's policies and procedures are regularly reviewed and up to date;

~~1876.34~~ review, develop and improve ACWW's systems with attention to security, reliability, ~~and customer~~ service, ~~and~~ assisting with and effective governance;

~~1876.45~~ ensure ACWW (~~and the three connected charities whilst they exist~~) compliesy with all regulatory bodies and standards, including the Charityies Commission and Information Commissioner's Office;

~~1876.56~~ to act on behalf of the Board on matters relating to the charity;~~:-~~

~~1876.67~~ to attend, where possible, ~~without power to vote~~, all Board working groups and committee Specified Committees meetings;~~:-~~

~~1876.78~~ ~~between Triennial World Conferences~~ to carry out the instructions of the Board ~~and~~ Executive Committee to assist in developing ACWW;

~~1876.89~~ ~~to~~ provide support and coordination to the World President to assist in enabling her to fulfil her functions; keeping the World President informed on all matters pertaining to ACWW policy and work, including copies of essential correspondence;~~:-~~

~~1876.910~~ to initiate and promote relationships with member societies and support groups / representatives, other charities and potential donors to raise the profile and income generation of ACWW; contact, develop and maintain relationships with other organisations possessing mutual goals and interests;

~~1876.101~~ to attend the Triennial World Conference and to attend Area Conferences as appropriate;

~~1876.112~~ to represent ACWW as requested or required; to attend on behalf of ACWW NGO networks;

~~1876.123~~ assist in strategic planning and implementation of ACWW objectives;

~~1876.134~~ prepare and present papers on specific matters, as requested.

Bye-law ~~1987~~: POSTAL VOTING

~~1987.1~~ Urgent business which arises between Triennial World Conferences and general meetings may, by decision of the Board, be transacted by postal vote or written electronic communication.

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1987.2 The World President and Executive Director will decide the method of dealing with the postal or electronic vote. Postal or electronic votes shall be on ballots issued upon authorisation of the World President. Deadline for the return of the ballot shall be specified thereon and shall be not less than forty (40) days after the issue of the ballot.

1987.3 A postal vote requires a simple majority of those eligible to vote except in matters concerning Constitution which require a 75% majority or Finance which require a 67% majority (see Rules of Procedure, Rule 3). Category 1 Societies shall have five (5) votes each, Category 2 Societies two (2) votes each and Category 3 Societies one (1) vote each.

1987.4 If the appropriate majority is not achieved by the closing date, the business proposed to be transacted by postal or electronic vote is deemed withdrawn.

1987.5 All decisions shall become effective immediately and shall be ratified at the next meeting of the Board.

1987.6 If a postal or electronic vote is used for the election of an Area President, such votes must be taken in time for results to be announced at the Triennial World Conference.

1987.7 All ballots returned for a postal or electronic vote from Category 1, 2 and 3 Societies in the Area concerned, form the basis on which the 50% + 1 vote majority required is calculated. If no candidate receives the required 50% + 1 vote, those Ccategory 1, 2 and 3 Member Ssocieties present and entitled to vote at the Triennial World Conference, then vote in the second round. (If a society is not represented either by delegation or proxy Proxy Voter it is not issued with ballot papers, there fortherefore the 50% + 1 vote is calculated on those present and entitled to vote, not on the total number of societies in a particular area.)