Your Name

Your Mailing Address

Your City, SD Your Zip Code

Name of Person to whom you are writing

\*(ex. Very Rev. Timothy Hoag or Most Rev. Scott Bullock)

The Diocese of Rapid City (For bishop, use Blessed Sacrament Address for Pastor)

225 Main St. Suite 100

Rapid City, SD 57701

**(Turn this letter into Blessed Sacrament, do not mail to the Chancery)**

Day Month Year \*(ex. 1 August 2019)

Name of Person to whom you are writing

\*ex. Very Rev. Timothy Hoag (for the pastor) or Most Rev. Scott Bullock(for the bishop),

**Introuduce yourself** Example: My name is (*name*), and I am writing to formally request to receive the Sacrament of Confirmation. **Tell him about yourself** Example:Your age, your family, your hobbies, interests, and school.

**Tell him about your faith** Example: I want to be confirmed, because (*include 2-3 sentences about why you want to be confirmed and how this specific sacrament will aid you in your faith journey*). My Confirmation Sponsor is (*name*). I chose him/her, because (*include 2-3 sentences about why you chose them and how they have helped prepare you to receive this Sacrament*).

For my Confirmation Name, I have chosen St. (*name*). I chose this saint, because (*include 2-3 sentences about the saint’s life and how they have inspired you).*

I hope that you will look kindly upon my request to receive this Holy Sacrament. I look forward to that joyful day.

Sincerely, (sign below in blue ink).

[Type your name here)

*(This letter must be typed (single spaced, 12-point font, normal font, and normal margins) and signed. It should generally not exceed one page.)*