

DIRECTIONS FOR PROJECT APPLICATION

PERSONAL INFORMATION

Please fill out your name, mailing address, and telephone number.

- Include the phone number where you can be reached for questions.
- Include your cabin or trailer area and lot number.

DESCRIPTION OF PROJECT

Please provide a description of the project and a drawing showing the whole lot. This description and drawing must include as much detail as possible, including the following:

- Measurements of the project
- Exact measurements required
- Specific details of materials used (ex: wood, tin, cement, etc.)
- Exact location of where project will be completed (ex: 15 feet north of west corner of cabin). If there is not enough room, please use a separate piece of paper for detailed description
- The drawing must show all existing improvements on the lot, including the cabin or trailer.

SOURCE OF MATERIAL

Please specify what type of material is being brought in, for example rock, gravel, topsoil.

- All source material must be from a BOR approved source.
- Please see “borrowed material” page for more information

PROJECT SCHEDULE

Please do not start a project without a signed project application.

- Project applications are good for 1 year
- Project applications can be extended

SIGNATURE & DATE

All project applications must be signed by the permit holder.

When completing a project application include the drawing or blueprint along with any other notes that may be relevant to the project.

Please contact the Lake Manager at 701-584-2201 or 701-390-6355 for questions or concerns. You may also direct questions or concerns to recreation@latetschida.com. Permit holder and contractors may contact the office at any time. Project applications can be submitted by email or USPS Mail at: TCJDA PO Box 118 Elgin, ND 58533.