Event Information

Private parties can be hosted on Sundays, Mondays, and Tuesdays for an additional fee. You will have the entire studio to yourself if you book a private party with us.

Non private parties can be hosted on Wednesday, Thursday, Friday, and Saturday during our business hours with no additional "private party" fee. There will be other customers in the studio at the time of your event.

Pricing & Projects -

\$5.00 per person plus the project that each person does.

Additional private party fee- \$50.00 an hour

Ceramic painting ranges from \$5-25 per project (not including the \$5 per person fee). This is a great project to do for all different sizes of events! You can select the price range you would like to stay in for the projects.

We recommend picking several different options for your guests to paint. Our selection is rotating, and we may be out of an item by the time of your event.

Fused glass ranges from \$5-\$105 per project (not including the \$5 per person fee). We have plenty of pricing options in that range! All guests must be at least 10 years old to enter our fused glass area. Guests between the ages of 10-12 must be accompanied by an adult.

Spin art ranges from \$10-20 per project (not including the \$5 per person fee) and we do not recommend it for parties because it is a quick project. It does make a great add on project in addition to either the fused glass or ceramic painting.

*Please visit mothwingstudio.com for more information on each project.

NON- PRIVATE PARTY INFORMATION

<u>FOR NON-PRIVATE PARTIES</u>- We can host up to 12 people during our hours of operation. If you tell us that you have 12 guests coming, we will reserve 12 chairs and 2 tables for your party. If you tell us that you have 6 guests coming, we will reserve 6 chairs and one table. If you book your event for 6 people and 12 people show up, we will not guarantee that we will be able to accommodate your additional guests. It's better to overestimate your number than underestimate! If additional people attend that are not doing a project and sit at empty tables, we will ask them to move if we have customers coming in that need that space.

Please be aware that we do not have a private party room, meaning there will be other people in the studio at the time of your party if you have it during our hours of operation.

We recommend planning your party for an hour and a half to 2 hours! We have found that how long it takes to do our projects depends on the guests ages! Once we know the guests ages, we can help you decide how long the party should be. Young children tend to paint more quickly than older children and adults!

You're welcome to bring cake and other treats! Just let us know if you are so we can set up a separate table for that. Also, please let us know if you will require refrigerator or freezer space for ice cream or anything else!

WE DO NOT ALLOW ALCOHOL.

We also have some birthday decorations that we'd be happy to set up for you if you'd like! Just let us know!

We recommend that the host of the party comes in prior to the event to select what project the guests will be doing, that way they stay in your price range. If you can't come in, we can send pictures of project options and prices, just ask!

If one of your guests breaks an item while at our studio, we would greatly appreciate it if the responsible party pays for it.

All projects will be ready to be picked up between 7 to 10 days. We do ask that the host of the party picks up all the projects.

If you have any more questions or would like to book your event, please contact Emily Hopkins at Emily@mothwingstudio.com or call us at 219-926-3737 ext. 2

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PRIVATE PARTY INFORMATION

Pricing-

\$50 an hour private party fee
\$5 per person doing a project
\$ cost of each project
= Total amount of event (not including tax)

We will open the doors 15 minutes prior to your event start time and give you an extra 15 minutes once your event is over.

Example:

Event is scheduled for 2-4 Your \$50 private party fee is paying for you to be in our studio from 1:45-4:15

If you go past '4:15' there will be an additional fee of \$25 every half an hour.

In this case if you are still in the studio at 4:30 there would be an extra \$12.50 fee. If you are still in the studio at 4:45 there would be an extra \$25 fee.

We ask that your event does not go over more than 30 minutes, we might have another event after yours and we need time to get ready for that one.

Additional information-

We can host up to 40 people in ceramics and 24 people in fused glass during a private event. If you have that large of an event please be aware that we have a limited amount of staff members, but we will do our absolute best to get you the supplies you need as fast as possible!

FULL PAYMENT IS DUE AT THE TIME OF THE EVENT.

We do not require a deposit for private events, but we do ask that you let us know 24 hours in advance if you must cancel.

If there is no one at the studio within 30 minutes of the time your event was scheduled to start and we don't hear from you, we will lock the door and go home.

If one of your guests breaks an item while at our studio, we would greatly appreciate it if the responsible party pays for it.

We do <u>NOT</u> allow alcohol in the studio.

If you have any more questions or would like to book your event, please contact Emily Hopkins at Emily@mothwingstudio.com or call us at 219-926-3737 ext. 2