

KNOW YOUR BUSINESS!

Grants 4 U 2026 Grant Success Series - Part 1

The Grant Application Prep Sheet



How well do you know YOUR business?

Grant applications ask many of the same questions over and over. Fill this out, keep it handy, and you'll have important information ready for your next application!

1 THE BASICS



Business Name: _____

Official Start Date: _____

Use the date listed on Sunbiz.

Started Operating Before That? _____

Some grants may ask how long you've actually been in business.

What do you sell/provide?

Where do you operate?

- ☐ Physical Location ☐ Home-Based ☐ Mobile
☐ Virtual ☐ Hybrid

2 WHO DO YOU SERVE?



My customers/target population are:

Geographic Area(s) Served: _____

How do you serve them?

- ☐ In Person ☐ Online/Virtual ☐ Both



G4U Tip: Be specific! Think about **WHO** they are + **WHERE** they are + **HOW** you reach them.

3 KNOW YOUR NUMBERS



Annual Revenue

\$ _____

of Employees

Customers Served

Years in Business

Revenue Growth

_____ %

Jobs Created

Biggest accomplishment so far: _____



G4U Tip:
Don't guess!
Your real numbers
can make your grant
story stronger.

4 KNOW WHAT YOU NEED



If I received \$ _____ in
grant funding...

I would use it for: _____

This would help my business: _____

My next 12-month goal is: _____



SAVE THIS SHEET!

You just created a starting point for your next grant application **AND** information you can give AI to help create stronger answers!



@grants4uinc

www.grants4uinc.org

