

**ADDRESS ALL SHIPMENTS:**

**DESIGN SERVICES**

2220 8th Street  
SARASOTA, FL 34237

DESIGNER: \_\_\_\_\_

(CLIENT): \_\_\_\_\_

SIDEMARK: \_\_\_\_\_

PHONE: 941-953-6362

**Delivery Hours:**

Monday – Friday 9:00am - 2:00pm  
Saturday and after hours are by appointment only

**Confirmation:**

Deliveries confirmed via email the day of or day after delivery (dependent upon inspection specifications).

Send special instructions via email  
(customerservice@tcdesignservices.com) prior to delivery

Examples – CONFIRM FABRIC COLOR, FINISH, ETC.

**ALL PACKAGING INSPECTED FOR DAMAGE.  
FULL INSPECTION UPON REQUEST.**