



GENERAL Finishing Form

ORDER NO.		
ADMIN ONLY		
DATE		
M	D	Y

NAME	EMAIL	PHONE
CANVAS DESCRIPTION	FABRIC	
	CORDING	
PILLOW ☐ KNIFE EDGE _____" ☐ BOXED _____" ☐ INSERT MITER _____"	ORNAMENT (WITH LOOP) ☐ COOKIE ☐ PUFFY ☐ BOXED CLICK TO DOWNLOAD: WRAPPER/TOPPER FINISHING FORM	STAND UP ☐ WEIGHTED _____" ☐ BOXED _____" ☐ KNIFE EDGE _____" ☐ EASEL BACK _____"
		OTHER ☐ EYEGLASS CASE ☐ SOFT / ZIP POUCH ☐ BRICK ☐ DOOR HANGING ☐ FLAT FOR TRAY ☐ BEAN BAG
SPECIAL INSTRUCTIONS/MONOGRAMS		

SHIPPING INSTRUCTIONS: Place each project in a SEPARATE Ziplock bag. We recommend you ship via Fedex or UPS, USPS WITH TRACKING. Upon receiving the project and form, we will email a confirmation receipt and an Invoice for the Deposit.

Payments can be made through VENMO or PAYPAL. When project is complete, we will send a final invoice and ship as soon as payment is received.

SHIP TO: The Needlepoint Atelier
1118 Gllenwood Dr
Abilene, Tx 79605