

MINUTES OF THE
BERKELEY PARK DISTRICT
REGULAR MEETING ON WEDNESDAY, JANUARY 4, 2017

The regular meeting of the Board of Commissioners of the Berkeley Park District was held on Wednesday, January 4, 2017 at the Lind Park Building.

The meeting was called to order at 7:36 p.m.

Roll call: Commissioners present: J. Traina, E. Grenier, D. Ditchfield, M. Nemec and B. Murtha

Others Present: A. Schenone, Treasurer - P. Graham, Director- A. Hord, Secretary

A motion was made by Commissioner Ditchfield and seconded by Commissioner Murtha to approve the minutes from the December 7, 2016 regular meeting.

Commissioners voting "aye" were: J. Traina, E. Grenier, D. Ditchfield, M. Nemec and B. Murtha. Motion carried.

Treasurer's Report: Receipts for the month of December were \$3451.88.

A motion was made by Commissioner Grenier and seconded Commissioner Nemec to approve the payroll for December in the amount of \$264.38.

Commissioners voting "aye" were: J. Traina, E. Grenier, D. Ditchfield, M. Nemec and B. Murtha. Motion carried.

The Treasurer's Report reported disbursement checks totaling \$5212.85 for the month of December. A motion by Commissioner Ditchfield and seconded Commissioner Murtha was made to ratify disbursements for December.

Commissioners voting "aye" were: J. Traina, E. Grenier, Ditchfield, M. Nemec and B. Murtha. Motion carried. Commissioner Traina questioned the bill from Comcast. Art replied it is for 2 months of service. Art requested to pay Alexander Architects \$3250.00. He also stated that next month the financial statement will need to be done.

Correspondence: Thank you notes from the Grenier family and the other from the Perez family were received for funeral flowers. The new contract from Underground Oasis Irrigation arrived, which will be discussed at next month's meeting. The updated drawings from Alexander Archetics arrived. These will be discussed during old/unfinished business.

Report of Commissioners:

- A.) Commissioner Traina will propose the 2017 budget for wages during New Business
- B.) No Report
- C.) No Report
- D.) No Report
- E.) No Report

Director's Report: Pete reported the furnace at the shed at Berkeley Park had been repaired.

IT Report: absent

Old/Unfinished Business:

- A.) New drawings were made to show 3 separate washrooms. A few details on the toilets, soap dispensers, light fixtures and sinks, and plumbing fittings were discussed and will be checked with the architect. The commissioners agreed to the drawings, with the exceptions of the said details. The ad for the bid request will be due by January 28, by 6:00 p.m. and will be open during the March meeting. To be tabled to the next meeting.
- B.) Pete is still waiting to hear from Current Technologies regarding prices for the security cameras.

New Business:

- A.) The bid process for the Washroom Renovation at Lind Park will take place in March. To be tabled to next meeting.

A motion was made by Commissioner Grenier and seconded by Commissioner Nemec for the Commissioners abstain from entering an Executive Board Session.

Commissioners voting "aye" were: J. Traina, E. Grenier, D. Ditchfield, M. Nemec and B. Murtha. Motion carried.

B.) A motion was made Commissioner Traina and seconded by Commissioner Nemec to accept the 2017 Wage Increase Ordinance 16-04 for Berkeley Park District employees, beginning January 1, 2017. The increased wages are as follows: Park Director - \$31,200.00, Supervisor-\$12.50 per hour, Asst. Supervisor-\$11.50 per hour, College age employee- \$9.80 per hour, High School age employee- \$9.25 per hour, Treasurer- \$36.00 per hour, Secretary- \$20.20 per hour, IT Tech- 20.80 per hour.

Commissioners voting "aye" were: J. Traina, E. Grenier, D. Ditchfield, M. Nemec and B. Murtha. Motion carried.

Public Comment: None

Next Meeting: Regular meeting- Wednesday, February 1, 2017, at 7:30 p.m.

A motion was made by Commissioner Ditchfield and seconded by Commissioner Nemec to adjourn the meeting at 8:15 p.m.

Commissioners voting "aye" were: J. Traina, E. Grenier, D. Ditchfield, M. Nemec and B. Murtha. Motion carried.

A.Hord
Secretary