

MINUTES OF THE  
BERKELEY PARK DISTRICT  
REGULAR MEETING  
ON WEDNESDAY, OCTOBER 6, 2021

The regular meeting of the commissioners of the Berkeley Park District was held on Wednesday, October 6, 2021 at Berkeley Park District's Lind Park building. The meeting was called to order at 7:33 p.m.

Roll call: Commissioners present: J. Traina, D. Ditchfield, P. Smith, K. Lowe, and T. Larem.

Others Present: S. Posey, Attorney -A. Schenone, Treasurer – P. Graham, Director – A. Hord, Secretary- Michelle Meyers, IT

A motion was made to approve the minutes for the Regular Meeting of October 6, 2021 meeting by Commissioner Smith and seconded by Commissioner Ditchfield.

Commissioners voting "aye" were: J. Traina, D. Ditchfield, P. Smith, K. Lowe and T. Larem. Motion carried.

Treasurer's Report:

Receipts for the month of September were \$31,283.70

There was no payroll for September.

Disbursements for the month of September were \$4,291.18. A motion was made to approve the Disbursements for September was approved by Commissioner Ditchfield and seconded by Commissioner Lowe.

Commissioners voting "aye" were: J. Traina, D. Ditchfield, P. Smith, K. Lowe, and T. Larem Motion carried.

Council: Attorney Posey reported that there was a tax objection filed by an individual. There was a FOIA request from NBC5 asking for all municipality unclaimed funds information which Berkeley Park District has none.

Correspondence:

- 1.) There were 3 bids for 60' x 5' concrete walk along McDermott Ave. connecting sidewalk to the Lind Park parking lot:
  - A.) T & T Concrete Construction – \$5500.00 plus permit
  - B.) Dependable Concrete – \$5650.00
  - C.) Robert E. Lee – estimate cost \$4800.00 plus a 10 X 12 fence along McDermott for \$2100.00

Report of Commissioners:

- A.) No Report
- B.) Commissioner Larem would like to start with online registration and payments for the Winter programs. She suggested that the cost be increased from \$35.00 to \$50.00 to include all the different exercise classes for a person to try out each one to see what they like. The Winter brochure will go out mid-December with the new prices.
- C.) Commissioner Smith: had no report but did ask if there was a playground equipment check list for inspection. He was told that Joe Romano would always do the inspections and will be asked if he had been keeping up with it. Paul stated that Hillside does weekly/monthly checks on their equipment. Commissioner Smith is certified for equipment checks. Pete changes the swings when necessary but anything larger a contractor is called in to replace needed equipment. Natural Scapes was suggested to check into for prices, for when equipment needs to be replaced and for new equipment at Berkeley Park playground. Their equipment is more in the natural tones and not primary colors. There are grants available for playground equipment and Commissioner Larem suggested the other commissioners to check into other parks such as Bison Park in Schaumburg. She also asked about dedication trees and benches, and was informed Berkeley Park District already does that.

D.) Commissioner Ditchfield: Will report under Old/Unfinished Business

E.) No Report: Commissioner Lowe apologized for not attending the Special Meeting on October 2, 2021.

Director's Report: Pete had Advance Electric which is waiting on light parts for the low voltage lights in the Memorial Corner area. The Spooky Walk in Berkeley Park will be held on Saturday October 30. There are a dozen volunteer ghouls who will held that evening. 52 residents have signed up already and the event will be opened to all on October 16<sup>th</sup>. The maximum is 100.

IT Report: Michelle Meyers reported she spoke with Go Daddy regarding online payments. The Berkeley Park district had purchased a 5 year basic membership which runs until February 2025. To update would cost \$7.00 per month for premium level. There is a 2.9% plus .30 per transaction. It would be hooded up to the bank, and refunds would take 3-5 days.

Old/Unfinished Business:

A.) Cell Towers- to be tabled to next meeting.

B.) Public Engagement: Interest groups will meet with Frank Parisi on Wednesday, October 13: Commissioner Larem will have young families meet at 7:30 p.m. Pete's group of Park District families at 6:00 p.m., Commissioner Ditchfield's group includes representatives from the village, library, American Legion and Garden Club at 4:30 p.m. Commissioner Traina's group of Berkeley residents will meet on October 20 and Commissioner Smith 's group of business owners and Park District families will also meet on October 20.

C.) A motion was made by Commissioner Traina and seconded by Commissioner Larem to approve Robert E. Lee Construction to complete the cement sidewalk and fence along McDermott Dr. to the Lind Park parking lot for the amount of \$6900.00

Commissioners and voting "aye" were: J. Traina, D. Ditchfield, P. Smith, K. Lowe and T. Larem. Motion carried.

D.) A motion was made by Commissioner Ditchfield and seconded by Commissioner Larem to approve upgrading the online membership to Go Daddy for Pay pal capability for the amount of \$280.00

Commissioners and voting "aye" were: J. Traina, D. Ditchfield, P. Smith, K. Lowe and T. Larem. Motion carried.

E.) Liaison Commissioner : to attend village meeting. It was decided that the commissioner will take turns to attend Berkeley Village meetings and report back at Park District meetings. Commissioner Ditchfield will attend the next meeting.

New Business: none

Public Comment: none

Next meeting: Ad-hoc Meeting – Thursday, October 14, 2021 at 6:30 p.m. at Berkeley Village Hall  
Regular Meeting – Wednesday, November 3, 2021 at 7:30 p.m. at Lind Park building

Adjournment:

A motion was made by Commissioner Ditchfield and seconded by Commissioner Smith to adjourn the meeting at 8:23 p.m.

Commissioners voting "aye" were: J. Traina, D. Ditchfield, P. Smith, K. Lowe, and T. Larem Motion carried.

Ann Hord  
Secretary