

**MINUTES OF THE
BERKELEY PARK DISTRICT
MEETING ON WEDNESDAY, FEBRUARY 7, 2018**

The regular meeting of the Board of Commissioners of the Berkeley Park District was held on Wednesday, February 7 2018 at the Lind Park Building.

The meeting was called to order at 7:38 p.m.

Roll call: Commissioners present: J. Traina, D. Ditchfield, and B. Murtha

Commissioners absent: E. Grenier, and M. Nemeč

Others Present: S. Posey, Attorney - A. Schenone, Treasurer – P. Graham, Director- A. Hord, Secretary

A motion was made by Commissioner Murtha and seconded by Commissioner Ditchfield to approve the minutes from the regular meeting of January 2, 2018.

Commissioners voting "aye" were: J. Traina, D. Ditchfield, and B Murtha. Motion carried.

Treasurer's Report: Receipts for the month of January were \$9,138.02.

A motion was made by Commissioner Ditchfield and seconded Commissioner Murtha to approve the payroll for January in the amount of \$103.20

Commissioners voting "aye" were: J. Traina, D. Ditchfield, and B Murtha. Motion carried.

The Treasurer's Report reported disbursement checks totaling \$7,420.39 for the month of January. A motion by Commissioner Ditchfield and seconded Commissioner Murtha was made to ratify disbursements for January.

Commissioners voting "aye" were: J. Traina, Ditchfield, and B. Murtha. Motion carried.

A question was asked by Commissioner Ditchfield why the Comcast bill was so high. Art explained it was for a total of two months. Art also stated that the 2017 Financial Status Computation needs to be approved in March.

Correspondence: None

Council Report: No Report

Report of Commissioners:

- A.) No Report
- B.) No Report
- C.) Absent
- D.) Commissioner Ditchfield reported the trees at the parks have been trimmed.
- E.) Absent

Director's Report: Pete reported that the washroom renovation at the Lind Park building is 95% complete. A catalog was shown around to the commissioners with a selection of picnic tables. The subject of new picnic tables for Berkeley Park will be tabled to the next meeting. The playground equipment at Victoria Park will need to be removed, and the possibility of donating it to a non for profit organization called Kids Around the World, for needy children. Joe Wagner told Pete there was a grant for placing exercise equipment in the park. Pete will check into this. A brief discussion took place regarding the Blue Court at Berkeley Park, and if turning it into a sports multi- purpose court, and upcoming projects of bathroom renovations at Berkeley Park.

IT Report: No Report

Old/Unfinished Business: None

New Business:

- A.) A motion was made by Commissioner Ditchfield and seconded by Commissioner Murtha to approve the 2018 Tentative Budget and Appropriations Ordinance 18-01
Commissioners voting "aye" were: J. Traina, D. Ditchfield, and B. Murtha. Motion carried.

B.) A motion was made by Commissioner Traina and seconded by Commissioner Murtha to approve the Sexual Harrasment Policy, Ordinance #18-02.

Commissioners voting "aye" were: J. Traina, D. Ditchfield, and B. Murtha. Motion carried.

Public Comment: None

Next Meeting: Special Meeting to Approve the Final 2018 Budget and Appropriation Ordinance on March 7, 2018 at 7:30 p.m. Next Regular Meeting to immediately follow.

A motion was made by Commissioner Ditchfield and seconded by Commissioner Murtha to adjourn the meeting at 8:10 p.m.

Commissioners voting "aye" were: J. Traina, D. Ditchfield, and B. Murtha. Motion carried.

A.Hord -Secretary