

MINUTES OF THE
BERKELEY PARK DISTRICT
REGULAR MEETING
ON WEDNESDAY, AUGUST 4, 2021

The regular meeting of the commissioners of the Berkeley Park District was held on Wednesday, August 4, 2021 at Berkeley Park District's Lind Park building.

The meeting was called to order at 7:35 p.m.

Roll call: Commissioners present: J. Traina, D. Ditchfield, P. Smith, K. Lowe, and T. Larem

Others Present: S. Posey, Attorney -A. Schenone, Treasurer – P. Graham, Director – A. Hord, Secretary- L. Hammar, Village Liaison – Berkeley Resident

A motion was made to approve the minutes for the July 7, 2021 meeting by Commissioner Lowe and seconded by Commissioner Ditchfield.

Commissioners voting "aye" were: J. Traina, D. Ditchfield, K. Lowe and T. Larem. Motion carried.

Treasurer's Report:

Receipts for the month of July were \$8,128.19

Payroll for July was \$121.00

Commissioners and voting "aye" were: J. Traina, D. Ditchfield, K. Lowe and T. Larem. Motion carried.

Disbursements for the month of July were \$23,590.04

Commissioners voting "aye" were: J. Traina, D. Ditchfield, K. Lowe, and T. Larem Motion carried.

Correspondence: None

Report of Commissioners:

A.) No Report

B.) Commissioner Larem stated she had set up a one-time Family Yoga event, and after arranging it with an instructor she had been told by the director it wouldn't be held.

C.) Absent

D.) Commissioner Ditchfield reported that he and Larry Hammar walked Berkeley Park to check the status of the trees. Commissioner Larem brought up the issue of over grown bushes at the sidewalk entrance of the Lind Park playground along McDermott Ave. Pete and Commissioner Ditchfield will check on this after the meeting to see if the bushes are property of the Berkeley Park District or the resident.

E.) No Report

Director's Report: Pete reported that a tree is growing into the fencing behind Maple Ave. at Berkeley Park.

Commissioner Ditchfield will check into the situation. Pete asked if the commissioners want to hold a Christmas party this year. All commissioners agree to a party with the contingency of the Covid situation. He also stated that sand is needed in the volleyball courts. The VFW event that was held on August 7th was discussed by commissioners, and that it was very well attended and enjoyed. Pete has repainted the Lind Park sign at the building. He had attended an event in Ottawa and viewed a swing band (cost of \$1000.00). He asked for feedback of having the band for an event or senior meeting. Pete said the west side of the shelter at Berkeley Park needs to be replaced. Commissioner Ditchfield said to wait until they speak with Frank at Williams Architect, since the need for repair on the pavilion, Blue court, tennis courts all will help show need to secure an Oslot grant.

IT Report: No report.

Old/Unfinished Business:

- A.) Cell Towers- Attorney Posey and Pete had reviewed past minutes and feels strongly that the land where the water tower is located was given to Berkeley Park District in a land swap in 1988. This is the same information that former park commissioner Ellen Grenier had found as well.
- B.) Commissioner Ditchfield's reported he had not signed the contract with Williams Architect yet. He was advised by Williams to wait until all information is gathered prior to applying for and Oslot Grant, and not to rush into it unprepared.

New Business:

- A.) Pete will obtain bids on concrete work to extend the sidewalk along McDermott Dr. to Lind Park parking lot.
- B.) A discussion took place regarding starting online registration and payments for park programs. It was agreed that it would be beneficial for the park and increase enrollment of programs to make it more convenient to register for programs. Commissioner Ditchfield asked what the cost would be. Attorney Posey had some information of online payment and credit card reader to be receive payment at the event or class. It was agreed to look into these possibilities. The possible need to increase the cost of programs to off set the cost of online payments was discussed. Art will check into possibilities. Card readers, I pad to register, QR reader and hyperlink on website were all briefly discussed.
- C.) A discussion took place regarding Berkeley Park District sign policy. It was agreed by the commissioners that there is a need to set parameters regarding the Family Story Board signs that will be installed along the Prairie Path in Berkeley Park. The Berkeley Library has marked out where the additional boards will be installed along the path. A letter of understanding will need to state 1.) Berkeley Village will maintain the boards and stands that hold them. 2.) Berkeley Library will maintain changing out the stories and will inform Berkeley Park District of the stories that will be placed on board. 3.) Berkeley Park District owns the property where the story boards will be located. The library has chosen Music to be the first story to be posted, and have stories chosen to change out each month from now until December 2021. These choices will be family friendly, of various topics and specialty themes. Berkeley Park District wants the Berkeley Library to keep them informed of the stories that will be posted.
- D.) Public engagement contract with Williams Architect had been reviewed by council and has been moved forward. A question of proceeding with the public engagement or an Oslot Grant first took place.

Public Comment: A Berkeley resident who is also works with the Berkeley Library attending the meeting and stated she has teenagers who conveyed concerns of when the tennis courts may be useable. She is concerned of the lack of activities suited for junior high and high school aged children. A discussion of the tennis courts, possible Pickle Ball and exercise station took place. She also thanked the Berkeley Park District for the use of the picnic pavilion for the library. She had mentioned she missed the Berkeley Park District agenda being posted at the library, as it had been in the past. She had noticed the minutes and agendas were not up to date on the Berkeley Park District website. Ann will look into this matter.

Larry Hammar invited the commissioners to the CMAP meeting at the Berkeley Village Hall at 10:30 a.m. on

Next Meeting: Regular meeting- Wednesday, September 1, 2021, at 7:30 p.m.

Next Ad-Hoc Committee meeting – Wednesday, August 12, 2021 at 6:30 p.m.

A motion was made by Commissioner Lowe and seconded by Commissioner Ditchfield to adjourn the meeting at 8:49 p.m.

Commissioners voting "aye" were: J. Traina, D. Ditchfield, K. Lowe, and T. Larem Motion carried.

Ann Hord
Secretary